



November 4, 2025

## COMMITTEE AGENDA ITEM 3A

### MINUTES

TYPE OF ITEM: Consent

The minutes from the September 2, 2025, TAC meeting is provided as ***Attachment 1***.

### **RECOMMENDED ACTION**

Option 1: Approve the minutes of the September 2, 2025, TAC meeting.

### **ATTACHMENT**

Attachment 1: September 2, 2025, TAC Minutes



## TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, SEPTEMBER 2, 2025  
(9:00 AM – 11:00 AM)

TALLAHASSEE CITY HALL  
COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### Meeting Minutes

**Members Present:** Mike Alfano, Tallahassee- Leon County Planning Department; Allen Secreast, City of Tallahassee Traffic Management; Charles Wu, Leon County Public Works, Transportation; Kate Daniel, City of Tallahassee Growth Management; Mary O'Brien, Apalachee Regional Planning Council; Autum Calder; Blueprint IA; Ryan Guffey, Leon County Development Support and Environmental Management; Ben Pingree, Tallahassee Airport; Cassidy Haney, Florida DEP, Office of Greenways and Trails; Eric Gooch, City of Tallahassee Traffic Engineering; Josh Hollingsworth, Traffic Management

**Staff and Others Present:** Greg Slay, Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex; CRTPA; Yulonda Mitchell, CRTPA; Kaylor Collins, FDOT; Chris Muehlemann, Leon County Public Works; TJ Lewis, Gadsden County

#### 1. AGENDA MODIFICATIONS

Ms. Lex stated there would be a modification to the agenda. She noted the item would be under the Consent Agenda as Agenda Item 4B Transportation Improvement Program (TIP) Amendment.

#### 2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

There were no public speakers at the meeting.

#### 3. CONSENT AGENDA

##### A. Minutes of June 3, 2025, TAC Meeting

##### B. Transportation Improvement Program (TIP) Amendment

Ms. Lex provided information on the (FY) 2026– FY 2030 Transportation Improvement Program (TIP) Amendment and noted FDOT requested the amendment to the TIP. She stated this was an addition of federal funds for construction of the Veterans Memorial Drive bridge (over Still Creek) replacement in the amount of \$300K for right-of way acquisition.

**Committee Action: Mr. Wu made a motion to approve the consent agenda. Mr. Gooch seconded the motion, and the motion was unanimously passed.**

**4. CONSENT ITEMS PULLED FOR DISCUSSION**

**5. PRESENTATION/DISCUSSION/ACTION**

**A. CRTPA Transportation Alternatives Program Subcommittee**

This item seeks three TAC (3) members to volunteer to serve on the CRTPA TA Subcommittee. The subcommittee will meet to develop criteria associated with the review of TA applications as well as review and recommend a ranking of received applications to the CRTPA Board.

RECOMMENDED ACTION: Approve three (3) members of the TAC to serve on the CRTPA's TA Subcommittee.

Mr. Burke briefly provided information on the CRTPA Transportation Alternatives (TA) Subcommittee. He stated every two years the CRTPA solicits TA applications from the region for the TA program. The program provides federal funding for transportation alternative projects including sidewalks and trails. Mr. Burke stated the CMAC would need to have three volunteers to serve on the subcommittee. He explained that the TA Committee would review the projects, rank the projects to be placed on the TA Project Priority List prior to the list being adopted by the CRTPA Board and provided to FDOT District 3 for funding consideration.

**Committee Action: Mr. Guffey, Ms. O'Brien and Mr. Secreast volunteered to serve on the TA Subcommittee. Mr. Wu made a motion to approve the volunteers. Ms. Caulder seconded the motion, and the motion was unanimously passed.**

**B. Regional Mobility Plan (RMP)**

The Year 2050 Regional Mobility Plan (RMP) Project Team will be presenting the Year 2050 RMP Draft Cost Feasible Plan.

RECOMMENDED ACTION: Recommend the CRTPA Board approve the Year 2050 RMP Draft Cost Feasible Plan Scenario 1 – Right of Way as the preferred funding alternative for Year 2050 RMP.

Mr. Kostrzewa provided background information on the Regional Mobility Plan (RMP). He stated the projects that were funded within the first five years are considered Tier 1 Projects since they were already underway including:

- PD&E Study on Capital Circle NW
- Design on Pensacola Street
- ROW on Crawfordville Road between LL Wallace Road and Wakulla Springs Road
- Construction on Capital Circle SW.

Mr. Kostrzewa explained those projects would be accounted for in each scenario and would serve as baseline projects in the current work program.

Mr. Kostrzewa outlined Blueprint roadway projects and trail projects as well as the SUN Trail projects and Interstate 10 projects. He noted each project received cost estimates and the total for all projects was approximately \$413 million dollars in current year dollars and noted the revenues were \$287 million dollars in year of expenditure dollars.

Mr. Kostrzewa outlined each scenario. He began with the Right of Way (ROW) Scenario. He explained this would fund all projects in the Project Priority (Woodville Highway; Crawfordville Road, E. Ivan to Wakulla Arran segment; Pensacola Street, and Orange Avenue projects). Mr. Kostrzewa explained the reasoning for staff requesting the ROW phase projects be funded was because those projects would move forward if construction funding were to become available and would be entered into the Long-Range Plan. Mr. Kostrzewa outlined Scenario 2 which focused on the completion of Woodville Highway from Paul Russell Road to Capital Circle, SE. He noted with this scenario; there would be funds left over to complete the segment of Crawfordville Road from Wakulla Springs Road to LL Wallace Road. Mr. Kostrzewa discussed Scenario 3, Crawfordville Road completion, from Wakulla County Line to Wakulla Springs Road. He stated with this scenario; there would be funds left over to fund a segment of Woodville Highway ROW from Belair Street to Paul Russell Road and a small part of Orange Avenue right of way in the 2041-2050 timeframe. He explained the overall \$287 million would fund either of the scenarios and stated the recommendation would be to move forward with scenario 1. Mr. Kostrzewa stated after the Board approval, there would be a public involvement component of virtual meetings, followed by the final approval of the LRTP in November by the Board.

Ms. Calder asked if there was information from FDOT on Woodville Highway or Crawfordville. Mr. Slay stated that Crawfordville may be cheaper of those two highways, but the ROW was funded, so it is anticipated that funding for construction would become available in the next couple of years for construction. He noted all the projects listed; Crawfordville would be the project ready for construction.

**Committee Action: Mr. Guffey made a motion to recommend approval of the Draft Cost Feasible Plan Scenario 1. Mr. Wu seconded the motion, and the motion was unanimously passed.**

## **6. INFORMATION**

### **A. Future Meeting Date (October 7, 2025)**

## **7. ITEMS FROM COMMITTEE MEMBERS OR STAFF**

Mr. Alfano provided information on the Comprehensive Plan Update. The City Commission directed staff to bring back the Comprehensive Plan Update for transmittal for the September 17, 2025, meeting. The Leon County BOCC directed staff to do additional public involvement for the Comprehensive Plan Update and meetings will be held in the unincorporated county. Those dates, locations and times may be found on the following website: [www.compplantlc.com](http://www.compplantlc.com).

Ms. O'Brien provided information on upcoming bicycle education opportunities. She noted the ARPC will be hosting two (2) Smart Cycling training classes and that such classes are a prerequisite to taking Lead Cyclist Instructor (LCI) training. Ms. O'Brien further noted that an LCI seminar will also be hosted by ARPC and that for more information please contact her.

**8. ADJOURNMENT**

The meeting was adjourned at 9:27 AM.