

March 18, 2024



AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the February 19, 2024, CRTPA Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the February 19, 2024, CRTPA Meeting.

ATTACHMENT

Attachment 1: Minutes of the February 19, 2024, CRTPA Meeting



CRTPA BOARD

MEETING OF MONDAY, FEBRUARY 19, 2024, AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present:

Commissioner Quincee Messersmith, CRTPA Chair, Wakulla County
Commissioner Dianne Williams-Cox, CRTPA Vice-Chair City of Tallahassee
Commissioner Laurie Cox, Leon County Schools Representative
Commissioner Kimblin NeSmith, Gadsden County
Commissioner Austin Hosford, Jefferson County
Commissioner David O'Keefe, Leon County
Commissioner Rick Minor, Leon County
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Jeremy Matlow, City of Tallahassee

Staff Present: Greg Slay, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Bryant Paulk, FDOT; Chris Rietow, ARPC; Andrea Rosser, StarMetro

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:30 p.m. with a roll call and a quorum present.

2. AGENDA MODIFICATIONS

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

4. CONSENT AGENDA

- A. Minutes of the November 21 CRTPA Meeting**
- B. Citizens Multimodal Advisory Committee (CMAC) Appointment**
- C. Executive Director's Quarterly Timesheets Approval**

Board Action: Commissioner Williams-Cox made a motion to approve the Consent agenda as presented. Commissioner Nesmith seconded the motion. The motion was unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION

6. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment

This item seeks Board ratification of an amendment to the FY 2024– FY 2028 Transportation Improvement Program (TIP) to include the following project:

- SR 61 (US 27)/Monroe Street at Park Avenue (Project No. 454170-1): Provide \$388,330 in funding in FY 24 for the replacement of the mast arm (Design Phase) at the intersection (Leon County)
- SR 61 (US 319)/Thomasville Road (Timberwolf Crossing to the Georgia State Line) (Project No. 452940-1): Provide \$1,516,273 in funding in FY 24 for the Design Phase for the resurfacing (Leon County)

Ms. Lex provided information on the amendment to the FY 2024– FY 2028 Transportation Improvement Program. She stated one project was a resurfacing project along Thomasville Road and the other project provides funding to replace to mast arms on Monroe Street at Park Avenue. Ms. Lex noted the cost shown in the agenda item was for the design phase of the mast arm replacement project and that FDOT provided a Construction, Engineering, and Inspection (CEI) cost estimate of 1.6 million dollars. She stated CRTPA staff would follow up and work to get the project entered the next work program.

Commissioner Minor asked a question regarding the cost of replacement of the mast arms, stating the estimate seemed excessive. Ms. Lex stated a portion of the cost (\$20,000) would be for the FDOT to manage the project. Mr. Paulk stated the cost estimate was in line with standard costs and noted that this was mostly due to the site requiring extensive utility analysis and possible relocation of the utilities.

Board Action: Commissioner Minor made a motion to approve the ratification of an amendment to the FY 2024– FY 2028 Transportation Improvement Program (TIP). Commissioner Richardson seconded the motion. A roll call vote was conducted. The motion was unanimously passed.

7. CRTPA ACTION

A. CRTPA Safety Targets

This item seeks adoption of the 2024 CRTPA Safety Performance Targets for safety performance measures that the CRTPA is required to annually address.

Mr. Burke introduced the CRTPA Safety Targets and noted that the CRTPA was a required to adopt Safety Targets for performance measures annually relating to the number of fatalities and serious injuries. He provided the proposed safety targets for 2024 and noted the numbers were developed using the CRTPA's 2023 safety targets with a 5% reduction and that is consistent with the direction

from the Board in 2021. Mr. Burke noted that the proposed safety targets would continue the Board's recommendation to continue the CRTPA's adoption of a long-term safety goal of zero fatalities and serious injuries for the CRTPA region, consistent with the Florida Department of Transportation (FDOT) Vision Zero initiative, to eliminate all road traffic fatalities and serious injuries by the year 2040. He stated that the adoption of the safety targets provides an opportunity to assess how the region was performing and what was being done to address safety in the region. Mr. Burke stated that in 2022, which is the most recent year of available FDOT data, the region met its adopted targets related to reducing the number and rate of serious injuries but for the remaining targets, those were not met. He noted in general serious injuries have decreased as well as fatalities in the CRTPA region; however, with regards to the number of bike and pedestrian serious injuries and fatalities the numbers have increased as compared to 2021. Mr. Burke next provided updated information available from Signal Four Analytics and noted that in 2023 pedestrian fatalities increased from the previous year and bicycle fatalities in 2023 increased from the previous year. He stated that pedestrian serious injuries decreased in 2023 from the previous year; however, bicycle serious injuries increased in 2023 from the previous year. Mr. Burke next discussed the efforts the CRTPA and its partners were working on to address safety in the region including funding sidewalk projects, improving school access via a sidewalk construction project at Fairview Middle School (Tram/Zillah), community events with helmet fittings, helmet fitter trainings, safety studies in the region, high visibility enforcement (HVE), and regional trail expansion. He also noted that a "CRTPA Safety Page" was developed in 2023 that provides a snapshot of safety efforts in the CRTPA region. Mr. Burke outlined the 2024 proposed targets and noted the proposed targets reflect a 5% reduction from the previous year's adopted targets, which is consistent with Board direction. He also noted that the proposed targets would adopt a long-term safety goal of zero fatalities and serious injuries for the CRTPA region with an achievement of the goal by the year 2040 and that this target is consistent with the FDOT's long-term goal of Target Zero.

Commissioner Williams-Cox mentioned the lights for bikes program, where police officers provide lights for citizens on bicycles and without lighting. Commissioner O'Keefe stated he would be interested in seeing additional unconventional ideas to be implemented when the measures are reviewed next year.

Board Action: Commissioner Williams-Cox made a motion to approve the CRTPA Safety Targets. Commissioner Richardson seconded the motion. The motion was unanimously passed.

B. Telecommute Study

The CRTPA Telecommute Study evaluating the impacts of Covid 19 stay-at-home orders on congestion in the CRTPA Region, assessing telecommuting trends, and evaluating the potential impacts to the transportation network has been developed and is proposed for Board adoption.

Mr. Scorsone introduced the study. He stated the telecommute study scope of work would establish a project working group for technical input; provide a snapshot of telecommuting in the region; determine the impact of telecommuting on the transportation network and identify resources related to telecommuting and telework programs.

Transportation Demand Management (TDM)

Mr. Scorsone stated TDM was a set of strategies and options aimed at reducing congestion and providing mobility choices that influence how people travel. TDM encourages people to move away from single-occupancy vehicles and explore alternative ways to get around. He stated TDM was also about planning smarter communities that support multi-modal options. Mr. Scorsone discussed the benefits of TDM noting that they include expanding mobility choices, maximizing efficiency of the system, and promoting wellbeing and public health. Additional benefits include a reduction in congestion and lower vehicle emissions. TDM also delivers economic benefits and user cost savings. He stated telecommuting could include many strategies including working remotely, hybrid schedules, flex schedules and remote work hubs.

Lessons Learned

Mr. Scorsone discussed the lessons learned while conducting the study of the region. The lessons were developed through feedback from agencies that have implemented telecommuting options for employees; employers that offer the option to telecommute; and a literature review. He discussed the commute patterns for the CRTPA region and noted most people in the region are entering Leon County for work. Mr. Scorsone discussed the benefits of telecommuting and that they included travel time savings for commuting employees, lower peak hour traffic congestion, savings for employees due to reduce real estate/office space, increase recruitment and retention were all benefits to having a telecommuting option for employers. Mr. Scorsone stated employers would need to identify goals and objectives, quantify potential fiscal impacts on the employer and evaluate a frame works and metrics to determine the effectiveness of the effort by the company.

Commissioner O'Keefe stated this was study was forward thinking and asked about expanding the number of jobs that could allow telecommuting. He asked for clarification on if there were 44,000 jobs with the potential to allow for telecommuting. Mr. Scorsone stated there were currently about 40,000 people in the region that telecommute based on the data and another 44,000 types of jobs that could allow for telecommuting. Mr. Scorsone stated the potential to allow work from home jobs could be increased significantly based on the data.

Board Action: Commissioner O'Keefe made a motion to approve the Telecommute Study and establish an Advisory Committee with clearly defined roles and responsibilities that includes stakeholders and give the program visibility. Commissioner Richardson seconded the motion. The motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mr. Paulk provided information on the US 90 Resurfacing Improvements. He stated the project limits were US 90 (E. Tennessee Street) from US 27 (Monroe Street) to State Road (SR) 265 (Magnolia Drive) in Leon County. He stated the public can participate by visiting nwflroads.com/calendar on Wednesday March 20, 2024. Mr. Paulk noted there would be maps, drawings and other project available for review and public comment at the nwflroads.com website. He noted no additional right-of-way was required for this project and bids for construction were scheduled to occur in spring 2025.

9. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities will be provided. Mr. Slay provided a brief update on the North Monroe Study. He stated the project was moving forward to gather data on where pedestrians are crossing North Monroe Street and that more information would be provided to the Board in the future. Mr. Slay introduced Mr. Mark Reichert with the Florida Metropolitan Planning Advisory Committee. Mr. Reichert briefly provided information on the 2024 Legislative bills relating to MPOs.

Mr. Slay noted the North Monroe Study would begin to move forward. The Consultant will place cameras along the corridor to study the pedestrian activity along the corridor. Mr. Slay noted the Agenda Item 10 D Correspondence, a letter from Commissioner Hosford regarding a resolution a related to memorializing decisions with regards to the Duke Rail Trail and Sun Trail multi-use trails within Jefferson County.

10. CRTPA INFORMATION

- A. Future Meeting Dates (Next Board Meeting March 18, 2024)**
- B. CRTPA Committee Actions**
- C. Utilization Report**
- D. Correspondence**

11. ITEMS FROM CRTPA BOARD MEMBERS

Commissioner Richardson asked for an update on the Orange Avenue Sidewalks. Mr. Slay stated the project was still in the design phase and the needed right-of-way funds were not yet funded. Commissioner NeSmith provided an update on a recent meeting with the Town of Havana to discuss the Town's desire to reduce lanes on US 27 through downtown. He noted that the conversation was delayed due issues the Town was addressing related to Fire Services. As a result, he stated that he planned to meet with the Town Manager next week to discuss the original issue of US 27 lane reduction.

12. ADJOURNMENT

The meeting was adjourned at 3:00 PM.