

May 19, 2020



AGENDA ITEM 7 C

LEON COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

TYPE OF ITEM: Action

STATEMENT OF ISSUE

In June 2018, the CRTPA entered into an agreement with the Apalachee Regional Planning Council (ARPC) to manage the CRTPA's planning agency function for Leon County Transportation Disadvantaged (TD) program. Since taking over those responsibilities, the ARPC has done an outstanding job managing and improving the overall administration of the program.

The agreement allowed the ARPC to manage the program using the TD planning funds allocated each year (approx. \$26,000) by the Commission for the Transportation Disadvantaged (CTD). The CRTPA is grantee and reimburses the ARPC for services performed. Since the CRTPA is currently serving essentially as a pass-through agency for the TD funds, it would be more efficient to have the CTD designate the ARPC as the planning agency and become the direct recipient of the planning funds. This would eliminate the CRTPA's administrative effort managing the TD funds.

RECOMMENDED ACTION

Option 1: Approve the Executive Director to draft a letter to the CTD requesting the ARPC become the designated planning agency for the Leon County TD Program effective July 1, 2020.

Option 2: As desired by the Board.

ATTACHMENT

Attachment 1: Draft request letter



May 20, 2020

Florida Commission for the Transportation Disadvantaged
Attn: David Darm
605 Suwannee Street, Mail Station 49
Tallahassee, FL, 32399

RE: Designation of ARPC as the Planning Agency for Leon County TD Program

Dear Mr. Darm:

On behalf of the Capital Region Transportation Planning Agency (CRTPA), I formally request the Apalachee Regional Planning Council (ARPC) be designated as the planning agency for the Leon County Transportation Disadvantaged (TD) Program effective July 1, 2020. In June 2018, the CRTPA entered into an agreement with the ARPC to manage the program and since that time, the ARPC has done an excellent job. By designating the ARPC as the official planning agency, the CRTPA would no longer administer the TD planning funds.

The ARPC also currently manages the Gadsden, Jefferson and Wakulla County TD programs, all of which are in the CRTPA's planning area. They have demonstrated they have the qualifications and expertise needed to perform the services under the Planning Grant agreement.

I appreciate your time and attention to this request. If you have any questions or would like to discuss this request further, please contact me at (850)891-8624 or via email at greg.slay@crtpa.org.

Sincerely,

Greg Slay, AICP
Executive Director

xc: Chris Rietow, Executive Director, ARPC
Kwentin Eastberg, Planning Manager, ARPC