

November 16, 2021



AGENDA ITEM 10C

QUARTERLY BUDGET REPORTS

TYPE OF ITEM: Information

A status report on the Quarter 4 (April - June 2021) Fiscal Year 2021 Unified Planning Work Program budget utilization is provided for the following:

- CRTPA Budget Report PL Funds (***Attachment 1***)
- CRTPA Budget Report SU Funds (***Attachment 2***)

Unified Planning Work Program - Fiscal Years 2020/21-2021/22					Contract# G1L15 (PL FUNDS)	
Invoice #: PL-4					FPID# 439323-3-14-01	
Invoice Period: 3/01/2021 - 6/30/21						
Task 1.0 - Administration						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q3)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 238,203.00	175,688.82	\$ 62,399.48	\$ 114.70		
Sub Total:	\$ 238,203.00	\$ 175,688.82	\$ 62,399.48	\$ 114.70	100%	
Consultant Services						
Contract/Consultant Services						
Audit	\$ 18,000.00	\$ -	\$ 16,500.00	\$ 1,500.00	92%	
Legal	\$ 32,000.00	\$ 15,920.00	\$ 9,257.50	\$ 6,822.50	79%	
Sub Total:	\$ 50,000.00	\$ 15,920.00	\$ 25,757.50	\$ 8,322.50	83%	
Other Direct Expenses						
Travel/Training	\$ 9,780.00	\$ 1,187.59	\$ 1,602.66	\$ 6,989.75	29%	
Operating Staff Services	\$ 63,245.00	\$ 56,584.35	\$ 5,981.04	\$ 679.61	99%	
Office/Administrative Costs	\$ 22,425.00	\$ 20,717.00	\$ 1,695.66	\$ 12.34	100%	
Sub Total:	\$ 95,450.00	\$ 78,488.94	\$ 9,279.36	\$ 7,681.70	92%	
	\$ 383,653.00	\$ 270,097.76	\$ 97,436.34	\$ 16,118.90	96%	
Task 2.0 - Data Collection						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 13,500.00	\$ 13,500.00		\$ -		
Sub Total:	\$ 13,500.00	\$ 13,500.00	\$ -	\$ -	100%	
Consultant Services						
Contract/Consultant Services	-	-	-	-		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 13,500.00	\$ 13,500.00	\$ -	\$ -	100%	
Task 3.0 - Long Range Planning						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 27,000.00	\$27,000.00	\$ -	\$ -		
Sub Total:	\$ 27,000.00	\$27,000.00		\$ -	100%	
Consultant Services						
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -	100%	
Task 4.0 - Short-Range Planning						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 37,500.00	\$ 20,227.10	\$ 17,272.90	\$ 0.00		
Sub Total:	\$ 37,500.00	\$ 20,227.10	\$ 17,272.90	\$ 0.00	100%	
Consultant Services						
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Other Direct Expenses						
TIP Software (Budgeted to FTA in FY 21)	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 37,500.00	\$ 20,227.10	\$ 17,272.90	\$ 0.00	100%	

PL-4 ITEMIZED EXPENDITURE DETAIL REPORT
 April 1, 2021 - June30, 2021

Contract# G1L15 (PL FUNDS)

FPID# 439323-3-14-01

Unified Planning Work Program - Fiscal Years 2020/21-2021/22

Invoice #: PL-4

Invoice Period: 3/01/2021 - 6/30/21

Task 5.0 - Mobility Planning

EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 40,000.00	\$ 22,734.57	\$ 17,265.43	\$ 0.00	
Sub Total:	\$ 40,000.00	\$ 22,734.57	\$ 17,265.43	\$ 0.00	100%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 40,000.00	\$ 22,734.57	\$ 17,265.43	\$ 0.00	100%

Task 6.0 - Public Involvement

EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 27,000.00	\$ 17,578.63	\$ 9,421.37	\$ 0.00	
Sub Total:	\$ 27,000.00	\$ 17,578.63	\$ 9,421.37	\$ 0.00	100%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 27,000.00	\$ 17,578.63	\$ 9,421.37	\$ 0.00	100%

Task 7.0 - Special Projects

EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (PL) Budgeted Amount	2020/2021 FHWA (PL) Previous Payments	2020/2021 FHWA (PL) Current Cost (Q7)	2020/2021 FHWA (PL) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	
Sub Total:	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	100%
Consultant Services					
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -	
Sub Total:	\$ -	\$ -	\$ -	\$ -	
Total:	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	

PL-1

GRAND TOTAL EXPENDITURE DETAIL :	\$ 552,653	\$ 395,138.06	\$ 141,396.04	\$ 16,118.91	97%
			Rounding Error		
			0.01	\$ 16,118.90	

Capital Region Transportation Planning Agency Unified Planning Work Program - Fiscal Years 2020-21/2021-22					Contract# G1L 15 (SU FUNDS) FPID# 439323-2-14-02	
SU Invoice #: SU-4					Invoice Period: 04/01/2021 - 6/30/2021	
Task 1.0 - Administration						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$17,000.00			\$ 17,000.00		
Sub Total:	\$17,000.00	\$ -	\$ -	\$ 17,000.00	0%	
Consultant Services						
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Other Direct Expenses						
Audit Fees	\$ -	\$ -	\$ -	\$ -		
Legal Fees	\$ -	\$ -	\$ -	\$ -		
Direct/Operating Expenses	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 17,000.00	\$ -	\$ -	\$ 17,000.00	0%	
Task 2.0 - Data Collection and Safety						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 15,450.00	\$ 2,885.65	\$ 12,515.83	\$ 48.52		
Sub Total:	\$ 15,450.00	\$ 2,885.65	\$ 12,515.83	\$ 48.52	100%	
Consultant Services						
Contract/Consultant Services	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 15,450.00	\$ 2,885.65	\$ 12,515.83	\$ 48.52	100%	
Task 3.0 - Long Range Planning						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 37,800.00	\$ 24,000.00	\$ 13,736.73	\$ 63.27		
Sub Total:	\$ 37,800.00	\$ 24,000.00	\$ 13,736.73	\$ 63.27	100%	
Consultant Services						
3.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%	
3.1 Long Range Transportation Plan (RMP 2045)	\$ 240,650.00	\$ 240,649.50	\$ -	\$ 0.50	100%	
Sub Total:	\$ 270,650.00	\$ 240,649.50	\$ -	\$ 30,000.50	89%	
Total:	\$ 308,450.00	\$ 264,649.50	\$ 13,736.73	\$ 30,063.77	90%	
Task 4.0 - Short-Range Planning						
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization	
Personnel Services						
Salaries and Fringe	\$ 17,500.00	\$ -	\$ 5,775.59	\$ 11,724.41		
Sub Total:	\$ 17,500.00	\$ -	\$ 5,775.59	\$ 11,724.41	33%	
Consultant Services						
4.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00		
Sub Total:	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%	
Other Direct Expenses						
TIP Software	\$ -	\$ -	\$ -	\$ -		
Sub Total:	\$ -	\$ -	\$ -	\$ -		
Total:	\$ 47,500.00	\$ 0.00	\$ 5,775.59	\$ 41,724.41	12%	

Task 5.0 - Mobility Planning					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 34,250.00		\$ 11,304.33	\$ 22,945.67	
Sub Total:	\$ 34,250.00	\$ -	\$ 11,304.33	\$ 22,945.67	33%
Consultant Services					
5.0 Planning Support Work	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
5.8.1 Thomasville Rd. Path Feasibility Study (FS) Ph. I	\$ 89,955.00	\$ 59,970.00	\$ -	\$ 29,985.00	67%
5.8.2 Thomasville Rd. Path FS Ph. IL Public Involvement	\$ 82,000.00	\$ 38,284.80	\$ 25,736.98	\$ 17,978.22	78%
5.9 Wakulla Springs (SR 267) Feasibility Study	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0%
5.10 Apalachee Pkwy Trail Feasibility Study	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.11 Oak Ridge Road Trail Feasibility Study	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	0%
5.12 Midtown Phase II	\$ 2,500.00	\$ 1,909.50		\$ 590.50	76%
5.18 Comprehensive Operational Analysis (Transit)	\$ 250,000.00	\$ 134,116.83	\$ 41,186.11	\$ 74,697.06	70%
5.19 Regional Transit Study Update	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	0%
5.25 Congestion Management Plan Process Phase II	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	0%
Other Trail Studies/Mobility Projects (TBD)**	\$ 159,291.00	\$ -	\$ -	\$ 159,291.00	0%
Sub Total:	\$ 1,033,746.00	\$ 234,281.13	\$ 66,923.09	\$ 732,541.78	29%
Total:	\$ 1,067,996.00	\$ 234,281.13	\$ 78,227.42	\$ 755,487.45	29%
Task 6.0 - Public Involvement					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 18,000.00	\$ -	\$ 1,145.26	\$ 16,854.74	
Sub Total:	\$ 18,000.00	\$ -	\$ 1,145.26	\$ 16,854.74	6%
Consultant Services					
6.0 Planning Support	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
Sub Total:	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0%
Total:	\$ 48,000.00	\$ -	\$ 1,145.26	\$ 46,854.74	2%
Task 7.0 - Special Projects					
EXPENDITURE CATEGORY AND DESCRIPTION	2020/2021 FHWA (SU) Budgeted Amount	2020/2021 FHWA (SU) Previous Payments	2020/2021 FHWA (SU) Current Cost	2020/2021 FHWA (SU) Remaining Balance	Budget Utilization
Personnel Services					
Salaries and Fringe	\$ 79,107.00	\$ 44,815.69	\$ 30,189.09	\$ 4,102.22	
Sub Total:	\$ 79,107.00	\$ 44,815.69	\$ 30,189.09	\$ 4,102.22	95%
Consultant Services					
7.1.1 US90 Bike/Ped Tr. Feasibility Study (FS) Phase I	\$ 43,754.00	\$ 38,892.00	\$ -	\$ 4,862.00	89%
7.1.2 US90 Bike/Ped Tr. FS Phase II Public Involvement	\$ 100,000.00	\$ 35,337.00	\$ 13,286.25	\$ 51,376.75	49%
7.2 Stadium/Lk. Bradford/Gaines/Varsity Int. Study	\$ 175,000.00	\$ -	\$ 47,238.24	\$ 127,761.76	27%
7.3 Other Special Projects/Safety Studies (TBD)**	\$ 120,000.00	\$ -	\$ -	\$ 120,000.00	0%
Corridor/Complete Streets (TBD)**	\$ 59,994.00	\$ -	\$ -	\$ 59,994.00	0%
7.4 Pensacola St./St. Augustine Operational Analysis	\$ 30,000.00		\$ 21,067.80	\$ 8,932.20	70%
Sub Total:	\$ 528,748.00	\$ 74,229.00	\$ 81,592.29	\$ 372,926.71	29%
Total:	\$ 607,855.00	\$ 119,044.69	\$ 111,781.38	\$ 377,028.93	38%
SU -4 GRAND TOTAL CONSULTANT EXPENDITURE DETAIL	\$ 2,112,251.00	\$ 620,860.97	\$ 223,182.21	\$ 1,268,207.82	40%