



May 7, 2024

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the April 2, 2024, TAC meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the April 2, 2024, TAC meeting.

ATTACHMENT

Attachment 1: April 2, 2024, TAC Minutes



TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, APRIL 2, 2024
(9:00 a.m. – 11:00 a.m.)

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Melissa Corbett, Chair, Wakulla County; Josh Hollingsworth, City of Tallahassee Traffic Management Center; Allen Secreast, City of Tallahassee Traffic Engineering; Charles Wu, Leon County Public Works; Kate Daniel, City of Tallahassee Growth Management; Ryan Guffey, Leon County Development Support and Environmental Management; Mike Alfano, Department of PLACE; Mary O’Brien, ARPC; Pat Maurer, Ride on Commuter Services; Megan Doherty, Blueprint IA; Eric Houge, Tallahassee Airport; Chris Muehlemann, Leon County Public Works

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

The meeting was called to order at 9:05 AM with a quorum present.

1. **AGENDA MODIFICATIONS**
2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
3. **CONSENT AGENDA**
 - A. Minutes of the March 5, 2024, TAC Meeting
 - B. CRTPA Transportation Improvement Program (TIP) Amendment

Committee Action: Mr. Alfano made a motion to approve the consent agenda. Ms. Doherty seconded the motion, and the motion was unanimously passed.

4. **CONSENT ITEMS PULLED FOR DISCUSSION**

5. **PRESENTATION/DISCUSSION/ACTION**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the Committee.

A. Fiscal Year (FY) 2026 – FY 2030 Transportation Alternatives Project Priority List (PPL)

This item sought approval of the FY 2026 – FY 2030 Transportation Alternatives PPL.

RECOMMENDED ACTION: Recommend the CRTPA approve FY 2026 – FY 2030 Transportation Alternatives PPL.

Mr. Burke provided information on the Fiscal Year (FY) 2026 – FY 2030 Transportation Alternatives Project Priority List (PPL). He stated every two years the CRTPA solicits applications for the TA Program and outlined the process for selecting the TA Subcommittee as well as the development of the criteria for ranking the applications. Mr. Burke presented the recommended list of projects and outlined the next steps. He noted that after Board adoption of the CRTPA FY 2026 – FY 2030 TA PPL, the list will be provided to the FDOT for consideration in the development of the FY 2026 – FY 2030 Tentative Work Program.

The recommended ranking of the four projects are as follows: 1. Spring Creek Highway-Multi-use Path (Wakulla); 2. Waverly Road Sidewalk (Tallahassee); 3. Dr. MLK, Jr Memorial Boulevard-Multi-use Path (Wakulla); and 4. Highland Drive Sidewalk (Leon).

Mr. Wu asked based on availability of funds, assuming FDOT makes no changes to the TA ranking, which projects would likely be funded. Mr. Burke stated noted there were changes to the TA Program and the allocation of \$330,000 annually has been doubled to \$660,000 annually. Mr. Burke explained the FDOT District 3 makes the final funding decision. Mr. Slay noted, in past years, if additional funding became available, other projects received funding after the initial submittals were funded.

Committee Action: Mr. Guffey made a motion to recommend approval of the Fiscal Year (FY) 2026 – FY 2030 Transportation Alternatives Project Priority List (PPL). Mr. Wu seconded the motion, and the motion was unanimously passed.

B. Draft Unified Planning Work Program (UPWP)

This item sought approval of the Draft Fiscal Year (FY) 2024/25 – FY 2025/26 UPWP. The UPWP identifies the CRTPA's anticipated planning activities.

RECOMMENDED ACTION: Recommend the CRTPA approve the Draft FY 2024/25 – FY 2025/26 UPWP.

Ms. Lex provided background information on the Draft Unified Planning Work Program (UPWP). She noted this document outlines the projects and the budget for the 2-year work program. Ms. Lex outlined the projects proposed in the 2-year work program.

Mr. Alfano asked if the Tennessee Street Study was similar to the project completed by the City of Gainesville. Mr. Slay explained the Tennessee Street Study would be similar to what was being developed on North Monroe Street, and this would be more of an implementation plan instead of an implementation project. Mr. Wu asked if the Urban SDK speed data also provided information on roadway volumes, and would the information only be available for state roadways or would local roads data be available. Mr. Slay responded there is a meeting with Urban SDK next week and this component of the platform is relatively new, and a few things needed to be worked out. They were supposed to have speed data available on all roads, but staff has concerns on the accuracy of the data on the smaller roads. Mr. Meuleman noted there were some issues sending data files to Urban SDK and CRTPA. Mr. Slay stated staff wanted to work with law enforcement to review posted speed limits on various roadways vs the average speed. With the current data, the speed limits were not accurate and explained the problem and the CRTPA was still working with Urban SDK to fix the problem. Ms. O'Brien asked if the tool uses GIS data. Mr. Hollingsworth explained the platform compiles Probe data from multiple GPS devices (Tom-tom, Google Maps, Apple Maps and other GPS devices). Mr. Slay explained the probe data was readily available for use, but he noted the platform doesn't give accurate posted speed data for each roadway. Ms. Lex stated once the data was more accurate, staff would be able to service the communities in the region with the planning tool to provide speed data. Mr. Slay noted the actual speed data is provided from Probe, but the SDK program is an algorithm and needs additional work to improve accuracy of the data.

Committee Action: Mr. Alfano made a motion to recommend approval of the Draft Unified Planning Work Program (UPWP). Mr. Wu seconded the motion, and the motion was unanimously passed.

6. INFORMATION**A. Future Meeting Dates**

Ms. Corbett noted the next meeting on May 7, 2024.

7. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Mr. Slay noted an email would soon be sent out to confirm members and alternates.

Mr. Burke informed the Committee of the North Monroe implementation grant public meeting that was scheduled on April 25, 2024, at 5:30 pm - 7:30 pm at Lake Jackson Branch Library. (Note: the date of the meeting was changed subsequent to the Committee meetings and rescheduled to April 29, 2024.)

Ms. Maurer informed the Committee of Mobility Week (October 25-November 2, 2024). She noted this event will focus on promoting awareness to multiple transportation options and receive input on safety concerns.

8. ADJOURNMENT

Adjourned at 9:39 am.