



November 7, 2023

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the September 5, 2023, TAC meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the September 5, 2023, TAC meeting.

ATTACHMENT

Attachment 1: September 5, 2023, TAC Minutes



TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, SEPTEMBER 5, 2023
(9:00 AM – 11:30 AM)

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Artie White, Chair, Department of PLACE; Eric Hogue, Tallahassee Airport; Eric Gooch, City of Tallahassee City Engineering; Charles Wu, Leon County Public Works, Transportation; Beshoy Elnemr; City of Tallahassee Growth Management; Ryan Guffey, Leon County Development Support and Environmental Management; Ronnie L. Shelly, Jr., StarMetro; Mike Alfano; Blueprint IA; Justin Baldwin, Office of Greenways & Trails; Josh Hollingsworth, TATTMS

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. **AGENDA MODIFICATIONS**
2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
3. **CONSENT AGENDA**
 - A. **Minutes of the June 6, 2023, TAC Meeting**
 - B. **Unified Planning Work Program (UPWP) Amendment**
 - C. **Fiscal Year (FY) 2023 – FY 2027 & FY 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment**
 - D. **Regional Trails Project Priority List Amendment**

Ms. Lex noted a request was forwarded to CRTPA by Federal Highway Administration for an administrative amendment to add to Appendix F, Eastern Federal Lands of the FY 2023– FY 2027 Transportation Improvement Programs (TIP). This amendment would provide funding for the replacement of the boardwalk around Plum Orchard Pond Trail in Wakulla County.

Committee Action: Mr. Wu made a motion to approve the consent agenda. Mr. Gooch seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION**5. PRESENTATION/DISCUSSION/ACTION****A. SR 267/Bloxham Cutoff Road Shared Use Trail Feasibility Study**

A feasibility study examining a connection between the St. Marks Trail and Wakulla Springs State Park has been developed.

RECOMMENDED ACTION: Recommend the CRTPA adopt the SR 267/Bloxham Cutoff Road Shared Use Trail Feasibility Study.

Mr. Kostrzewa introduced the SR 267 Bloxham Cutoff Road Trial.

Mr. Gary Phillips, Halff Associates, provided information on the SR 267 Trail Feasibility Study stating the study initially started in August of 2022. He stated the study assessed the ability to construct a shared-use path along SR 267, also known as Bloxham Cutoff, between the Edward Ball Wakulla Springs State Park and the St. Marks Trail.

Mr. Philips discussed the existing conditions, environmental characteristics, design criteria and recommendations, and finally the alternatives analysis. The four alternatives were developed and presented to the committee. Mr. Phillips noted the off-system options had potential for environmental concerns and additional cost, therefore alternatives 3 and 4 were not recommended for the trail.

- Alternative 1: Wakulla Park Service Road/North Side of SR 267 – from the service road the trail would then cross SR 267 to the north side and connect to the Rosa Shingles Trailhead. From the Rosa Shingles Trailhead, the trail would continue east on the north side of SR 267 right-of-way until connecting to the St. Marks Trail.
- Alternative 2: Park Service Road/South Side of SR 267 – From the service road the trail would then continue east along SR 267 right-of-way until connecting to the St. Marks Trail. This would require crossing Shadeville Road at the intersection with SR 267.
- Alternative 3: Park Service Road/North Side Off-System – From the service road the trail would then cross SR 267 to the north side and connect to the Rosa Shingles Trailhead. The trail would then turn north and east with State Forest property until connecting back to the north side of SR 267 near the Wakulla State Forest Ranger Station. The trail would continue on the north side of SR 267 until connecting to the St. Marks Trail.
- Alternative 4: Park Service Road/South Side Off-System - From the service road the trail would then continue east along SR 267 right-of-way until turning south and following the eastern perimeter of Wakulla Springs State Park property. The trail would then head east until reaching the Electric transmission easement where the trail would head north until reaching SR 267. The trail would then follow along the southside of the SR 267 until crossing Shadeville road and connecting to the St. Mark's trail.

Lastly, Mr. Phillips discussed the public engagement for the project. He stated after the development of the alternatives, the CRTPA held a public meeting at the Wakulla Springs State Park Lodge to receive input from the public and answer questions relating to the project.

Next steps, include the design phase of the project which is scheduled to begin in January 2024. Mr. Phillips noted the construction of the project has not been funded. He also noted the project was added to the FDEP Priority Trail system earlier in 2023 and the next funding cycle of the SUN Trails is released in the fall 2023 and that CRTPA staff is planning to apply for construction funding through the program.

Committee Action: Mr. Wu made a motion to recommend approval of the SR 267/Bloxham Cutoff Road Shared Use Trail Feasibility Study. Mr. Alfano seconded the motion. The motion was unanimously passed.

B. CRTPA Transportation Alternatives Program Subcommittee

This item seeks three TAC (3) members to volunteer to serve on the CRTPA TA Subcommittee. The subcommittee will meet to develop criteria associated with the review of TA applications as well as review and recommend a ranking of received applications to the CRTPA Board.

RECOMMENDED ACTION: Approve three (3) members of the TAC to serve on the CRTPA's TA Subcommittee.

Mr. Buke briefly outlined the Transportation Alternatives program. Mr. Burke requested 3 members to serve on the TA subcommittee. He noted the program was scheduled to receive additional funds.

Committee Action: Mr. Guffey, Baldwin and Shelley volunteered to serve on the TA subcommittee.

6. INFORMATION

A. Future Meeting Dates

7. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Mr. Baldwin stated there would be a bike ride 10/1, 9a-12p, St Marks Trailhead Capital Circle-Crawfordville Road.

8. ADJOURNMENT

Meeting was adjourned at 9:30 am