

June 15, 2021



AGENDA ITEM 4C

FISCAL YEAR 2020/21 – FISCAL YEAR 2021/22 UNIFIED PLANNING WORK PROGRAM AMENDMENT

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

The purpose of this item is to amend the Fiscal Year 2020/21 - 2021/22 (FY21 – FY22) Unified Planning Work Program (UPWP) to include additional FTA funds and authorize the Executive Director to sign the associated FTA Joint Planning Agreement G1X08, to add a new planning study with reallocated SU funds, and to move approved projects and associated budget into the second year of the work program. In addition, existing Joint Planning Agreement G1L15 is amended to reflect the full CM allocation of \$176,880.

CRTPA COMMITTEE ACTIONS

The CRTPA's two (2) committees, Citizen's Multimodal Advisory Committee (CMAC) and Technical Advisory Committee (TAC), met on June 1, 2021 and recommended approval of the proposed UPWP Amendment.

RECOMMENDED ACTION

Option 1: Approve the amendment to Joint Planning Agreement G1L15, the Joint Planning Agreement G1X08, the addition of Subtask 5.29, Iron Bridge Road Trail Feasibility Study and the associated budget modifications in FY21 - FY22 UPWP.

BACKGROUND

When adopted, the FTA and the match funds are included in the UPWP as estimates. Subsequently, the FTA allocation is finalized. The proposed amendment revises the FTA budget to reflect the available allocation in Fiscal Year 22, and to revise the match to reflect that FDOT will now provide a twenty percent soft match with toll credits. These funds will be authorized under the Joint Planning Agreement (JPA) G1X08. (Attachment 1)

The next part of the amendment increases the CM funding by \$50.00 and assigns this funding in Fiscal Year 22 to Subtask 5.25, Congestion Management Plan Process. This requires an amendment to JPA G1L15 to increase the CM funding to \$176,880. (Attachment 2)

Finally, the amendment proposes to move projects and funding into the second year of the UPWP, as detailed in Attachment 3. Funding for these projects is allocated in FY22 and this will align the UPWP budget with the FDOT Work Program. In addition, Task 5.0 is revised to include the addition of the Subtask 5.29, Iron Bridge Road Trail Feasibility Study with a budget of \$100,000. The funds for this project were reallocated from “Other - To Be Identified”

NEXT STEPS

Subsequent to Board approval the Joint Planning Agreements will be executed and the UPWP will be updated to incorporate the approved changes.

OPTIONS

Option 1: Approve the amendment to Joint Planning Agreement G1L15, the Joint Planning Agreement G1X08, the addition of Subtask 5.29, Iron Bridge Road Trail Feasibility Study and associated budget modifications in FY21 - FY22 UPWP. (Recommended)

Option 2: Board Direction

ATTACHMENTS

Attachment 1: Joint Planning Agreement (JPA) G1X08 and Revised FTA Budget Tables
(JPA to be provided by FDOT)

Attachment 2: Amendment to Joint Planning Agreement G1L15 (Final to be provided by FDOT)

Attachment 3: Summary Modified SU Project Budget with new Subtask 5.29

ORIGINAL								
	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0	TOTAL
ROUNDED	\$ 47,000	\$ 9,000	\$ 8,500	\$ 22,500	\$ 17,000	\$ 10,000	\$ 25,025	\$ 139,025
DPTO - 80%	\$ 37,600	\$ 7,200	\$ 6,800	\$ 18,000	\$ 13,600	\$ 8,000	\$ 20,020	\$ 111,220
DU -10%	\$ 4,700	\$ 900	\$ 850	\$ 2,250	\$ 1,700	\$ 1,000	\$ 2,503	\$ 13,903
LF- 10%	\$ 4,700	\$ 900	\$ 850	\$ 2,250	\$ 1,700	\$ 1,000	\$ 2,503	\$ 13,903
	\$ 47,000	\$ 9,000	\$ 8,500	\$ 22,500	\$ 17,000	\$ 10,000	\$ 25,025	\$ 139,025
REVISED - Additional Funds Only 6-15-21 80% FTA and 20% Soft Match								
	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0	TOTAL
ROUNDED	\$ 33,697.50	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 41,197.50
DPTO - 80%	\$ 26,958.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 32,958.00
SM - 20%	\$ 6,739.50	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 8,239.50
	\$ 33,697.50	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 41,197.50
Revised Task Totals for FY22 Contract No. G1X08								
	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0	TOTAL
ROUNDED	\$ 80,697.50	\$ 10,250.00	\$ 9,750.00	\$ 23,750.00	\$ 18,250.00	\$ 11,250.00	\$ 26,275.00	\$ 180,222.50
DPTO - 80%	\$ 64,558.00	\$ 8,200.00	\$ 7,800.00	\$ 19,000.00	\$ 14,600.00	\$ 9,000.00	\$ 21,020.00	\$ 144,178.00
SM - 20%	\$ 16,139.50	\$ 2,050.00	\$ 1,950.00	\$ 4,750.00	\$ 3,650.00	\$ 2,250.00	\$ 5,255.00	\$ 36,044.50
	\$ 80,697.50	\$ 10,250.00	\$ 9,750.00	\$ 23,750.00	\$ 18,250.00	\$ 11,250.00	\$ 26,275.00	\$ 180,222.50

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT TO THE
 METROPOLITAN PLANNING ORGANIZATION AGREEMENT**

Financial Project No.: <u>439323-3-14-03</u> (item-segment-phase-sequence)	Fund: <u>CM</u> Function: <u>615</u> Federal Award Project No.: _____ MPO DUNS No.: _____	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>78000</u> Org. Code: <u>55032010330</u> Vendor No.: <u>F596000435042</u>
Contract No.: <u>G1L15</u> CFDA Number & Title: <u>20.205</u>		

THIS AMENDMENT TO THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Amendment) is made and entered into on this _____ day of June 2021, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, [1074 Highway 90, Chipley, FL 323428 and the Capital Region Transportation Planning Agency (MPO), whose address is [enter address], and whose Data Universal Numbering System (DUNS) Number is: 831025601 (collectively the “parties”).

RECITALS

WHEREAS, the Department and the MPO on 01 day of July 2020 entered into a Metropolitan Planning Organization Agreement (Agreement), whereby the Department passed through Federal funds to the MPO to assist the MPO in performing transportation planning activities set forth in its Unified Planning Work Program (UPWP).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. Paragraph 4 of the Agreement is amended to reflect:

Project Cost: The total budgetary ceiling for the Project is \$ _____. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit “A”. The budget may be modified by mutual agreement as provided for in paragraph 7, Amendments.

The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this agreement and shall be completed within the term of this Agreement:

FINANCIAL PROJECT NO.	AMOUNT

Exhibit A (Scope of Work) of the Agreement is amended as follows: This amendment is more fully described in the attached UPWP Revision Form # _____.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day, month and year set forth above.

MPO

Florida Department of Transportation

MPO Name

Signatory (Printed or Typed)

Department of Transportation

Signature

Signature

Title

Title

Legal Review
MPO

Legal Review
Department of Transportation

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SubTask	FY 22 SU Budget	
3.0	\$ 30,000.00	Consultant Work
4.0	\$ 30,000.00	Consultant Work
5.0	\$ 30,000.00	Consultant Work
5.9	\$ 100,000.00	Wakulla Springs (SR 267) Feasibility Study
5.1	\$ 60,000.00	Apalachee Pkwy Trail Feasibility Study
5.11	\$ 75,000.00	Oak Ridge Road Trail Feasibility Study
5.19	\$ 60,000.00	Regional Transit Study Update
5.29	\$ 100,000.00	Iron Bridge Road Trail Feasibility Study
Other	\$ 35,000.00	To Be Identified
6.0	\$ 30,000.00	Consultant Work
	\$ 550,000.00	PROJECT TOTAL
	\$ 247,000.00	Existing FY22 SU Budget
	\$ 797,000.00	SU REVISED BUDGET FY22

5.29	Iron Bridge Road Trail Feasibility Study
	<p><i>Limits from Orchard Pond Rd to US27 in Havana</i></p> <p>Review right-of-way availability. Identify potential trail alignments. Assess any potential fatal-flaw issues</p>