



March 15, 2022

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the January 31 & February 21, 2022 CRTPA Meeting are provided as ***Attachments 1 & 2, respectively.***

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the January 31 & February 21, 2022 CRTPA Meeting.

**ATTACHMENT**

Attachment 1: Minutes of the January 31, 2022 CRTPA Meeting

Attachment 2: Minutes of the February 21, 2022 CRTPA Meeting



## **CRTPA BOARD**

MEETING OF MONDAY, JANUARY 31, 2022 AT 5:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

#### **Members Present:**

Commissioner Dozier, Chair, Leon County  
Commissioner Barfield, Vice-Chair, Jefferson County  
Commissioner Messersmith, Wakulla County  
Commissioner Viegbesie, Gadsden County  
Commissioner Allen, Gadsden Municipalities  
Commissioner Matlow, City of Tallahassee  
Commissioner Williams-Cox, City of Tallahassee  
Commissioner Richardson, City of Tallahassee  
Commissioner Minor, Leon County  
Commissioner Maddox, Leon County

**Staff Present:** Greg Slay, CRTPA Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. **CALL TO ORDER AND ROLL CALL**
  
2. **AGENDA MODIFICATIONS**
  
3. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
  
4. **CONSENT AGENDA**
  - A. Minutes of the November 16 CRTPA Meeting
  - B. Citizens Multimodal Advisory Committee (CMAC) Appointment
  - C. General Planning Consultant (GPC) Contracts
  - D. Executive Director's Quarterly Timesheet Approval

**Board Action: Commissioner Richardson made a motion to approve the consent agenda. Commissioner Viegbesie seconded the motion. The motion was unanimously passed.**

**5. CONSENT ITEMS PULLED FOR DISCUSSION**

**6. CRTPA ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.*

**A. Thomasville Road Multi-Use Path Feasibility Study**

The Thomasville Road Multi-Use Path Feasibility Study has been developed for Board approval.

Ms. Widness quickly provided information on the recommendations. She provided the recommendations in segments Betton to Armistead-path on east side of the road from Betton to Armistead. The Post Road option relies on the covered ditch which would be under construction in beginning of the year. That option could be incorporated later.

Armistead to Woodgate Way-path would continue on the east side of the road. Many citizens discussed having a sidewalk on the west side of the road to connect Wavery Road to Woodgate Way with the opportunity to connect to the path. The path would cross Thomasville Road at Woodgate Way to the west side of the project.

Woodgate Way to Metropolitan Boulevard-the path would be on the west side from Woodgate Way to Metropolitan Boulevard. Ms. Widness stated there was a signal at Metropolitan Boulevard. She stated this would be safer for crossing back to the east side of the project to continue north on the sidewalk or on the bike path under I-10 to get north of the interchange.

Market District Connector-This area serves as a tie-in to the Blueprint park (north side of McClay Commerce Drive). The corridor would be on the south side of Live Oak Plantation Road to Timberlane School Road then on the east side to the utility easement, to the west side Gilchrest Elementary School to Timberlane Road then to south side to Martin Hurst ties into the Timberlane Road. There are areas in this area that are yet to be determined due to current and planned development on the west side. Another option was to use the FDOT right-of-way for the interstate. Going around to the southwest side then tie into Timberlane School Road, as a secondary alternative.

For complete public comments segment of the meeting, please see video link beginning at the 26:21 minute marker in the video <https://www.youtube.com/watch?v=ueu7sQIDM5Q>

There was a total of 40 Public Speakers on the Thomasville Road Multiuse Path Feasibility Study

Thirteen speakers were opposed to the approval of the feasibility study. Many of the speakers who spoke in opposition discussed safety along the corridor including high speeds, traffic volumes and limited sight distances that could cause vehicle and pedestrian collisions and possible fatalities along the corridor. Also discussed by speakers in opposition was the bidirectional use path. Citizens felt by having the path be bidirectional, there would be conflicts between bicyclist and pedestrians, especially elderly pedestrians. Also discussed was the impact to the massive oak trees that are currently along the corridor.

Twenty-seven speakers spoke in support of the approval of the feasibility study and moving forward to the design phase. Many of the speakers discussed connectivity to schools, parks, businesses, churches and surrounding neighborhoods along the corridor. They also discussed traffic volumes and traffic speed along the corridor and suggested lowering the speed limit along the corridor to address the safety issues in regard to vehicle speed along the corridor and limited sight distances. Many of the supporters felt that all of the safety and environmental concerns could be addressed during the design phase of the project.

Commissioner Minor stated this issue was highly polarized. He stated all citizens have expressed concerns with safety and needs. He stated members would make the best decision that can be made with the information that was available at the time of the decision. He stated he recommended a different approach with this project. He stated initially, he supported the project. He expressed the need for sustainable healthier transportation alternatives. He stated multiuse paths were not suitable for every corridor and felt the traffic volumes on Thomasville Road and over 40 access points was a safe option for a multiuse path. Most residents in the neighborhoods along Thomasville road likely agree. He stated he has reached out to many neighborhoods and businesses and many 58% was against the project and 35% were in support and 7% were unsure/undecided about the project. Commissioner Minor proposed an alternative to the proposed path. He stated he walked the route and noted condition of the sidewalks from Piedmont to Woodgate/Hermitage and Gardenia Drive. He stated walking on the sidewalks was currently unsafe. He stated he would provide an alternative solution to the proposed path. He noted there was currently a bike path already on Thomasville Road (north/south). He suggested upgrading the sidewalks from Piedmont Way down to Gardenia Drive and provided estimates for the cost to renovation of the west side sidewalks and noted it significantly less cost than the proposed multi use path and use those unused funds be used in other areas in the county.

**Board Action: Commissioner Minor made a motion to not proceed with the Multi Use Path design phase and request FDOT prioritize the renovations of the sidewalks on the west side of Thomasville Road. Requested agenda item to evaluate other projects list (PPL). Commissioner Maddox seconded the motion.**

Commissioner Matlow stated he would support the motion. He noted that he would like to move forward with different projects in the community. He stated there was a long list of projects that could move forward. He discussed the many needs in Tallahassee for sidewalk improvements. He

stated staff should move forward with the next project on the list. He stated with all the new development coming to the North East community. He stated there should be increased transit, rapid bus lines, autonomous vehicle lines and felt there would be a holistic approach for the corridor. He stated the board should move forward with the next project in tier one of the Bicycle/Pedestrian Master Plan.

Commissioner Maddox discussed the safety issue on the corridor. He expressed the need to have a conversation to put forward something that works for all, through compromise. Commissioner Maddox echoed the concerns for sidewalk improvements in other areas in the community. He asked what would the be process to elevate other projects and how would that effect funding. Mr. Paulk stated it was up to the board to determine the priorities. He stated if the decision to move to another project, there would potentially be a need to complete another feasibility study of the area. He noted the Department highly recommended expedition of the funds and recommended not prolonging this process. He also noted it was the Board's decision on allocations of funds for projects within the region and would not be directed by the FDOT.

Commissioner Matlow discussed the next 3 projects on the Bicycle/Pedestrian Master Plan. He noted MLK Boulevard (Brevard Street to Tennessee Street), Jackson Bluff Road (Capital Circle SW to Lake Bradford); Woodward Street (Alabama to Tennessee). Mr. Slay stated the projects within a single tier, would use the annual priority to move forward. He noted the projects were listed as 1. Monticello Bike Trail Extension; 2. Thomasville MUP and 3. Bloxham Cut Off Road Trail; 4. Oak Ridge Road; 5. Apalachee Parkway Trail Connector. He explained the projects are moved from the Master Plan and prioritize some of those on an annual basis. He specifically noted the Jackson Bluff Road project has a lack of right-of-way and would be better addressed by a complete road reconstruction project.

Commissioner Williams-Cox stated the purpose of the feasibility study was to determine if a project was feasible. She expressed concerns with shelving the current project and was prepared to make a decision on the Feasibility Study. She stated money had been spent and found to be feasible. She stated the project should be moved forward or not moved forward. Commissioner Williams-Cox stated she would not be comfortable with voting on moving forward any other direction at the meeting. She noted she didn't want sidewalks on Thomasville Road to move ahead of other sidewalks within the community. She noted this feasibility study should be voted up or down at this point.

Commissioner Richardson stated the feasibility study has indicated the project was feasible. He stated the Board needs to move forward with a vote. He stated during the design phase the professionals can address the mitigations that have been addressed by the citizens at the board meeting and noted he was ready to move forward with staff recommendation.

Commissioner Viegbesie noted he has heard form all citizens both in favor and against the project. He noted the document from Commissioner Minor and noted he put a lot of time in studying the corridor. He stated tabling the item and evaluate the proposal from Commissioner Minor, to attempt to do right by the citizens. He further stated, if the project moves forward to design, he strongly

encourages the professional engineering and planning staff carefully evaluate improving public safety and somehow incorporate Commissioner Minor's comments into the design plan.

Commissioner Dozier clarified the Roberts Rules of Order and stated with the addition of the substitute motion; the substitute motion would be voted on first and then the original motion if the substitute motion fails. Commissioner Dozier requested Attorney Williams clarify the Roberts Rules on substitute motions.

Attorney Williams confirmed, Commissioner Dozier was correct with the explanation of Roberts Rules of Order. He stated, with the addition of the substitute motion; the substitute motion would be voted on first and then the original motion if the substitute motion failed.

Commissioner Dozier stated with the vote to accept staff recommendation to move the project to the design phase; that would not guarantee that the project would be constructed. She also noted, there were no construction funds allocated for the project at this time.

**Board Action: Commissioner Richardson made a motion to submit a substitute motion. A roll call vote was conducted, and the motion passed.**

**Board Action: Commissioner Richardson made a substitute motion to move forward with the staff recommendation, which was to move the project forward to the design phase. Commissioner Williams-Cox seconded the motion. A roll call vote was conducted, and the substitute motion passed with Commissioners Minor, Maddox and Matlow voting in opposition.**

7. **FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

Mr. Paulk stated there was no update from the Department.

8. **EXECUTIVE DIRECTOR'S REPORT**

9. **C RTPA INFORMATION**

- A. Future Meeting Dates
- B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)
- C. Quarterly Budget Reports

10. **ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner Richardson expressed concerns regarding the crosswalk at Nims Middle School. He requested staff provide feed back before the next CRTPA Board Meeting. Mr. Slay stated he would follow up with the FDOT. Mr. Slay noted there would be additional information provided prior to the next CRTPA Meeting.

**11. ADJOURNMENT**

The meeting was adjourned at 8:33 pm.



## **CRTPA BOARD**

MEETING OF MONDAY, FEBUARY 21, 2022 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Draft Minutes**

#### **Members Present:**

Commissioner Dozier, Chair, Leon County  
Commissioner Barfield, Vice-Chair, Jefferson County  
Commissioner Messersmith, Wakulla County  
Commissioner Matlow, City of Tallahassee  
Commissioner Williams-Cox, City of Tallahassee  
Commissioner Richardson, City of Tallahassee  
Commissioner Minor, Leon County  
Commissioner Maddox, Leon County

**Staff Present:** Greg Slay, CRTPA Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. **CALL TO ORDER AND ROLL CALL**
2. **AGENDA MODIFICATIONS**
3. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
4. **CONSENT AGENDA**
  - A. **CRTPA Regionally Significant Roads Map and Fiscal Year (FY) 2024 – FY 2028 Transportation Regional Incentives Program (TRIP) Project Priority List**
  - B. **Memorandum of Understanding (MOU) between CRTPA and StarMetro for Allocation of SU Funds**

**Board Action:** Commissioner Barfield made a motion to approve the consent agenda as presented by staff. Commissioner Richardson seconded the motion and the motion was unanimously passed.



**5. CONSENT ITEMS PULLED FOR DISCUSSION****6. ROLL CALL VOTE AGENDA ITEMS****A. FY 2022– FY 2026 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2022 – FY 2026 TIP is proposed to be amended to reflect the addition of the following projects:

- ~~SR 61 Thomasville Road from Betton Rd. to Metropolitan Blvd. (Project 448868-1): (Leon County) Provide design funding in FY 22 for the Thomasville Road Multi-use Path.~~
- Big Bend Transit - Federal Section 5311 American Rescue Plan Act of 2021 (ARPA) Funding - Operating (Project No. 450513-1): (Gadsden County) Provide operating funding in FY 22 for transit services.
- Wakulla County Transit - Federal Section 5311 ARPA Funding – Capital (Project No. 450520-1): (Wakulla County) Provide funding in FY 22 for capital expenses associated with transit services.

Mr. Slay stated there was an updated cost estimate for the Thomasville Road Multi Use Path amendment. Based on the estimate, it has significantly increased from the original estimate that was printed in the agenda. As a result, Mr. Slay suggested removing this item (SR 61 Thomasville Road from Betton Rd. to Metropolitan Blvd. (Project 448868-1)), and delaying the discussion and decision on the individual project until the March meeting. He recommended voting on the two remaining projects.

Ms. Lex presented the remaining items for approval. Ms. Lex noted that staff was contacted by FDOT staff requesting that the two TIP Amendments for transit funds be added. She stated these funds were provided as a part of the American Rescue Plan Act 2021 and noted that Big Bend Transit serves Gadsden, Jefferson and Wakulla counties. Staff was requesting to amend these two projects into the TIP. Mr. Slay noted this item required a roll call vote. Commissioner Barfield noted that within the agenda materials, it stated Jefferson County was included in the amendment to the TIP and requested clarification if the funds would be spread across all counties served by Big Bend Transit. Ms. Lex stated FDOT designated the funds to Gadsden County but would confirm with the FDOT transit division and provide the information to the full board.

**Board Action: Commissioner Richardson made a motion to approve the FY 2022– FY 2026 Transportation Improvement Program (TIP) Amendment as modified by staff. Commissioner Williams-Cox seconded the motion. A roll call vote was conducted, and the motion was unanimously passed.**

## 7. CRTPA ACTION

### A. CRTPA Annual Safety Target Adoption

This item seeks adoption of the 2022 CRTPA Safety Targets for safety performance measures that must be adopted by February 27.

Mr. Burke stated the CRTPA was required to annually adopt safety targets for five (5) safety performance measures: 1. Number of fatalities; 2. Rate of fatalities per 100 Million Vehicle Miles Traveled (VMT); 3. Number of serious injuries; 4. Rate of serious injuries per 100 Million VMT; and 5. Number of non-motorized fatalities and non-motorized serious injuries. Mr. Burke stated this provides an opportunity to assess how the CRTPA region was performing and illustrate what the region was doing regarding safety.

Mr. Burke stated safety was integrated throughout the planning process. Addressing safety include development of plans and programs, implementation and incorporation of safety into projects, and safety coordination with our partner agencies.

Mr. Burke provided the current efforts to address safety in the CRTPA Region, including the following:

- Resurfacings – Mr. Burke stated resurfacings allow the CRTPA to incorporate bike and pedestrian safety improvements through coordination efforts between CRTPA, local governments and the FDOT. These resurfacings include the addition of missing sidewalks, crosswalks, bicycle lanes and pedestrian improvements. He noted the examples of US 90/W Tennessee Street (Aeon Church Road to Ocala Road-Leon County), US 90 (Jackson County Line to Bates Street-Gadsden County) and US 19 (US 90 to Georgia State Line-Jefferson County) as projects that will incorporate pedestrian safety access associated with the resurfacings.
- Corridor Safety Evaluations – Mr. Burke stated the evaluations of the regions corridors to address identified safety issues was an ongoing and discussed specific projects. Mr. Burke noted the examples of Monroe Street (Palmer Avenue to Thomasville Road), Magnolia Drive (Apalachee Parkway to Seventh Avenue) were a part of FDOT Corridor Safety Study. The study will analyze the identified high crash corridors. He also noted the Pensacola Street Safety Improvements (Appleyard Drive to Stadium Drive) stating FDOT had funded safety improvements based upon the recent roadway safety audit to address bicycle, pedestrian and vehicular crashes and noted midblock crossing improvements were planned. Mr. Burke also discussed Thomasville Road (Calhoun Street, 3<sup>rd</sup> Avenue, Beard Street and 7<sup>th</sup> Avenue) stating that 3 rectangular rapid flashing beacons (RRFBs) were installed in the midtown area as well as the addition of a missing crosswalk at 7<sup>th</sup> Avenue/Thomasville Road. These improvements will enhance the multimodal safety and visibility in upcoming resurfacings.
- Feasibility Studies – Mr. Burke stated the feasibility studies were the first step in pursuing corridor wide improvements which include improvements to pedestrian and bicyclist safety. Mr. Burke noted the examples of Midtown Area Transportation Plan, which was adopted by the

CRTPA in October 2020 and identified recommended changes to improve the area's mobility for all modes and the Iron Bridge Road Feasibility Study (Gadsden County) that evaluates the construction of a multiuse trail on Iron Bridge Road from Orchard Pond Road to US 27 in Havana. Construction of this project under study will enhance connectivity to the CRTPA regional existing and planned regional trails.

- Transportation Alternatives Program (TA) – Mr. Burke stated the CRTPA coordinates the region's Transportation Alternatives Program, which was a federally funded program. The CRTPA solicits applications from the region and discussed recently completed and ongoing projects. Mr. Burke noted the examples of Blountstown Street Sidewalk Improvements (US 90 to Tharpe Street) explaining this was a combination of City of Tallahassee and CRTPA TA and SU funding that was used to construct the .7 miles of sidewalk project. Another project discussed was the US 90 Sidewalk (Chalk Street to Ralph Strong Road) that would construct 1.06 miles of sidewalk on the east side of US 90 within the City of Quincy.
- Expanding the Regional Trails Network – Mr. Burke stated expanding the regional trails network through the construction of multiuse trails has expanded safety for pedestrians and cyclists. Mr. Burke noted examples of US 98 (Woodville Highway to Lighthouse Road in Wakulla County) which extended the Coastal Trail east to the St. Marks Wildlife Refuge providing a safe multimodal connection.
- Community Traffic Safety Teams (CTSTs) – Mr. Burke stated all four CRTPA counties have CTSTs to support safety initiatives through a forum of local highway safety advocates committed to solving traffic safety problems. CTSTs also coordinate campaigns to educate drivers, motorcyclists, pedestrians, and bicyclist. The CRTPA staffs the Leon County CTST.
- High Visibility Enforcement – Mr. Burke stated the High Visibility Enforcement was a FDOT bicycle and pedestrian initiative. The program is designed to increase awareness of and compliance with traffic laws and regulations that increase safety on Florida roads. Mr. Burke stated Leon County was currently among the top 25 counties (ranked 23). Mr. Burke discussed the Leon County High Visibility Enforcement Initiative. He stated the initiative was being conducted by Tallahassee Police Department at identified high crash locations and that enforcement efforts will continue to May 2022. The targeted areas are Monroe Street, W. Pensacola Street, W. Tennessee Street, US 90, Gaines Street, Orange Avenue Crawfordville Road, Capital Circle SE, and Apalachee Parkway.
- CRTPA Congestion Management Process Report Update – Mr. Burke Stated the last update was in 2018 and an update is scheduled in 2022. The report includes a strong safety focus and will identify potential projects for future study.

Mr. Burke discussed the region's historic trends related to safety. He stated in the most recent FDOT data was from 2020. He noted ultimately, we met 4 of 5 most recent adopted targets for which data is available and noted that the target for rate of fatalities for VMT was not achieved. Most recent available data for 2016-2021 identifies that serious injuries have decreased, and fatalities have remained consistent. He noted the action today is to adopt the five (5) Safety

Targets for 2022. The proposed 2022 Targets recommend using the adopted 2021 targets as a baseline with the addition of a 5% reduction for each target to be applied annually. Additionally, he noted the recommendation includes the CRTPA's adopting of a long-term safety goal of zero fatalities and serious injuries for the region.

Mr. Slay stated the CTSTs recently held helmet fitting training. At the training there were staff from FDLE, Planning, EMS, and citizens. Commissioner Dozier stated Leon County EMS hosts a Safety Fair that is held to assist citizens with car seat installation and other safety issues. She noted this would be a good partner for CRTPA to work with in the future.

**Board Action: Commissioner Richardson made a motion to adopt the CRTPA Annual Safety Targets. Commissioner Matlow seconded the motion. The motion was unanimously passed.**

## **8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

Mr. Paulk provided an update on the Capital Circle SW Project (Orange Avenue to Springhill Road). He explained this project has had significant right-of-way issues and the project has been postponed the letting and the current date is for June 2022, with construction beginning in September 2022.

## **9. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay provided an update on a signal warrant at Tallahassee Nurseries business on Thomasville Road. The intersection analysis identified that the location did not warrant a traffic light at that location. Mr. Slay stated he was waiting to receive a copy of the analysis from FDOT. Commissioner Minor requested to review the analysis. Mr. Slay stated he would provide this information to the Board.

Mr. Slay stated there would be two (2) in person open houses for the US 90 Multi-Use Trail Feasibility Study: February 22 at the Jefferson County Courthouse, Annex Building (5:00 pm - 7:30 pm) and March 1 (5:00 pm-7:30 pm) at the Leon County Library-East Branch.

Lastly, Mr. Slay provided an update on the crossing at Nims Middle School. He noted the FDOT has made some progress and noted potential funding programs that the FDOT would request funds for that project. The estimated cost is \$750,000 and would include overhead pedestrian signals at each end of the Nims Middle School Campus. FDOT submitted an application for funds in March and hopefully, by early summer, staff would have information the funding for the project.

## **10. CRTPA INFORMATION**

### **A. Future Meeting Dates**

### **B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

**11. ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner Barfield noted she has worked with University of Florida (UF) on the Technical Assistance team with FDOT. She explained the FDOT has partnered with UF to assist rural counties with technical assistance on roadways and sidewalks. She noted this was a data gathering location of projects for small rural counties and working with the CTSTs. She stated she would provide information to other members.

She discussed the lighting at US 27 and Highway 59 and noted a citizen expressed concerns with the lighting that was very bright on this property. Mr. Paulk stated he would follow up and make contact with Commissioner Barfield.

Commissioner Barfield noted she rides an e-Bike and stated local municipalities set individual rules for e-Bikes.

Board Action: Commissioner Barfield made a motion to request staff locate someone to provide a presentation on e-Bikes in the future. Commissioner Minor agreed and seconded the motion. He stated he would like to receive additional on the upcoming trend. He stated CRTPA should research what other communities have done regarding e-Bike policies. The motion was unanimously passed. Mr. Slay noted he would look into having an informational item presented to the Board. Mr. Rietow stated he would reach out to his contacts at Greenways and Trails.

Commissioner Williams-Cox discussed rail. She stated the CRTPA should remain updated on any information on the status of the infrastructure dollars and, hopefully, use those to fund railways in the region. Mr. Slay stated he would follow up with Mr. Fitzgerald at FDOT and provide any additional information.

**12. ADJOURNMENT**

**The meeting was adjourned at 2:15 p.m.**