



November 23, 2020

AGENDA ITEM 4A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the October 19, 2020 meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the October 19, 2020 CRTPA meeting.

**ATTACHMENT**

Attachment 1: Minutes of the October 19, 2020 CRTPA meeting.



## CRTPA BOARD

MEETING OF MONDAY, OCTOBER 19, 2020 AT 1:30 PM

### NOTE:

Due to the ongoing COVID-19 pandemic, the CRTPA met via WebEx video conference on October 19, 2020 at 1:30 pm. The public was invited to view the meeting's live broadcast on <https://www.talgov.com/employment/hrlivestream.aspx> or [Talgov.com/WCOT](https://www.talgov.com/WCOT)

### Meeting Minutes

#### **Members Present:**

Commissioner Randy Merritt, Wakulla Chairman  
Commissioner Betsy Barfield, Jefferson County  
Commissioner Bryan Desloge, Leon County  
Commissioner Kristin Dozier, Leon County  
Commissioner Nick Maddox, Leon County  
Commissioner Rick Minor, Leon County  
Commissioner Jeremy Matlow, City of Tallahassee  
Commissioner Curtis Richardson, City of Tallahassee  
Commissioner Dianne Williams-Cox, City of Tallahassee  
Commissioner Decorkus Allen, Town of Havana-Gadsden Municipalities

**Staff Present:** Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Chris Rietow, ARPC; Andrea Rosser, StarMetro; Bryant Paulk, FDOT; Donna Green, FDOT; Richard Barr, CRTPA; Allison Fluit, KHA; Kate Widness, KHA; Jon Sewell, KHA; Joshua Hollingsworth, PE, COT Tallahassee Traffic Management; Carl Mikyska, FDOT/MPOAC

#### **1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 1:30 PM with all roll call.

#### **2. AGENDA MODIFICATIONS**

#### **3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

None

**4. CONSENT AGENDA**

- A. Minutes of the September 21, 2020 meeting**
- B. Unified Planning Work Program (UPWP) Amendment**

**Board Action: Commissioner Desloge made a motion to approve the consent agenda. Commissioner Dozier 2<sup>nd</sup> the motion and the motion was unanimously passed.**

**5. CONSENT ITEMS PULLED FOR DISCUSSION**

**6. CRTPA ACTION**

**A. Tallahassee-Leon County Intelligent Transportation Systems (ITS) Master Plan**

This item provides an update on the recently developed ITS Master Plan.

Josh Hollingsworth, PE, City of Tallahassee, discussed the ITS Master Plan. He noted how the plan was developed and outlined the projects that were compiled from the Plan. He noted that Intelligent Transportation Systems allow for the monitoring of roadways and ability to act if necessary as well as maximize the capacity of existing roadways.

The ITS Master Plan projects were divided into groups. The groups were listed as Near-Term (2-5 years), those projects include the CCTV Camera Upgrade, CCTV Camera, Phase 1 and the Adaptive Traffic Signal Control (US 90). The next group was the Mid-Term (5-10 years), those projects include the I-10 Trailblazers, cabinet upgrades and transit signal priority. Long-Term (10+years), includes the Adaptive Signal Control (US 27), Connected Vehicle Infrastructure, website connectivity and others. Lastly, the Programmatic (Yearly recurrence), include ATMS Upgrades, System Detectors, FYA Upgrades and Bicycle Detection.

Mr. Hollingsworth discussed expansion phase 1 and 2 of the CCTV Upgrade and how this project would upgrade all arterial analog cameras to digital. The expansion phases 1 and 2 would also deploy new High Definition cameras at strategic locations to close existing gaps in camera coverage.

He also discussed Adaptive Traffic Signal Control (ATSC) which provides a system for the dynamic adjustment of traffic signal timing using vehicle detection to accommodate real-time changes. These ATCS controls would be along the corridors of US 27 (S. Monroe to Conner Boulevard-14 intersections) and US 90 (N. Monroe to Capital Circle NW). This will increase system detection along the corridors and allow information to automatically provide real-time adjustments based on the information from the ATSC.

Transit Signal Priority (TSP) would reduce bus travel times and improve the on-time bus performance by minimizing delays at traffic signals by allowing for sooner green lights or longer green lights to improve bus travel times.

Commissioner Dozier noted these projects would not just help Leon County but other regional users of the roadways. She noted she was not against the ITS Master Plan Projects but wanted to discuss the projects in relation to intersection improvements, safety and bike-ped projects. Mr. Slay noted there would be the potential to blend the ITS with the intersection improvements. He noted intersection improvements and ITS projects are both high priorities and that funds would be allocated for ITS projects as well as intersection improvements.

**Board Action: Informational item, therefore, no action was taken.**

**B. Midtown Area Transportation Plan Phase II**

The Midtown Area Transportation Plan – Phase II has been developed for Board approval. Identifying recommended options for Board consideration, the plan seeks to assist in improving Midtown’s multimodal options and vibrancy.

Kate Widness, KHA, presented information on the first phase of the project. She stated Phase I was completed in 2008 and resulted in a variety of alternatives to improve transportation options and mobility in the Midtown Area.

Phase II of the project was kicked off in June 2019. This phase included further refinement of Phase I alternatives and extensive public outreach. Ms. Widness outlined the project and noted that the alternatives from Phase I were moved forward. Phase II also included a public engagement component and included meeting with various stakeholders, neighborhood associations, as well as public meetings with a final open house and a project survey with good participation from the public.

Ms. Widness provided information on the recommendations. These recommendations are separated by Short, Mid, Long Term and supporting projects. Such recommendations included a proposed sidewalk along Meridian Road (7<sup>th</sup> Avenue to an existing sidewalk south of Tharpe Street). A Short-term recommendation includes a proposed RRFB Crosswalk at DeSoto Street to cross Meridian Road. This project was estimated to begin within the next three years.

Commissioner Minor notes that the public involvement and input are clearly reflected in the Plan. Commissioner Minor asked when a full traffic study will be completed? Mr. Burke explained that in the next step the design phase will further refine the information on both the roadway and multi-modal network. Commissioner Richardson had questions on accommodations for parking. Ms. Widness stated parking was not a part of this study and noted that with the identified improvements, it is expected that more people could access the area through different mobility options. She noted that some residents of Los Robles neighbors stated that they drive to the area because it is safer than attempting to the walk even though they are close.

Commissioner Dozier provided comments regarding the development of the Midtown Plan. She noted that plan has informed the CRTPA's priorities, will help to refine the implementation of the Blueprint Placemaking project and inform the assessment of the areas parking needs. The process engaged stakeholders with incredible responses, noting both the turnout at the Senior Center and that survey responses came from a number of zip codes, which again is indicative that Midtown draws people from other areas of Tallahassee. Commissioner Dozier commended the efforts with the Los Robles neighborhood and recognizing the challenges of this location and considering the outcomes for this area. Acknowledging that there are a number of funding partners, and different agency responsibilities, Commissioner Dozier requested that staff track the elements of the plan, the benchmarks and the progress of implementation. Greg Burke indicated this was would be done.

**Board Action: Commissioner Dozier made a motion to approve the Midtown Area Transportation Plan Phase II. Commissioner Richardson seconded the motion. A roll call vote was taken and the motion was unanimously passed.**

#### **C. Thomasville Road Multi-Use Trail Feasibility Study**

Jon Sewell, Kimley Horn and Associates provided background information on the feasibility study for constructing a multiuse path along the Thomasville Road corridor. Mr. Sewell stated this project was one of the key projects identified within the Tallahassee Leon County Bicycle and Pedestrian Plan.

##### Project Intent

Mr. Sewell stated this project was a pilot project from the TLC Bicycle and Pedestrian Master Plan 2019 Update. He noted that this project was a technical review of a 12' wide asphalt multi-use path along the Thomasville Road corridor and this would be an important bicycle network connection that would connect two distinct areas in Tallahassee: "Midtown" and "Market Street".

##### Goals

The goals of the projects include safety, accessibility, network connectivity, positive user experience, equity, and the provision of opportunities to provide recreation and exercise.

##### Project Approach

This project will have a two phased approach. Part One, Betton Road to Metropolitan Boulevard and Part Two, Metropolitan Boulevard to Maclay Boulevard.

##### Completed Activities

Mr. Sewell discussed the completed activities including site reconnaissance; existing conditions assessment; opportunities and challenges; guiding principles of design; and, meetings with the Bicycle-Pedestrian Master Plan working group.

Mr. Sewell discussed the complementing projects. These include McCord Pond Drainage Ditch Improvements that is expected to begin in 2021. This project allows the potential

opportunity to partner with the City of Tallahassee for a multi-use path. Additionally, the proposals within the Midtown Area Transportation Plan complement the shared-use paths proposed for Thomasville Road (N. Monroe to Betton) to improve conditions for cyclist and pedestrians in Midtown and beyond. This connection would make connections from Cascade Park to the Market District and the Killlearn Neighborhood.

#### Next Steps

Mr. Sewell stated the next steps would be the public engagement phase starting October 2020. Public Involvement would include stakeholder meetings, coordination with local neighborhood associations, organize engagement opportunities with general public.

Commissioner Minor stated the complementing project at McCord Park was a good idea. He discussed the schools located in the area and making a connection to the schools. He noted the community would be very receptive to the project.

**Board Action: Informational item, therefore, no action was taken.**

#### **D. US 90 Multi-Use Trail Feasibility Study**

An update on the development of the US 90 Multi-Use Trail Feasibility Study will be provided.

Mr. Burke provided background information on the US 90 Multi-Use Trail Feasibility Study. He noted this project began earlier this year. He stated the team has met with Jefferson County and the City of Monticello regarding the study. This project would connect Tallahassee to Monticello and this project was currently on the SUNTrails system.

Kate Widness, Kimley Horn and Associates provided background information on the feasibility study for constructing a shared-use path along the US 90 Highway corridor.

#### Project Purpose and Background

This project would connect the City of Tallahassee to the City of Monticello via a 10-12 ft paved shared use path. The project limits are Pedrick Road (west limit) to existing Monticello Bike Trail (east limit). This project will consist of two phases with Phase 1 being the feasibility study, which began October 2019 and Phase 2 the public engagement portion, anticipated to begin Fall 2020.

#### Project Goals

Ms. Widness stated the goals of the project include providing a safe, continuous multimodal facility between Tallahassee and Monticello, expanding upon the growing SUNTrails Regional Trails Network, providing a new alternative transportation opportunity for residents, businesses and visitors along the US 90 Corridor in addition to spurring economic development.

#### Stakeholder Engagement

Staff met with stakeholders from the Florida Department of Environmental Protection (FDEP), Hilltop Country Store owners, property owners, the City of Monticello and Jefferson County Board of County Commissioners.

#### Existing Conditions

Along this corridor roadway speeds vary from 35-55 mph. On the portion from Pedrick Road to East of Summit Lake Drive, the roadway is 4-Lane bidirectional with medians. From Summit Lake Drive to Monticello Courthouse, the roadway is 2-Lane bidirectional with paved shoulders. There are sidewalks from Pedrick to I-10 Interchange, sidewalks begin again at Crooked Creek Lane in Monticello. In addition, there are designated on-street bicycle lanes from Pedrick Road to east of Summit Lake Drive.

#### Opportunities Along the Corridor

Existing and current conditions that would add value to a trail and would be beneficial to trail user, include shade, aesthetic improvement, and an existing bicycle route. These would be refined in the public involvement component of the project.

Opportunity 1 would include crossings at Hawks Landing and Baum Road. The pros and cons of opportunity 1: limited number of crossings on US 90 and right-of-way acquisition not required.

Opportunity 2 would eliminate the need for crossings, but right-of-way is limited along the corridor. The pros and cons of opportunity 2: include no crossings, no right-of-way likely, utilizes low-volume roads to route the trail away from US 90.

Opportunity 3 would include limited number of crossing (two) and no right-of-way needed.

#### What's Next

The next steps include finalize the feasibility report with alternatives, public outreach for additional input and feedback on alternatives and project recommendations.

**Board Action: Informational item, therefore, no action was taken.**

### **7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT**

Mr. Bryant Paulk noted an upcoming Orange Avenue PD&E Study Alternatives Public Meeting with a comment period beginning on October 30, 2020. He stated an announcement will be sent to all elected officials, stakeholders and agencies. Website to submit comments: [www.nwflroads.com](http://www.nwflroads.com).

### **8. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay noted the November meeting will be held in person. Staff was working with facilities management regarding safe social distance requirements for in person meeting. He also discussed having a virtual option for the meetings and stated that such options would likely be worked out for 2021.

**9. CRTPA INFORMATION**

- A. Future Meeting Dates**
- B. Committee Actions**
- C. Correspondence**

**10. CRTPA CITIZEN COMMENT**

None

**11. ITEMS FROM CRTPA BOARD MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

**12. ADJOURNMENT**

. The meeting was adjourned at 3:41 PM

Participants (18) X

Q Search

- YM** Yulonda Mitchell  
Me  
- GB** Greg Burke  
Host 
- JS** Jon Sewell 
- GS** Greg Slay  
Cohost 
- CM** Carl Mikyska 
- C** ccpodium 
-  Chase Sims 
- CR** Chris Rietow 
- CM** Com. Minor 
- CM** Comm. Maddox 
- DA** Decorkus Allen 
- EB** elisabeth barfield  
- JK** Jackson Kostrzewa 
- JH** Joshua Hollingsworth 

-   Katelyn.Widness 
  -   randy 
  -   Suzanne Lex 
  -   Thornton Williams 
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