

June 15, 2021



## AGENDA ITEM 4B

### **FDOT 2020 JOINT CERTIFICATION OF THE CRTPA**

#### **STATEMENT OF ISSUE**

This item is seeking CRTPA approval of the agency's annual joint certification by the Florida Department of Transportation (FDOT).

#### **RECOMMENDED ACTION**

Option 1: Approve the annual Joint Certification Statement of the CRTPA by the FDOT for the calendar year 2020.

#### **BACKGROUND**

Annually, the Florida Department of Transportation conducts a certification review of the planning process to certify that the CRTPA complies with state and federal planning requirements. This year's review occurred in conjunction with the federal quadrennial certification. In May staff met with the FDOT to finalize the certification. In a letter dated May 6, 2021 the FDOT certified the CRTPA's planning process.

Associated with the certification is a Joint Certification Statement (*Attachment 1*) that was signed by the CRTPA Executive Director and FDOT District Three Director of Transportation Development.

#### **OPTIONS**

Option 1: Approve the annual Joint Certification Statement of the CRTPA by the FDOT for the calendar year 2020.  
(Recommended)

Option 2: Provide other direction.

#### **ATTACHMENT**

Attachment 1: Joint Certification Statement

FLORIDA DEPARTMENT OF TRANSPORTATION  
**MPO JOINT CERTIFICATION STATEMENT**525-010-05c  
POLICY PLANNING  
02/18

Pursuant to the requirements of 23 U.S.C. 134(k)(5) and 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Capital Region TPA with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the FAST Act and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on May 16, 2021.

Based on a joint review and evaluation, The Florida Department of Transportation and the Capital Region TPA recommend that the Metropolitan Planning Process for the Capital Region TPA be certified.

DocuSigned by:



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Name: Tim Smith, P.E., Director.

Title: Transportation Development, District Three

5/21/2021 | 12:14 PM EDT

Date

DocuSigned by:



BDA77E0093486

Name: Greg Slay, AICP, Executive Director

Title: Capital Region Transportation Planning Agency (CRTPA)

5/20/2021 | 8:21 AM EDT

Date



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

1074 Highway 90  
Chipley, FL 32428

KEVIN J. THIBAUT, P.E.  
SECRETARY

May 6, 2020

Mrs. Greg Slay  
Executive Director  
Capital Region Transportation Planning Agency  
300 South Adams Street, A-19  
Tallahassee, FL 32301

**RE: FDOT Joint Certification Calendar Year 2019**

Dear Mr. Slay:

The Capital Region Transportation Planning Agency (CRTPA) is the transportation planning agency tasked with the development of the Metropolitan Planning Organization (MPO) process in the Gadsden, Jefferson, Leon and Wakulla county area. Annually, the Florida Department of Transportation (Department), conducts a certification review of the planning process to certify that the TPO complies with state and federal planning requirements.

The Department certifies that the TPO submitted monthly invoices, within 90 days after the end of the invoice period, with no materially significant findings. Based on the FDOT Joint Certification of Calendar Year 2019, Part1, Section 1, Table 5, the TPO's Level of Risk Score is Low. Invoices dated July 1, 2020, through June 30, 2021, will be monitored on an annual basis by the Department.

The TPO is to be commended for its public involvement efforts pertaining to the LRTP and the Midtown plan. Those efforts included an electronic survey, public events, and public meetings in all four counties at community centers.

Thank you for TPO active involvement in transportation planning and ongoing commitment to the practice of comprehensive transportation planning. The Department looks forward to working with the TPO in the upcoming year on implementation of planning projects, including additional discussion of how best to meet the regional coordination goal for the TPO.

The Department has completed the joint certification of the TPO. The TPO planning process is hereby certified. Upon review and approval, please sign the Joint Certification Statement and return to the Department for final execution.

CRTPA Joint Certification  
Page 2  
May 6, 2020

If you have any questions, please feel free to contact me at (850) 330 1488.

Sincerely,

A handwritten signature in blue ink that reads "Donna M. Green". The signature is written in a cursive style and is positioned to the left of a vertical line.

Donna M. Green  
Urban Liaison

Enclosure:

CC: Mark Reichert, Administrator for Metropolitan Planning, FDOT Office of Policy Planning  
Erika Thompson, Statewide Metropolitan Planning Coordinator, FDOT Office of Policy Planning  
Mike Sherman, Transportation Planning Specialist, Federal Highway Administration  
Bryant Paulk, AICFP, Urban Planning Manager