



November 1, 2022

COMMITTEE AGENDA ITEM 3A

**MINUTES**

TYPE OF ITEM: Consent

The minutes from the September 6, 2022 Committee meeting are provided as ***Attachment 1***.

**RECOMMENDED ACTION**

Option 1: Approve the minutes of the September 6, 2022 CMAC meeting.

**ATTACHMENT**

Attachment 1: September 6, 2022 CMAC Minutes



## **CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)**

MEETING OF TUESDAY, SEPTEMBER 6, 2022

CITY OF TALLAHASSEE COMMISSION CHAMBERS  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **Meeting Minutes**

Members Present: Mary Kay Falconer, Chair; John Dunn; Rodger Holdener; Dan Beaty; Chad Hanson; Hans van Tol

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Tim Smith, Halff & Associates; Gary Phillips, Halff & Associates; Tyrone Scorsone, Kittelson & Associates

The meeting was called to order at 1:40p with a quorum present.

1. **AGENDA MODIFICATIONS**
2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
3. **CONSENT AGENDA**
  - A. **Minutes of the February 1, March 1, and May 3, 2022 CMAC Meetings**
  - B. **Unified Planning Work Program (UPWP) Amendment**
  - C. **Fiscal Year (FY) 2022 -2026 & FY 2023 – 2027 Transportation Improvement Program (TIP) Amendment Ratification**

Ms. Falconer asked for additional information regarding Safe Streets for All (SS4A) Program that was shown in Agenda Item 3B Unified Planning Work Program Amendment. Mr. Slay explained the SS4A was part of the Bipartisan Infrastructure Bill that was passed by Congress earlier this year. This program provides funding for planning and capital grants program funding for regional and local initiatives only. Mr. Slay noted state entities are not eligible to apply for these funds. In order for a local government to apply for a capital improvements project, the project would have to be included in the Safety Action Plan. After reviewing the CRTPA's plans, it was determined the projects didn't meet the criteria. Mr. Slay stated he felt it would be best if the CRTPA proceeded with completing the Safety Action Plan now, instead of waiting later when grant funding is available to complete the Action Plan. He stated the timeline for the grant funding would cause the local governments to miss an

implementation deadline next year. By adding the Safe Streets for All Project into the UPWP, this would allow CRTPA to proceed with completing the Safety Action Plan. He noted the deadline for implementation funding grant submittal is September 2023 and the Plan would be completed in June 2023.

**Committee Action: Mr. Beaty made a motion to approve the consent agenda. Mr. van Tol seconded the motion. The motion was unanimously passed.**

4. **CONSENT ITEMS PULLED FOR DISCUSSION**

5. **PRESENTATION/DISCUSSION/ACTION**

**A. Congestion Management Process (CMP) Update**

An update will be provided on the recent initiation of an update to the CRTPA's Congestion Management Process.

RECOMMENDED ACTION: For Committee Information

Mr. Burke introduced the consultants for the Congestion Management Plan Update.

Mr. Phillips, Consultant, Halff & Associates, presented information on the Congestion Management Plan update. The information explained the purpose of the CMP. He stated the CMP is a systematic and regionally accepted approach for managing congestion; required in Metropolitan areas; and is developed and implemented as a part of the MPO planning process. Mr. Phillips also discussed the CMP process intent and goal development.

Mr. Phillips noted the scope of work will include project management and coordination; review and update CMP goals and objectives; review of the CMP Network; development of performance measures; data collection; performance monitoring and identification of critically congested corridors; identification of CMP Strategies and projects; implementation and a final report.

Mr. Smith discussed the development of updated CMP draft goals, objectives and performance measures. He stated the draft goals include the following: Incorporate multimodal options as strategies to reduce congestion in the CMP; Increase connectivity of the network providing additional person trip alternatives; Provide increased access to key destinations and modes of travel; and Provide safety improvements through the CMP process.

Ms. Falconer asked about the timeline for the CMP. Mr. Smith stated it would be ready for review early next year with a final approval around September 2023. Mr. van Tol asked about the process for setting goals for Level of Service (LOS) for non-motorized traffic and asked if climate change will be a part of the CMP. Mr. Slay stated the CMP would evaluate corridors for small spot improvements, for example, adding a turn lane, or expanding a roadway to assist with the flow of traffic. The CMP doesn't address large scale capacity projects and it limited to spot improvements. Expanding roadways would be a part of the Long Range Transportation Plan (LRTP) and climate change goals would be

included in the LRTP. Ms. Falconer asked what goal in the CMP addresses speed limits. Mr. Slay noted speed limits were not a part of the CMP. Mr. Slay noted the reduction of speed limits changes would be evaluated on a case-by-case basis and there would not be an objective to specifically address lowering speed limits. Also noted there may be recommendations to look at specific roadways to reduce speed.

Mr. Phillips discussed next steps for the project which include: Refining Performance Measures and Benchmarks; Preparing Data Catalogue; Identification of Critical Congested Corridors and Safety Hotspots; Identification of Strategies and Projects; Implementation Plan. He noted that the Final Report should be completed in September 2023.

**Committee Action: Informational item, no action taken.**

**6. INFORMATION**

**A. Future Meeting Dates**

**B. FY 2022 – FY 2026 TIP Administrative TIP Amendment**

**7. ITEMS FROM COMMITTEE MEMBERS OR STAFF**

**8. ADJOURNMENT**

The meeting was adjourned at 12:30 pm.