



March 18, 2024

AGENDA ITEM 7A

CRTPA YEAR 2050 LONG RANGE TRANSPORTATION PLAN (LRTP) CONSULTANT SELECTION

TYPE OF ITEM: Action

STATEMENT OF ISSUE

This item seeks the CRTPA Board to select a consultant for the Year 2050 Long Range Transportation Plan (LRTP).

HISTORY AND ANALYSIS

The CRTPA is required to update the Long Range Transportation Plan (LRTP), known as the Regional Mobility Plan (RMP), every five years. The currently adopted LRTP was approved by the Board in November of 2020 with the Year 2050 LRTP scheduled to be adopted in November of 2025.

The Request for Proposals (RFP) was released on January 19, 2024 with a due date of February 16, 2024. The CRTPA received the following four (4) responses to the RFP:

- Kimley-Horn and Associates
- Kittelson & Associates
- Michael Baker International, Inc.
- RS&H

An initial review of the proposals found the Michael Baker International Inc., was deemed non-responsive to continue through the review and presentation process.

CRTPA staff convened a Selection Committee that included Commissioner David O'Keefe (CRTPA Board), Kwentin Eastberg (Apalachee Regional Planning Council), and Jack Kostrzewa (CRTPA staff).

The Selection Committee met on Tuesday, February 27, 2024, to discuss and shortlist the proposals. A motion was made to move all three proposals to the presentation phase that was agreed upon by the Selection Committee members.

The proposal score was then zeroed out moving into the presentation/interview phase to put the three consultant teams on the same score level.

On Tuesday, March 12, 2024, the Selection Committee met again for the second part of the selection process which was a presentation/interview with each consulting team. The Selection Committee assigned points for the presentation, understanding of project requirements, innovative project approach, and response to questions during the interview phase. The scores for each consulting team are as follows:

- | | |
|-------------------------------|--------------------------|
| 1. Kittelson & Associates | 133.33 out of 150 points |
| 2. Kimley-Horn and Associates | 131.67 out of 150 points |
| 3. RS&H | 107.50 out of 150 points |

Based on these scores, the Selection Committee recommends approval of Kittelson & Associates for the Year 2050 LRTP.

NEXT STEPS

Upon approval by the CRTPA Board, staff will start the negotiating process to initiate the project.

RECOMMENDED ACTION

- Action 1: Approve the Consultant Selection Committee recommendation of Kittelson & Associates to perform the Year 2050 Long Range Transportation Plan.
- Action 2: Provide the CRTPA Chairperson, Commissioner Quincee Messersmith, the authority to sign the negotiated contract and CRTPA Executive Director, Greg Slay, the authority to negotiate and administer the executed contract.
- Action 3: Provide other direction.