

November 17, 2025



AGENDA ITEM 5D

STARMETRO TRANSIT DEVELOPMENT PLAN 2026 ANNUAL PROGRESS REPORT

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

This item seeks CRTPA acceptance of Star Metro's Transit Development Plan (TDP) 2026 Annual Progress Report.

RECOMMENDED ACTION

Option 1: Accept StarMetro's Transit Development Plan Annual Progress Report

BACKGROUND

StarMetro has requested that the CRTPA accept the StarMetro's TDP 2026 Annual Progress Report to satisfy state and federal requirements. The following provides more detail of the plan.

Transit Development Plan

StarMetro, as a department within the City of Tallahassee, must prepare a major update to the Transit Development Plan (TDP) every five (5) years as part of state requirements to secure state and federal funding. Between each major update, staff must prepare an Annual Progress Report to provide information on projects that were completed, changed, or removed. The TDP is considered one of the transit system's major plans, providing direction of development and change. Rule 14-73.001 F.A.C. was revised in July 2024 and calls for increased coordination between transit agencies and Metropolitan Planning Organizations (MPOs). Acceptance of the TDP and its updates by the CRTPA board satisfies this requirement.

The TDP includes several basic elements about the community and transit in general such as an appraisal of transit demand, the effects of land use and other local transportation plans on transit, peer review, and current system performance. It establishes agency goals and a ten-year financial plan based on available funding. The plan is developed with feedback from the public and discussions with key stakeholders. The projects listed in the TDP will be eligible for federal and state funds to help offset startup capital and operating costs. The TDP is a living document that can and will change over the next five years in response to changing conditions and needs of the community. This submission is

intended to capture the projects and service designs that will best advance transit in the City of Tallahassee but not obligate the agency to any set of plans or alternatives.

RECOMMENDED ACTION

Option 1: Accept StarMetro’s Transit Development Plan 2026 Annual Progress Report
(Recommended)

Option 2: CRTPA Board Discretion.

ATTACHMENT

Attachment 1: StarMetro’s Transit Development Plan 2026 Annual Progress Report



Transit Development Plan

Annual Progress Report

November 2025

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Overview of TDP Process

In alignment with the Florida Administrative Code 14-73.001(4), StarMetro prepares an annual update to the Florida Department Transportation on its Transit Development Plan (TDP). On a continuous basis, StarMetro reviews its operating and capital program to evaluate the prioritization of key projects and invested resources planned throughout a ten-year schedule. Based on community needs and funding availability, the agency refreshes its goals periodically through an iterative review process. This process includes holding cross-collaborative meetings with transit team members and key stakeholders. The following Annual TDP Update provides an overview of progress and modifications made during the 2025 planning year along with a summary of coordination efforts with the Metropolitan Planning Organization (MPO).

Update on StarMetro's TDP Goals

Table 1 provides an update on the goals StarMetro set forth in the 2022 TDP. Five of the six goals are 100 percent complete/on-going while the sixth goal was removed.

Table 1 Update of TDP Goals

Goal	Objectives	Status	Implementation +Assessment
Goal 1: Provide Safe and Reliable Multimodal Mobility for All and Create Access to Opportunities by Connecting People, Places, and Mobility Services	5 Objectives	1 Completed	100% complete/on-going.
		3 On-going	
		1 Removed	1A2 - Automated and connected vehicle feasibility study is being performed by another City Department and was removed.
Goal 2: Link Multimodal Mobility and Land Use to Support Economic Development, Livability, and Sustainability	10 Objectives	1 Complete	100% complete/on-going.
		8 On-going	
		1 Removed	2C2 - Incorporate locations of community health and wellness resources as optional map layers in multimodal trip planner was removed as current vendor is unable to accommodate this.
Goal 3: Leverage Resources, Investments, and Infrastructure	18 Objectives	9 Complete	100% complete/on-going.
		7 On-going	

		2 Removed	Two goals were removed – 3C2 – FDOT moved TDP major update due date to 2027 3C6 - Transit Advertising contracts are no longer being pursued.
Goal 4: Enhance and Expand Fiscal Capacity for Future Mobility Investments	12 Objectives	3 Complete	100% complete/on-going.
		8 On-going	
		1 Modified and On-going	4D1 transitioning to a fully electric fleet has been modified to maintaining a modern diversified fleet.
Goal 5: Ensure Citizens the Opportunity to Provide Input in the Transit Planning Process	5 Objectives	5 On-going	100% On-going
Goal 6: Capture New Markets	1 Objective	Removed	Goal Removed – StarMetro is focused on improving existing service.

Update on Project Priority List (PPL)

Over the last several years, StarMetro has put in a tremendous amount of effort applying for grants at both the Federal and State levels. As you can see in **Table 2** below, three of the four projects StarMetro listed in the 2024 PPL have been funded with grants from FTA and FDOT. These infrastructure projects are all underway and are in various stages of implementation and/or construction. StarMetro's 2025 PPL was adopted by the CRTPA on June 16, 2025, with the C.K. Steele Plaza Planning and Design Study as the sole legacy project from the previous PPL. The Option Program project was awarded an Innovative Service Development (ISD) grant from the Commission for the Transportation Disadvantaged in July 2025.

Table 2 Project Priority List Update

Year	Project	Amount	Update
2024	Monitor and Audio Equipment at C.K. Steele Plaza	\$500,000	2024 FDOT Service Development Grant \$235,000
2024	Construction of multi-bay South Side Transit Center	\$5,000,000	2023 Raise grant \$15,000,000
2024	Charging Infrastructure to support Electric Bus Fleet	\$5,000,000	2023 and 2024 LowNo combined \$30,970,836
2024	Redevelopment of C.K. Steele Plaza Planning and Design Study	\$700,000	No funding identified
Year	Project	Amount	Update
2025	Technology Upgrades	\$1,200,000	No funding identified
2025	Expansion of the Options Program	\$300,000	2025 ISD grant \$126,000
2025	Neighborhood Circulators/Mobility on Demand/Micro-Mobility,	\$750,000	No funding identified
2025	Redevelopment of C.K. Steele Plaza Planning and Design Study	\$700,000	Carried over from 2024 PPL

Coordination with MPO

StarMetro regularly partners with the CRTPA to promote close collaboration and ensure cohesive regional planning. This coordination is accomplished through participation on committees, input on planning documents, and involvement in oversight as described below:

- Technical Advisory Committee (TAC)
- Safe Streets and Roads for All (SS4A)
- Various Corridor Studies
- Regional Mobility Plan
- CRTPA Public Involvement Process Plan (PIPP)
- Project Priority List
- Transportation Improvement Plan
- Unified Planning Work Program
- CRTPA Triennial Review by FHWA

StarMetro's 2025 TDP Annual Progress Report was accepted by the CRTPA Board at the November 17, 2025, meeting.

Table 3 shows StarMetro’s FY24 farebox recovery ratio (4%) for all modes.

Table 3 FY 24 Farebox Recovery Ratio

COT StarMetro FY24 Farebox Recovery Ratio (FRR)			
2024	Operating Expenses (OE)	Fare Revenue (FR)	Farebox Recovery Ratio (FRR)
All Modes	\$29,706,489	\$1,063,388	4%

Financial Plan

The Ten-Year Operating and Capital Program (**Table 4 Operating** and **Table 5 Capital**) provides an update on any changes to the prior year's Implementation Plan and Financial Plan. The tables illustrate the consistency year over year is StraMetro's planned and implemented programs. This update also shifts the planning horizon forward one (1) year to cover the period spanning FY2026 to FY2035. It is important to note that the Ten-Year Operating and Capital Program is not intended to be a budget. StarMetro's budget is approved annually by the City of Tallahassee Commission.

Operating Program

The Operating Program includes expenditures and revenues for maintaining existing fixed route and paratransit service. Over the ten-year period, StarMetro's projected operating expenses (**Table 4**) average approximately \$30M annually. These expenses are funded through local government funds, federal grants, and state grants. Based on the projected operating expenses and revenues StarMetro anticipates a deficit in 2035.

Capital Program

The Capital Program identifies just under \$62M in investments, over the ten-year period, needed to support infrastructure improvements, fleet modernization, and technology upgrades (**Table 5**). These capital costs are primarily funded through federal and state grants and local matching funds. The capital revenues align with planned capital expenditures to ensure a balanced budget without funding gaps.

Table 4 Ten Year Operating

Maintain Existing Network Scenario: Operating Expenses

Alternative	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Service										New 10th Year
Fixed Route Service	23,088,413	23,781,065	24,494,497	25,229,332	25,986,212	26,765,799	27,568,773	28,395,836	29,247,711	30,125,142
Dial-A-Ride Service	3,071,833	3,102,551	3,133,577	3,164,913	3,196,562	3,228,527	3,260,813	3,293,421	3,326,355	3,359,619
Operating Expense Total	\$26,160,246	\$26,883,617	\$27,628,074	\$28,394,245	\$29,182,774	\$29,994,326	\$30,829,585	\$31,689,256	\$32,574,066	\$33,484,761

Maintain Existing Network Scenario: Operating Revenues

Revenue Source	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
										New 10th Year
Directly Generated Funds (e.g., Fare Revenue, Charges for Services)	5,603,520	8,000,423	8,080,427	8,080,427	8,080,427	8,080,427	8,080,427	8,080,427	8,080,427	8,080,427
Local Government Funds	15,266,977	15,817,874	16,292,410	16,781,182	17,284,618	17,803,156	18,337,251	18,887,368	19,453,989	20,037,609
State Funds (e.g., Trip & Equipment Grant, FDOT Block Grant, ISD Grant)	2,596,528	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Federal Funds (e.g., 5307, 5339, 5310)	3,753,728	3,051,551	3,051,551	3,051,551	3,051,551	3,051,551	3,051,551	3,051,551	3,051,551	3,051,551
Operating Revenue Total	27,220,753	28,869,848	29,424,388	29,913,160	30,416,596	30,935,134	31,469,229	32,019,346	32,585,967	33,169,587
Difference (Rev-Exp)	\$1,060,507	\$1,986,231	\$1,796,314	\$1,518,915	\$1,233,822	\$940,808	\$639,644	\$330,090	\$11,902	(315,174)

Table 5 Ten Year Capital

Maintain Existing Network Scenario: Capital Expenses

Alternative	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Infrastructure										New 10th Year
New Transit Facility (SSTC)	12,684,630									
Electrification Infrastructure	8,342,984	1,000,000	1,000,000		1,000,000		1,000,000		1,000,000	
Revenue Vehicles	9,277,480	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Service Vehicles	157,153	157,153	157,153	157,153	157,153	157,153	157,153	157,153	157,153	157,153
Transit Amenities (e.g. Bus Stop Improvements)	612,500	612,500	612,500	612,500	612,500	612,500	612,500	612,500	612,500	612,500
Administrative Building & C.K. Steele Plaza	400,000	700,000								
Technology	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Capital Expense Total	\$31,974,747	\$4,469,653	\$3,769,653	\$2,769,653	\$3,769,653	\$2,769,653	\$3,769,653	\$2,769,653	\$3,769,653	\$2,769,653

Maintain Existing Network Scenario: Capital Revenues

Revenue Source	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
										New 10th Year
Directly Generated Funds (e.g., Fare Revenue, Charges for Services)	-	-	-	-	-	-	-	-	-	-
Local Government Funds	3,440,237	1,477,088	2,112,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500
State Funds	4,448,346	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Federal Funds	24,357,500	3,330,119	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000
Capital Revenue Total	32,246,083	5,407,207	6,012,500	4,612,500	4,612,500	4,612,500	4,612,500	4,612,500	4,612,500	4,612,500
Difference (Rev-Exp)	271,336	937,554	2,242,847	1,842,847	842,847	1,842,847	842,847	1,842,847	842,847	1,842,847