

June 15, 2026



AGENDA ITEM 5 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the May 19, 2026, CRTPA Meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the May 19, 2026, CRTPA Meeting.

**ATTACHMENT**

Attachment 1: Minutes of the May 19, 2026, CRTPA Meeting



## **CRTPA BOARD**

MEETING OF TUESDAY, MAY 19, 2026, AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

#### **Members Present:**

Commissioner Nick Maddox, Chair, Leon County  
Commissioner Rick Minor, Leon County  
Commissioner David O’Keefe, Leon County  
Commissioner Jeremy Matlow, City of Tallahassee  
Commissioner Curtis Richardson, City of Tallahassee  
Commissioner Dianne Williams-Cox, City of Tallahassee  
Commissioner Quincee Messersmith, Wakulla County  
Commissioner Laurie Cox, Leon County School Board

#### **Staff Present:**

Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Bryant Paulk, FDOT

#### **1. CALL TO ORDER**

The meeting was called to order at 1:32PM.

#### **2. ROLL CALL**

The roll was called, and a quorum was present. Commissioner Messersmith joined the meeting after the roll call.

#### **3. AGENDA MODIFICATIONS**

#### **4. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

There were no public speakers.

#### **5. CONSENT AGENDA**

**A. Minutes of February 17, 2026, CRTPA Meeting**

**B. FY 2026/2027 – FY 2027/2028 Unified Planning Work Program (UPWP)**

- C. Safe Street and Roads for All (SS4A) Grant Agreement Signature Authority & Resolution
- D. CRTPA Transportation Alternatives (TA) Project Priority List Adoption Ratification
- ~~E. CRTPA Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List Adoption Ratification~~
- F. CRTPA Finance Policy and Procedures Update Ratification
- G. Executive Director’s Quarterly Timesheet & Travel Approval
- H. Fiscal Year (FY) 2026– FY 2030 Transportation Improvement Program (TIP) Amendments Ratification

Mr. Slay noted a clarification on Agenda Item 5F Financial Policy and Procedures Update Ratification. He noted there was a typo in the document relating to the transferring of funds between tasks, and stated the correct language was distributed to the Board at the meeting.

**Board Action: Commissioner O’Keefe made a motion to approve the consent agenda with the exception of the Agenda Item 5E CRTPA Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List Adoption Ratification, which was pulled for discussion. Commissioner L. Cox seconded the motion, and the motion was unanimously passed.**

**6. CONSENT ITEMS PULLED FOR DISCUSSION**

**E. CRTPA Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List Adoption Ratification**

Mr. Slay explained the Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List Adoption Ratification agenda item. He stated that TRIP was a program which allows local governments to apply for funds projects for improvements to a state facility. He explained that this year Blueprint Intergovernmental Agency applied for \$3 million for assistance with the Welaunee Extension.

**Board Action: Commissioner O’Keefe made a motion to approve the ratification of the Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List for discussion. Commissioner Richardson seconded the motion.**

Commissioner O’Keefe stated he would be voting against the agenda item. He noted the road was Welaunee Boulevard/Northeast Gateway and that the project has provided funding that benefits developers and that other areas should be prioritized.

**Board Action: Commissioner O’Keefe rescinded his original motion. Commissioner Williams-Cox made a motion to approve the ratification of the Regionally Significant Roads Map & Transportation Regional Incentives (TRIP) Project Priority List Adoption Ratification. Commissioner Richardson seconded the motion. The motion passed with Commissioner Matlow and Commissioner O’Keefe voting in opposition.**

## 7. ROLL CALL VOTE AGENDA ITEMS

- NONE

## 8. CRTPA ACTION

### A. **N. Monroe Street Safety Study Phase II**

This item provides an update on the N. Monroe Street Safety Study Phase II which provides an analysis related to the potential placement of controlled pedestrian crossings and intersection improvements on the corridor.

Mr. Slay noted that the purpose of the item is to update the Board on the project. Mr. Brian Powers provided background information on the project. He stated the N. Monroe Street corridor was identified as a part of the High Injury Network (HIN) in the SS4A Safety Action Plan and that this corridor has a high level of pedestrian and cyclist traffic. He provided safety analysis from 2019-2024 for pedestrian and cyclist crashes along the corridor and provided information on the near misses along the corridors at the intersections along the corridor. Mr. Powers provided a benefit-cost summary and noted the improvement recommendations for the corridor. The recommendations include mid-block pedestrian crossings, pedestrian fencing, and relocating transit stops.

Commissioner Minor discussed the next phases of the SS4A grant award. He discussed the ongoing projects on North Monroe including the sidewalk improvements (between John Knox Road and Lakeshore Drive) and thanked the FDOT. Commissioner Minor stated that some of the recommended improvements will be included within the resurfacing project, and noted the focus can move down the list of improvements.

Commissioner Maddox discussed the sidewalks downtown. He stated he has noted the sidewalks in the downtown area towards the N. Monroe corridor and asked if there were any plans to widen the sidewalks. Mr. Slay noted those sidewalks would require ROW to widen the sidewalks in some areas on N. Monroe. Mr. Powers noted the sidewalk standards have changed over the years and that the grant included adding sidewalks in locations where sidewalks are nonexistent.

**Board Action: This item was informational; therefore, no action was taken.**

### B. **US 90 West Trail Feasibility Study**

An update of the US 90 West Trail Feasibility Study that is being developed on US 90 from Chattahoochee east to SR 12 in Quincy will be provided.

Ms. Slutterback, KHA, presented the information for the US 90 West Trail Feasibility Study. She provided background information on the project and noted there was two phases with phase 1 including an existing conditions assessment and stakeholder engagement and that phase of the project has been completed. She noted phase 2 includes public engagement and feasibility report and stated it would be completed during the spring and summer of

2026. Ms. Slaughterback provided information on the upcoming public engagement meetings. She noted the two meetings will be conducted in Chattahoochee (Wednesday June 17 at 5pm) and in Quincy (Thursday June 18 at 5pm). Ms. Slutterback noted the next steps included the finalizing the alternatives and recommendations for constrained areas, cost estimates, public meetings, final stakeholder meetings and the final feasibility report. The project was anticipated to be completed in the summer of 2026.

The Board discussed the representation from Gadsden County being present at the meetings and expressed concerns about the project. Mr. Burke noted there was coordination with Gadsden County staff and the meeting notices would be sent to the elected officials in Gadsden County. Commissioner Richardson stated he would reach out the administrator, Reginald James about the representation on the Board and the US 90 West Trail Feasibility Study.

**This item was informational; therefore, no action was taken.**

**C. Tallahassee to Havana Trail/Orchard Pond Greenway – Environment Impact and Alternatives Study**

Recent efforts associated with the development of study initiated in late 2025 for the Leon County portion of the Tallahassee to Havana Trail will be discussed.

Mr. Gary Phillips and Ms. Melissa Pennington, Halff & Associates, presented the information on the Tallahassee to Havana/Orchard Pond Greenway Environment Impact and Alternatives Study. Ms. Pennington provided information on the trail alternative options and the Ochlocknee Bridge replacement options. She next provided information on the trail and bridge alignment analysis, draining analysis, traffic technical memorandum and the preliminary engineering report. It was noted that between the two existing trailheads the facility was currently maintained by Leon County. This portion included a paved parking an portable toilet stations and connects to Orchard Pond Parkway. The existing trail uses the old Orchard Pond Rd. roadbed. She stated the proposal between the trail heads included a 10-12 ft paved trail, open area with a varying width unpaved and an unpaved swell to hold stormwater runoff. She noted the full width will be utilized to allow for all users. She next provided trail alternatives alignments with typical sections. Ms. Pennington provided alternatives and estimated costs for the bridge alternatives. She noted there would be a 10-12 width trail with a barrier on the east side of Old Bainbridge Road. Ms. Pennington noted the first option was a canter levered bridge deck. She noted this option could be constructed quickly and the estimated cost \$750k

Alternative 2 bridge widening, includes impacts to the wetlands and has an estimated cost of \$1.25 million for this alternative. Alternative 3 is a separate trail bridge. She stated this would be a 12 ft wide concrete slab, building a new crossing and is estimates at \$4 million and will also have impacts to the wetlands in the area. She noted this complicates future bridge replacement of the existing bridge as this place would be a good place to store equipment that would be used to replace the bridge.

Mr. Phillips provided information on the environmental analysis, the evaluation of the alternative alignments and the public engagement opportunities. The public engagement of the study included mailed brochures, stakeholder/property owner meetings, trail survey (online), and public meetings. The public meeting date for the Alternatives Public Meeting scheduled for June 4<sup>th</sup> (Virtual & in person and the Public Hearing), 5:30 pm - 6:30 pm at the Lake Jackson Community Center, 3840 N. Monroe Street. The final opportunity is currently scheduled for the September 28 CRTPA Board meeting.

Commissioner Minor asked on the cantilever bridge option and if when the bridge is replaced would the replacement include a replacement of the walkway as a part of the project. Ms. Pennington stated bridges are replaced “in kind”, meaning constructed as it was prior to the replacement, so the thought would be the replacement would include the walkway.

**Board Action: This item was informational; therefore, no action was taken.**

9. **FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

A status report on FDOT activities will be provided.

Mr. Paulk stated there was no update from the Department. Commissioner Richardson asked about the status of Orange Avenue. Mr. Paulk noted the work program development will be starting soon and noted staff would be meeting with the department to discuss priority list and the Orange Avenue project would be a part of the discussions. Commissioner Richard expressed concerns with children walking to Nims Middle School and the traffic patterns in the area near FAMU DRS and Nims Middle School. Commissioner Cox asked about Capital Circle plans near the proposed Buckey’s location. Mr. Paulk stated Buckey’s has provided preliminary plans and noted the impacts will be reviewed. Commissioner Cox asked about the safe routes to schools projects. Ms. Slautterback stated the applications would be submitted by local governments. Mr. Burke noted staff has met with the City of Tallahassee and noted there would be additional meetings to discuss projects that can be implemented.

10. **EXECUTIVE DIRECTOR’S REPORT**

A status report on CRTPA activities will be provided.

Mr. Slay noted the CRTPA legal review of the Grant Agreement for the W. Tennessee Safety Study has been completed and staff was awaiting responses from Federal Highway Administration. He further noted that public meetings associated with the Transportation Improvement Program (TIP) and Project Priority Lists (PPLs) are being scheduled and that they will be both virtual and in person. The results would be brought to the Board at the June meeting.

**11. CRTPA INFORMATION**

- A. Future Meeting Dates (Next Board Meeting June 15, 2026)**
- B. Budget Utilization (October 2025-December 2025)**

**12. ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner Williams-Cox noted Commissioner Holt asked that CRTPA staff reach out.

**13. ADJOURNMENT**

The meeting was adjourned at 2:27 pm.