



May 17, 2022

AGENDA ITEM 10 C

CORRESPONDENCE

TYPE OF ITEM: Information

The following correspondence has been sent or received by the CRTPA subsequent to the last CRTPA meeting:

- Correspondence from Greg Slay, CRTPA Executive Director to Richard Barr, Kimley-Horn & Associates, dated April 7, 2022, regarding additional work associated with the US 90 Multi-Use Trail Feasibility Study (provided as ***Attachment 1***).



April 7, 2022

Mr. Richard Barr, AICP
Kimley-Horn and Associates
2615 Centennial Boulevard, Suite 102
Tallahassee, FL 32308

Subject: Task Work Order KHA-2019-04A
US 90 Tallahassee to Monticello Multiuse Trail Feasibility Study
Additional Work

Dear Mr. Barr:

Per our General Planning Consultant Agreement dated March 21, 2017, you are hereby authorized to conduct the activities listed in the attached scope of services for additional work on the US 90 Multiuse Trail Feasibility Study. The maximum fee for this additional work shall be \$10,590 based on the fee listed in the scope. Any additional work and/or fees will require an addendum to this Task Work Order.

Greg Burke will serve as the Project Manager for this project. We look forward to working with you and your staff on this project. Should you have any questions, please contact Greg or myself at (850)891-8630.

Sincerely,

Greg Slay, AICP
Director

US 90 Feasibility Study – Additional Services Scope

Task: Additional Data Analysis

- *FDOT Right-of-Way Data*
 - KHA will review and analyze newly available FDOT right-of-way information and compare with property appraiser right-of-way information for inconsistencies/differences.
 - Coordination with client on this analysis.

Task: Revised Feasibility Documentation

- *Feasibility Report Documentation*
 - Based on the newly available data, Kimley-Horn will update the feasibility report to reflect how this data has influenced the feasibility of previously identified routes, constrained areas, and locations of note. This will be completed throughout multiple sections of the feasibility report as well as require additional GIS mapping and report formatting.

Task: Update ArcGIS StoryMap

- *Update Information Integration*
 - Based on the newly available data, Kimley-Horn will update the previously created ArcGIS StoryMap to reflect the changes made to right-of-way availability, identified routes, constrained areas, and locations of note.

Amendment to Task Order # 2019-03

Feasibility Study | US 90 Monticello to Tallahassee Multi-Use Trail

Staff Hours and Fee Estimate



Staff Classification & Hourly Rates:	Senior Engineer/ Senior Planner	Project Planner	Administrative/ Clerical Support	KH Labor Total	Expenses	Total Lump Sum Task Fee
Task Description	\$212.00	\$135.00	\$100.00			
Additional Data Analysis	3.0	15.0		\$2,661.00		
Revised Feasibility Documentation	5.0	27.0	1.0	\$4,805.00		
ArcGIS StoryMap Updates	2.0	20.0		\$3,124.00		
Total Hours:	10.0	62.0	1.0	Total Lump Sum Project Budget:		\$10,590.00

From: [Slay, Greg](#)
To: [Widness, Katelyn](#); [Barr, Richard](#)
Cc: [Burke, Greg](#); [Slautterback, Lindsay](#); [Mitchell, Yulonda](#); [Lex, Suzanne](#)
Subject: US 90 Trail - Additional work
Date: Thursday, April 7, 2022 9:35:40 AM
Attachments: [KHA-2019-04 US 90 Tallahassee to Monticello Multiuse Trail - Additional Work.pdf](#)

See attached –

Greg Slay, AICP
Executive Director
Office: (850)891-8630
Mobile: (850)694-1440
www.crtpa.org



From: [Mitchell, Yulonda](#)
To: [Slay, Greg](#)
Cc: [Lex, Suzanne](#)
Subject: RE: US 90 Trail - Additional work_\$10,590.00
Date: Thursday, April 7, 2022 9:54:00 AM

Ok. I will generate the amending request for Phase I and forward it to you for approval.

From: Slay, Greg <Greg.Slay@talgov.com>
Sent: Thursday, April 7, 2022 9:53 AM
To: Mitchell, Yulonda <Yulonda.Mitchell@talgov.com>
Cc: Lex, Suzanne <Suzanne.Lex@talgov.com>
Subject: Re: US 90 Trail - Additional work_\$10,590.00

Actually, we'll need to increase Phase I since that where the work additional work is being done.

Sent from my iPhone

On Apr 7, 2022, at 9:50 AM, Mitchell, Yulonda <Yulonda.Mitchell@talgov.com> wrote:

Good Moring,
How would you like this handled in the system? Should we do a Phase 3 or add this \$10,590.00 to the project for Phase 2? We will need to increase the Purchase Order after the project total has been increased. Please advise.

Yulonda

From: Slay, Greg <Greg.Slay@talgov.com>
Sent: Thursday, April 7, 2022 9:35 AM
To: Widness, Katelyn <Katelyn.Widness@kimley-horn.com>; Barr, Richard <richard.barr@kimley-horn.com>
Cc: Burke, Greg <Greg.Burke@talgov.com>; Slautterback, Lindsay <Lindsay.Slautterback@kimley-horn.com>; Mitchell, Yulonda <Yulonda.Mitchell@talgov.com>; Lex, Suzanne <Suzanne.Lex@talgov.com>
Subject: US 90 Trail - Additional work

See attached –

Greg Slay, AICP
Executive Director
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Mobile: (850)694-1440