

May 17, 2022



AGENDA ITEM 10D

QUARTERLY BUDGET REPORTS

TYPE OF ITEM: Information

A status report on the Quarter 2 (October - December 2021) Fiscal Year 2022 Unified Planning Work Program budget utilization is provided for the following:

- CRTPA Budget Report PL Funds
- CRTPA Budget Report FTA Funds
- CRTPA Budget Report SU Funds

Contract# G1L15 (PL FUNDS)					
Unified Planning Work Program - Fiscal Years 2020/21-				FPID# 439323-3-14-01	
Invoice #: PL-6		Invoice		10/01/2021 -	
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (Q6)	2022 FHWA (PL) Remaining Balance	Utilization
Personnel Services					
Salaries and Fringe	\$ 193,000.00	\$ 59,350.51	\$ 35,459.30	\$ 98,190.19	49%
Sub Total:	\$ 193,000.00	\$ 59,350.51	\$ 35,459.30	\$ 98,190.19	49%
Consultant Services					
Contract/Consultant Services					
Audit	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	0%
Legal	\$ 37,000.00	\$ 9,917.50	\$ 26,842.50	\$ 240.00	99%
Sub Total:	\$ 55,000.00	\$ 9,917.50	\$ 26,842.50	\$ 18,240.00	67%
Other Direct Expenses					
Travel/Training					
*Operating Staff Services	\$ 86,245.00	\$ 21,889.88	\$ 18,771.84	\$ 45,583.28	47%
Office/Administrative Costs	\$ 51,425.00	\$ 1,753.16	\$ 25,838.22	\$ 23,833.62	54%
Sub Total:	\$ 137,670.00	\$ 23,643.04	\$ 44,610.06	\$ 69,416.90	50%
Total:	\$ 385,670.00	\$ 92,911.05	\$ 106,911.86	\$ 185,847.09	52%
*Note: Shifted \$5,000. from Operating to Legal					
Task 2.0 - Data Collection					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (Q6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 10,900.00		\$ 10,900.00	\$ -	
Sub Total:	\$ 10,900.00	\$ -	\$ 10,900.00	\$ -	100%
Consultant Services					
Contract/Consultant Services					
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 10,900.00	\$ -	\$ 10,900.00	\$ -	100%
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (Q6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 20,300.00	\$ -	\$ 12,854.16	\$ 7,445.84	
Sub Total:	\$ 20,300.00	\$ -	\$ 12,854.16	\$ 7,445.84	63%
Consultant Services					
Contract/Consultant Services					
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 20,300.00	\$ -	\$ 12,854.16	\$ 7,445.84	63%
Task 4.0 - Short-Range Planning					

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EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 31,375.00		\$ 10,977.15	\$ 20,397.85	
Sub Total:	\$ 31,375.00		\$ 10,977.15	\$ 20,397.85	35%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Other Direct Expenses					
TIP Software	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 31,375.00	\$ -	\$ 10,977.15	\$ 20,397.85	35%
Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 26,700.00	\$ -	\$ 26,700.00	\$ -	100%
Sub Total:	\$ 26,700.00	\$ -	\$ 26,700.00	\$ -	100%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 26,700.00	\$ -	\$ 26,700.00	\$ -	100%
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (Q6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 28,000.00	\$ -	\$ 11,238.18	\$ 16,761.82	40%
Sub Total:	\$ 28,000.00	\$ -	\$ 11,238.18	\$ 16,761.82	40%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 28,000.00	\$ -	\$ 11,238.18	\$ 16,761.82	40%
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION	2022 FHWA (PL) Budgeted Amount	2022 FHWA (PL) Previous Payments	2022 FHWA (PL) Current Cost (Q6)	2022 FHWA (PL) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 17,700.00	\$ -	\$ 7,390.19	\$ -	42%
Sub Total:	\$ 17,700.00	\$ -	\$ 7,390.19	\$ -	42%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 17,700.00	\$ -	\$ 7,390.19	\$ 10,309.81	42%
PL-5 GRAND TOTAL EXPENDITURE DETAIL :	\$ 520,645.00	\$ 92,911	\$ 186,971.56	\$ 240,762.39	54%

Capital Region Transportation Planning Agency		Contract# G1L 15 (SU FUNDS)			
Unified Planning Work Program -		FPID# 439323-2-			
Fiscal Years 2020-21/2021-22					
SU Invoice #:	SU-6	Invoice Period:	10/01/2021 - 12/31/2021		
Task 1.0 - Administration					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	Utilization
Personnel Services					
Salaries and Fringe	\$ 24,100.00	\$ 24,100.00		\$ -	
Sub Total:	\$ 24,100.00	\$ 24,100.00	\$	\$ -	100%
Consultant Services					
Contract/Consultant Services	\$	\$ -	\$	\$ -	
Sub Total:	\$	\$ -	\$	\$ -	
Other Direct Expenses					
Audit Fees	\$	\$ -	\$	\$ -	
Legal Fees	\$	\$ -	\$	\$ -	
Direct/Operating Expenses	\$	\$ -	\$	\$ -	
Travel	\$ 12,000.00	\$ 2,864.52	\$ 1,648.35	\$ 7,487.13	
Sub Total:	\$ 12,000.00	\$ 2,864.52	\$ 1,648.35	\$ 7,487.13	38%
Total:	\$ 36,100.00	\$ 26,964.52	\$ 1,648.35	\$ 7,487.13	79%
Task 2.0 - Data Collection and Safety					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU)	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 21,950.00	\$ 17,661.75	\$ 1,411.73	\$ 2,876.52	
Sub Total:	\$ 21,950.00	\$ 17,661.75	\$ 1,411.73	\$ 2,876.52	87%
Consultant Services					
Contract/Consultant Services	\$	\$ -	\$	\$ -	
Sub Total:	\$	\$ -	\$	\$ -	
Total:	\$ 21,950.00	\$ 17,661.75	\$ 1,411.73	\$ 2,876.52	87%
Task 3.0 - Long Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 61,300.00	\$ 41,257.81		\$ 20,042.19	
Sub Total:	\$ 61,300.00	\$ 41,257.81	\$	\$ 20,042.19	67%
Consultant Services					
3.0 Planning Support	\$ 30,000.00	\$ -	\$	\$ 30,000.00	0%
3.1 Long Range Transportation Plan (RMP 2045)	\$ 240,650.00	\$ 240,649.50	\$	\$ 0.50	100%
Sub Total:	\$ 270,650.00	\$ 240,649.50	\$	\$ 30,000.50	89%
Total:	\$ 331,950.00	\$ 281,907.31	\$	\$ 50,042.69	85%
Task 4.0 - Short-Range Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 39,250.00	\$ 8,431.36		\$ 30,818.64	
Sub Total:	\$ 39,250.00	\$ 8,431.36	\$	\$ 30,818.64	21%
Consultant Services					
4.0 Planning Support	\$ 30,000.00	\$ -	\$	\$ 30,000.00	
Sub Total:	\$ 30,000.00	\$ -	\$	\$ 30,000.00	0%
Other Direct Expenses					
TIP Software	\$	\$ -	\$	\$ -	
Sub Total:	\$	\$ -	\$	\$ -	
Total:	\$ 69,250.00	\$ 8,431.36	\$	\$ 60,818.64	12%

Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 101,250.00	\$ 46,400.66	\$ 7,319.76	\$ 47,529.58	
Sub Total:	\$ 101,250.00	\$ 46,400.66	\$ 7,319.76	\$ 47,529.58	53%
Consultant Services					
5.0 Planning Support Work	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
5.8.1 Thomasville Rd. Path Feasibility Study (FS) Ph. I	\$ 89,955.00	\$ 74,962.50	\$ 11,994.00	\$ 2,998.50	97%
5.8.2 Thomasville Rd. Path FS Ph. II Public Involvement	\$ 82,000.00	\$ 76,064.23	\$ 5,727.27	\$ 208.50	100%
5.9 Wakulla Springs (SR 267) Feasibility Study	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0%
5.10 Apalachee Pkwy Trail Feasibility Study	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.11 Oak Ridge Road Trail Feasibility Study	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	0%
5.12 Midtown Phase II	\$ 2,500.00	\$ 1,909.50	\$ -	\$ 590.50	76%
5.18 Comprehensive Operational Analysis (Transit)	\$ 250,000.00	\$ 217,491.68	\$ 32,508.32	\$ -	100%
5.19 Regional Transit Study Update	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.25 Congestion Management Plan Process Phase II	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	0%
5.29 Iron Bridge Road Multi-use Trail Feasibility Study	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0%
Other Trail Studies/Mobility Projects (TBD)**	\$ 63,290.00	\$ -	\$ -	\$ 63,290.00	0%
Sub Total:	\$ 1,037,745.00	\$ 370,427.91	\$ 50,229.59	\$ 617,087.50	41%
Total:	\$ 1,138,995.00	\$ 416,828.57	\$ 57,549.35	\$ 664,617.08	42%
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 33,000.00	\$ 4,328.64		\$ 28,671.36	
Sub Total:	\$ 33,000.00	\$ 4,328.64	\$ -	\$ 28,671.36	0%
Consultant Services					
6.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
Sub Total:	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
Total:	\$ 63,000.00	\$ 4,328.64	\$ -	\$ 58,671.36	0%
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION	2021/2022 FHWA (SU) Budgeted Amount	2021/2022 FHWA (SU) Previous Payments	2021/2022 FHWA (SU) Current Cost	2021/2022 FHWA (SU) Remaining Balance	
Personnel Services					
Salaries and Fringe	\$ 158,107.00	\$ 79,390.16		\$ 78,716.84	
Sub Total:	\$ 158,107.00	\$ 79,390.16	\$ -	\$ 78,716.84	50%
Consultant Services					
7.1.1 US90 Bike/Ped Tr. Feasibility Study (FS) Phase I	\$ 43,754.00	\$ 38,892.00	\$ -	\$ 4,862.00	89%
7.1.2 US90 Bike/Ped Tr. FS Phase II Public Involvement	\$ 100,000.00	\$ 48,623.25	\$ 7,918.30	\$ 43,458.45	57%
7.2 Stadium/Lk. Bradford/Gaines/Varsity Int. Study	\$ 180,575.00	\$ 104,598.96	\$ 43,864.08	\$ 32,111.96	82%
7.3 Other Special Projects/Safety Studies (TBD)**	\$ 125,583.00	\$ -	\$ -	\$ 125,583.00	0%
Corridor/Complete Streets (TBD)**	\$ 59,994.00	\$ -	\$ -	\$ 59,994.00	0%
7.4 Pensacola St./St. Augustine Operational Analysis	\$ 30,000.00	\$ 28,470.00		\$ 1,530.00	95%
Sub Total:	\$ 539,906.00	\$ 220,584.21	\$ 51,782.38	\$ 267,539.41	50%
Total:	\$ 698,013.00	\$ 299,974.37	\$ 51,782.38	\$ 346,256.25	50%
SU -6 GRAND TOTAL CONSULTANT EXPENDITURE DETAIL	\$ 2,359,258.00	\$ 1,056,096.52	\$ 112,391.83	\$ 1,190,769.65	50%
Total adjusted by (.02) to correct for rounding	\$ 2,359,258.00	\$ 1,056,096.52	\$ 112,391.81	\$ 1,190,769.67	50%

Capital Region Transportation Planning Agency FTA - Sec. 5305(d)						
October 1, 2021 - December 31, 2021						
G10X8- 1						
Adopted Budget Amount as Revised June 2021		Previous Payments	Current Costs	Costs to Date	Remaining Balance	Utilization
Task 1.0 - Administration						
Personnel Total	\$64,558.00	\$0.00	\$64,558.00	\$64,558.00	\$0.00	
	\$64,558.00	\$0.00		\$64,558.00	\$0.00	100.00%
Task 2.0 - Data Collection Personnel						
Total	\$8,200.00	\$0.00	\$8,200.00	\$8,200.00	\$0.00	
	\$8,200.00	\$0.00	\$8,200.00	\$8,200.00	\$0.00	100.00%
Task 3.0 - LRP Personnel						
Total	\$7,800.00	\$0.00	\$7,800.00	\$7,800.00	\$0.00	
	\$7,800.00	\$0.00	\$7,800.00	\$7,800.00	\$0.00	100.00%
Task 4.0 - SRP						
Personnel	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$0.00	
TIP Consultant	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	
Total	\$19,000.00	\$0.00	\$11,000.00	\$11,000.00	\$8,000.00	57.89%
Task 5.0 - Mobility Planning Personnel						
Total	\$14,600.00	\$0.00	\$14,600.00	\$14,600.00	\$0.00	
	\$14,600.00	\$0.00	\$14,600.00	\$14,600.00	\$0.00	100.00%
Task 6.0 - Public Involvement Personnel						
Total	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	
	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	100.00%
Task 7.0 - Special Projects Personnel						
Total	\$21,020.00	\$0.00	\$21,020.00	\$21,020.00	\$0.00	
	\$21,020.00	\$0.00	\$21,020.00	\$21,020.00	\$0.00	100.00%
TOTAL	\$144,178.00	\$0	\$136,178	\$136,178	\$8,000	94.45%