



May 19, 2020

AGENDA ITEM 4 A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the February 18, 2020 meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the February 18, 2020 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the February 18, 2020 CRTPA meeting.



**CRTPA BOARD**

MEETING OF TUESDAY, FEBRUARY 18, 2020 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

**Meeting Minutes**

**Members Present:**

Commissioner Merritt, Chairman, Wakulla County  
Commissioner Viegbesie, Gadsden County  
Commissioner Barfield, Jefferson County  
Commissioner Desloge, Leon County  
Commissioner Dozier, Leon County  
Commissioner Maddox, Leon County  
Commissioner Minor, Leon County  
Commissioner Matlow, City of Tallahassee  
Commissioner Richardson, City of Tallahassee  
Commissioner Williams-Cox, City of Tallahassee

**Staff Present:** Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Jack Kostrzewa, CRTPA; Suzanne Lex, CRTPA; Greg Burke, CRTPA; Yulonda Mitchell, CRTPA; Bryant Paulk, FDOT

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 1:35PM with the roll call.

**2. AGENDA MODIFICATIONS**

**Board Action: Commissioner Minor made a motion to pull Agenda Item 4B from the Consent Agenda. Commissioner Barfield seconded the motion. The motion was unanimously passed.**

**3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

None

---

**4. CONSENT AGENDA****A. Minutes of the January 21 meeting**

**Board Action: Commissioner Richardson made a motion to accept the January 21 meeting minutes as presented by Staff. Commissioner Viegbesie seconded the motion. The motion was unanimously passed.**

**5. CONSENT ITEMS PULLED FOR DISCUSSION****B. CRTPA Safety Measures Update**

Commissioner Minor discussed the proposed recommendations for fatalities shown in the Agenda Item. He stated that 58 fatalities was not an acceptable number and wanted to state that for the record. In order to meet FHWA requirements, this information allows the CRTPA to track progress of improvement.

**Board Action: Commissioner Minor made a motion to approve the CRTPA Safety measures Update as presented by Staff. Commissioner Barfield seconded the motion. The motion was unanimously approved.**

**6. CRTPA ACTION**

*The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.*

**A. Town of Havana Main Street Assessment**

An analysis of US 27 in Downtown Havana has been developed for Board approval by CRTPA general planning consultant RS&H.

Ms. Beverly Davis, RS&H provided a presentation with the findings of the analysis of US 27 in downtown Havana. The area studied was US 27/Main Street, between 5<sup>th</sup> Avenue and 9<sup>th</sup> Avenue which is a four-lane north/south undivided facility. The goals of the study were to improve the pedestrian experience, manage traffic efficiently; improve corridor aesthetics, and support overall goals of the Town for downtown. The project included a data collection process where traffic counts, vehicle classification, speed and turning movements at 7<sup>th</sup> Avenue were analyzed. The recommendation was Alternative 4, 3 Lanes; 12' wide 2 northbound and 1 southbound; no on street parking; wider sidewalks and/plating strips with landscaping.

Commission Viegbesie noted the Town Manager, Brad Johnson, was present at the meeting and stated he would like to hear from the manager to discuss the proposal and how it would effect the Town of Havana.

Mr. Brad Johnson, Town Manager, Town of Havana stated the CRTPA staff met with him recently and noted the need for emergency services/evacuation routes are also included in the discussion.

Commissioner Barfield requested information on large trucks, bike lanes/shoulders. Ms. Davis stated there are signs for the large trucks to use the left lane only in the area. She also noted the bicycles access would be on surrounding streets and there was no room for bike lanes in this area.

**Board Action: Commissioner Viegbesie made a motion to approve as presented by Staff. Commission Minor seconded the motion. The motion was unanimously passed.**

#### **B. Connections 2045 Regional Mobility Plan**

This item will provide information to the CRTPA Board regarding the Needs Plan, Evaluation Criteria, Prioritization Criteria, Jurisdictional Outreach and a Public Engagement Update.

Mr. Kostrzewa provided general background information on the plan's schedule including the evaluation and prioritization criteria process. He noted that the Needs Plan combines previous planning efforts with data to anticipate growth within the region. It utilized the following to identify and select projects during the evaluation and prioritization process: previous plans, congestion data, safety conditions and public feedback. The needs plan creates a list of all projects.

Ms. Kate Widness, KHA, provided a more detailed presentation on the evaluation and prioritization criteria and noted that the evaluation and prioritization process consist of a 2 step process. The evaluation criteria was designed to be a screening process to gain an understanding of the viability and utility of the proposed project. Prioritization criteria is a detailed process to determine the performance of the proposed project in relation to other proposed projects. The process provides flexibility by having mode-specific prioritization criteria; by having projects that are financially constrained to funding tiers; and by allowing projects in tiers to be implemented in any order.

Commissioner Richardson requested information on the Orange Avenue. He stated with new apartment building and the new Emergency Room on Orange Avenue, traffic has dramatically increased. Mr. Slay discussed the Orange Avenue project and the current placing on the prioritization list. Commissioner Williams-Cox discussed Orange Avenue, noting the need for pedestrian safety measures along Orange Avenue. She discussed the need to move Orange Avenue ahead on the project priority list. Mr. Slay discussed moving Orange Avenue up on the priority list and noted that the annual process occurs in June. He also noted that this project would still have to complete the development process (PD&E, Design, right-of-way acquisition) and that moving it up in prioritization may not result in an expedited project due to where it is within the development process. Commissioner

Maddox also discussed moving the Orange Avenue project up on the prioritization list. Mr. Slay noted the annual priority process is in June 2020. Commissioner Maddox requested that at the June 2020 meeting include consideration for moving Orange Avenue on the priority list. There was a general consensus among the members on the board to reconsider the priority list rankings. Commissioner Maddox discussed the need for a regional transit system. He noted this would be a system that would not be able to be funded by one municipality and noted that there needs to be a conversation regarding funding for transit.

**Board Action: This item was informational, therefore there was no action taken.**

### **C. CRTPA Audit Solicitation**

This item seeks approval to enter into an agreement for auditing services.

**Board Action: Commissioner Viegbesie made a motion to approve the CRTPA Audit Solicitation as presented by staff. Commissioner Richardson seconded the motion. The motion was unanimously passed.**

### **D. Thomasville Road Path Feasibility Study Kickoff**

The Thomasville Road Multi-Use Path Feasibility Study is the first project to be initiated from the Tallahassee-Leon County Bicycle and Pedestrian Master Plan. The Project Team will be providing general information about the project, its purpose and schedule.

Mr. Kostrzewa stated this project was funded by the CRTPA under the GPC Contract with Kimley Horn and Associates.

Kate Widness, KHA, summarized the plan, stating the project intent. She noted this project was an initial pilot project from TLC Bicycle and Pedestrian Master Plan 2019 Update and includes a technical review of the multi-use path along the corridor to have a Midtown-to-Market. Ms. Widness provided the project schedule for the next few months.

**Board Action: This item was informational, therefore there was no action taken.**

### **7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

None

Commissioner Barfield discussed I-10 and US 90 at the FEDEX Facility causes terrible traffic back-ups. FDOT staff would discuss with Jefferson County.

### **8. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay stated the Community Traffic Safety Team (CTST) would be reinvigorated. This team typically consists of MPO/Law Enforcement/City/County Staff. He felt this would help address short-term and long-term safety issues.

Citizen Comment:

Sue-Ellen Gardiner, spoke regarding the opposition to the Woodville Highway project and noted that people within the area do not want the super roundabout. She stated the board has disregarded the discontent amongst residents. Ms. Gardiner noted the record should reflect the citizens have shown up and voiced concerns and opposition to the Board.

**9. CRTPA INFORMATION**

**A. Future Meeting Dates**

**B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**

**10. ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

**Attest:**

---

Yulonda Mitchell, Recording Secretary

---

Randy Merritt, Chairman