

May 21, 2024



AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the April 16, 2024, CRTPA Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the April 16, 2024, CRTPA Meeting.

ATTACHMENT

Attachment 1: Minutes of the April 16, 2024, CRTPA Meeting



CRTPA BOARD

MEETING OF TUESDAY, APRIL 16, 2024, AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Members Present:

Commissioner Williams-Cox, Vice Chair, City of Tallahassee
Commissioner Hosford, Jefferson County
Commissioner Goldwire, Gadsden Municipalities
Commissioner Nesmith, Gadsden County
Commissioner Maddox, Leon County
Commissioner Minor, Leon County
Commissioner O'Keefe, Leon County
Commissioner Matlow, City of Tallahassee
Commissioner Richardson, City of Tallahassee

Staff Present: Greg Slay, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Bryant Paulk, FDOT

The meeting was called to order with a quorum present and roll call at 1:30 pm.

1. **CALL TO ORDER AND ROLL CALL**
2. **AGENDA MODIFICATIONS**
3. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
4. **CONSENT AGENDA**
 - A. Minutes of the March 18 CRTPA Meeting
 - B. Executive Director's Quarterly Timesheet Approval

Committee Action: Commissioner Richardson made a motion to approve the consent agenda as presented. Commissioner Minor seconded the motion and the motion was unanimously passed.

5. **CONSENT ITEMS PULLED FOR DISCUSSION**

6. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment

This item sought Board adoption of an amendment to the FY 2024 – FY 2028 Transportation Improvement Program (TIP) to include the following projects:

- Paul Russell Road (Monday Road to SR 20 (US 27) Apalachee Parkway) (Project No. 453141-1): Provide \$2,919,120 in funding in FY 25 related to sidewalk construction (Leon County)
- CR 0346 (Velda Dairy Road/Ox Bottom Road) Intersection Realignment (Project No. 453829-1): Provide \$1,500,000 in funding in FY 25 for intersection realignment (Leon County)

Ms. Lex provided background information on the Fiscal Year (FY) 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment. She explained the projects that will be added to the next fiscal budget and provided information on the process for funding the requests and moving the projects forward.

Ms. Lex outlined the first project was for Paul Russell Road, which is one of the CRTPA's priorities, and noted the amendment provided \$2,919,120 in funding from FDOT in FY 25 related to sidewalk construction in Leon County. She explained the design for the project will be completed by City of Tallahassee. The second amendment, Ms. Lex explained, was for the Thomasville Road intersection improvement with a realignment at Velda Dairy Road/Ox Bottom Road. This amendment provided \$1,500,000 in funding from FDOT in FY 25 and would be supplemented with the discretionary funds from the CRTPA to accomplish this project.

Commissioner Richardson noted the major residential developments along Paul Russell Road and that the project was a needed project for the area. Mr. Slay stated the schedule for the Paul Russell Road project including completion of design in the summer of this year, next the bidding process in the fall, and then move to construction at the beginning of 2025.

Board Action: Commissioner Minor made a motion to approve the Fiscal Year (FY) 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment. Commissioner Richardson seconded the motion and a roll call vote was conducted. The motion was passed unanimously.

7. CRTPA ACTION

A. CRTPA Fiscal Year (FY) 2026 – FY 2030 Transportation Alternatives (TA) Project Priority List

This item sought adoption of the FY 2026 – FY 2030 Transportation Alternatives PPL.

Mr. Burke provided information on the Fiscal Year (FY) 2026 – FY 2030 Transportation Alternatives Project Priority List (PPL). He stated every two years the CRTPA solicits applications for the TA Program

and outlined the process for selecting the TA Subcommittee as well as the development of the criteria for ranking the applications. Mr. Burke presented the recommended list of projects and outlined the next steps. He noted that after adoption, the CRTPA FY 2026 – FY 2030 TA PPL list will be provided to the FDOT for consideration in the development of the FY 2026 – FY 2030 Tentative Work Program.

The recommended ranking of the four projects are as follows: 1. Spring Creek Highway-Multi-use Path (Wakulla); 2. Waverly Road Sidewalk (Tallahassee); 3. Dr. MLK, Jr Memorial Boulevard-Multi-use Path (Wakulla); and 4. Highland Drive Sidewalk (Leon).

Board Action: Commissioner O’Keefe made a motion to adopt the FY 2026 – FY 2030 Transportation Alternatives PPL. Commissioner NeSmith seconded the motion. The motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

A status report on FDOT activities will be provided.

Mr. Paulk noted the Department had one update for the board related to a resurfacing project on Thomasville Road (Monroe Street to 9th Avenue). He stated that with financial contributions from Blueprint Intergovernmental Agency, the Department was able to provide a segment of substantial pedestrian improvements along the corridor. Mr. Paulk explained north of Calhoun to south of 6th Avenue there is an opportunity to remove the two-way center turn lane to provide additional pedestrian amenities. Lastly, he stated the project would be accepting bids for the project in the winter of 2025.

9. EXECUTIVE DIRECTOR’S REPORT

A status report on CRTPA activities will be provided.

Mr. Slay noted the North Monroe Safety Study was moving forward and there will be a public meeting at the Lake Jackson Community Center on April 29th from 5:30 pm - 7:30 pm. He noted at the meeting the potential improvements will be presented to the public for input. Mr. Slay stated the deadline for submittal of the grant is May 16th and that he would provide an additional update at the next meeting. Lastly, Mr. Slay discussed the update for the Public Involvement Plan and noted there was a required 45 day comment period. He stated a notification would be sent out to the public for comment in the next few days.

10. CRTPA INFORMATION

- A. Future Meeting Dates (Next Board Meeting Tuesday, May 21, 2024)**
- B. CRTPA Committee Actions**
- C. Utilization Report**

11. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA.

Commissioner Minor discussed the resurfacing project on Thomasville Road and thanked the FDOT for the work on the project.

12. ADJOURNMENT

The meeting was adjourned at 1:44 pm.