

September 21, 2020



AGENDA ITEM 4 C

**INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION  
COORDINATION (ICAR)  
JOINT PARTICIPATION AGREEMENT**

TYPE OF ITEM: Consent

**STATEMENT OF ISSUE**

This item seeks CRTPA approval of the ICAR Joint Participation Agreement.

**RECOMMENDED ACTION**

Option 1: Authorize the CRTPA Chair to sign the ICAR Joint Participation Agreement.

**BACKGROUND**

The Intergovernmental Coordination and Review and Public Transportation Coordination (ICAR) Joint Participation Agreement is an agreement between the CRTPA, the Apalachee Regional Planning Council, StarMetro and the Tallahassee International Airport related to intergovernmental coordination. Specifically, the agreement establishes that the parties will cooperatively coordinate their efforts related to the transportation planning process and assure that highway facilities, mass transit, rail systems, air transportation and other facilities will be properly located and developed in relation to planned development of the Metropolitan Planning Area.

The current ICAR was signed in 2005 and, due to its age, the CRTPA is seeking to update the agreement (which has been reviewed by the FDOT). The following provides the signature status of the signatories to this updated ICAR:

- ARPC – the ICAR was approved at the July 23, 2020 meeting
- City of Tallahassee (Tallahassee International Airport & StarMetro) – the ICAR was approved at the September 9, 2020 Tallahassee City Commission meeting
- CRTPA – seeking approval at this (September 21, 2020) meeting

Once approved by the CRTPA, the agreement will be provided to the Florida Department of Transportation for final signature.

**RECOMMENDED ACTION**

Option 1: Authorize the CRTPA Chair to sign the ICAR Joint Participation Agreement.  
(Recommended)

Option 2: CRTPA Board Discretion.

**ATTACHMENT**

Attachment 1: Draft ICAR Joint Participation Agreement

**INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC  
TRANSPORTATION COORDINATION JOINT PARTICIPATION AGREEMENT**

THIS **JOINT PARTICIPATION AGREEMENT** is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_ by and between the **FLORIDA DEPARTMENT OF TRANSPORTATION** (Department); the **CAPITAL REGION TRANSPORTATION PLANNING AGENCY** (CRTPA); the **APALACHEE REGIONAL PLANNING COUNCIL** (ARPC); **STARMETRO** (STARMETRO); and **TALLAHASSEE INTERNATIONAL AIRPORT** (TIA).

**RECITALS**

**WHEREAS**, the Federal Government, under the authority of Title 23 United States Code Section 134 and Title 49 United States Code (USC) Section 5303 and any subsequent applicable amendments, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated urbanized areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area; **and**

**WHEREAS**, Title 23 USC §134, Title 49 USC §5303, and Section 339.175, Florida Statutes (F.S.), provide for the creation of metropolitan planning organizations to develop transportation plans and programs for urbanized areas; **and**

**WHEREAS**, Title 23 Code of Federal Regulations (CFR) §450 requires that the State, the Metropolitan Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including multimodal, systems-level corridor and subarea planning studies pursuant to Title 23 CFR §450) and programming; **and**

**WHEREAS**, pursuant to Section 20.23, F.S., the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, as outlined in Section 334.044, F.S.; **and**

**WHEREAS**, pursuant to an Interlocal Agreement dated November 15, 2004, and filed with the Clerk of the Circuit Court of Leon, Gadsden and Wakulla Counties, the CRTPA was established within the revised Planning Area Boundary, with specific transportation planning duties and responsibilities identified therein; **and**

**WHEREAS**, on January 12, 2009, the CRTPA Board approved a reapportionment plan in accordance with the revised Planning Area Boundary to include all of Gadsden, Jefferson, Leon and Wakulla counties, which reapportionment plan was subsequently submitted to the Governor for approval; **and**

**WHEREAS**, pursuant to Section 339.175(4), Florida Statutes, in a letter dated March 17, 2011, the Governor has agreed to the apportionment plan; **and**

**WHEREAS**, pursuant to an amended Interlocal Agreement dated March 13, 2014 and filed with the Clerk of the Circuit Court of Gadsden, Jefferson, Leon and Wakulla Counties, the CRTPA was established with the revised Planning Area Boundary, specific transportation planning duties and responsibilities identified therein; **and**

**WHEREAS**, pursuant to Chapter 332.08, F.S., the TIA was created and established with the purpose of providing commercial air and cargo operations as well as general aviation support to the City of Tallahassee and Capital Region; **and**

**WHEREAS**, pursuant to Chapter 341,011, F.S., STARMETRO was created and established with the purpose of providing transit service to the citizens of Tallahassee, Florida; **and**

**WHEREAS**, pursuant to Section 339.175 F.S., the CRTPA shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Planning Area; **and**

**WHEREAS**, the agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Planning Area; **and**

**WHEREAS**, pursuant to Section 186.504, F.S., and Chapter 29L-1, Florida Administrative Code (FAC), the ARPC was established and operates with a primary purpose of intergovernmental coordination and review; **and**

**WHEREAS**, pursuant to Section 186.505, F.S., the ARPC is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S.; **and**

**WHEREAS**, the ARPC, pursuant to Section 186.507, F.S., is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues; **and**

**WHEREAS**, based on the ARPC statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the ARPC is appropriately situated to assist in the intergovernmental coordination of the transportation planning process; **and**

**WHEREAS**, pursuant to Section 186.509, F.S., and Chapter 29L-7, FAC, the ARPC has adopted a conflict and dispute resolution process; **and**

**WHEREAS**, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests; **and**

**WHEREAS**, the parties hereto have determined that the voluntary dispute resolution process can be useful in resolving conflicts and disputes arising in the transportation planning process; **and**

**WHEREAS**, pursuant to Title 23 CFR §450 and Section 339.175, F.S., the CRTPA must execute and maintain an agreement with the operators of public transportation systems, including transit systems, and airports, describing the means by which activities will be coordinated and

specifying how public transit and aviation (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR §450) and programming will be part of the comprehensively planned development of the Metropolitan Planning Area; **and**

**WHEREAS**, it is in the public interest that the CRTPA, operators of public transportation systems, including StarMetro and TIA, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within this Metropolitan Planning Area; **and**

**WHEREAS**, the undersigned parties have determined that this Agreement satisfies the requirements of and is consistent with Title 23 CFR §450 and Section 339.175 F.S.; **and**

**WHEREAS**, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a cooperative, and comprehensive transportation planning process to assure that highway facilities, transit systems, bicycle and pedestrian facilities, rail systems, air transportation and other facilities will be located and developed in relation to the overall plan of community development.

**NOW, THEREFORE**, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

## **ARTICLE 1**

### **RECITALS; DEFINITIONS**

**Section 1.01. Recitals.** Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

**Section 1.02. Definitions.** The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

- a) **Agreement** means and refers to this instrument, as may be amended from time to time.
- b) **Corridor or Subarea Study** shall mean and refer to studies involving major investment decisions or as otherwise identified in Title 23 CFR §450.
- c) **Department** shall mean and refer to the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, F.S.
- d) **FHWA** means and refers to the Federal Highway Administration.
- e) **Long Range Transportation Plan** is the 20-year transportation planning horizon which identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and, in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by Title 23 USC §134, Title 49 USC §5303, Title 23 CFR §450, and Section 339, F.S.
- f) **Metropolitan Planning Area** means and refers to the planning area as determined by

- g) agreement between the CRTPA and the Governor for the urbanized areas designated by the United States Bureau of the Census as described in 23 USC §134, 49 USC §5303, and Section 339.175, F.S., and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the CRTPA's planning authority.
- h) **CRTPA** means and refers to the metropolitan planning organization formed pursuant to the Interlocal Agreement dated March 13, 2014.
- i) **ARPC** means and refers to the APALACHEE REGIONAL PLANNING COUNCIL created pursuant to Section 186.504, F.S., and identified in Chapter 29L-1, FAC.
- j) **Transportation Improvement Program (TIP)** is the staged multi-year program of transportation improvement projects developed by a metropolitan planning organization consistent with the Long Range Transportation Plan, developed pursuant to Titles 23 USC §134, 49 USC §5303, 23 CFR §450 and Section 339.175, F.S.
- k) **Unified Planning Work Program (UPWP)** is a biennial program developed in cooperation with the Department and public transportation providers, that identifies the planning priorities and activities to be carried out within a metropolitan planning area to be undertaken during a 2-year period, together with a complete description thereof and an estimated budget, as required by Title 23 CFR §450, and Section 339.175, F.S.

## ARTICLE 2

### PURPOSE

**Section 2.01. Coordination with public transportation system operators.** This Agreement is to provide for cooperation between the CRTPA, the Department, STARMETRO and TIA in the development and preparation of the UPWP, the TIP, the LRTP, and any applicable Corridor or Subarea Studies.

**Section 2.02. Intergovernmental coordination; Regional Planning Council.** Further, this Agreement is to provide a process through the ARPC for intergovernmental coordination and review and identification of inconsistencies between proposed CRTPA transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, F.S., and reviewed by the Division of Community Development within the Florida Department of Economic Opportunity.

**Section 2.03. Dispute resolution.** This Agreement also provides a process for conflict and dispute resolution through the ARPC.

## ARTICLE 3

### COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

**Section 3.01. Cooperation with operators of public transportation systems; coordination**

**with local government approved comprehensive plans.**

- (a) The CRTPA shall cooperate with STARMETRO and TIA to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Planning Area.
- (b) The CRTPA shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Planning Area.
- (c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the CRTPA may include, but shall include no later than July 6, 2014 if within a transportation management area, as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, and rail operators per Federal regulations. The representatives of the major modes or systems of transportation may be accorded voting or non-voting advisor status. In the Metropolitan Planning Area if authorities or agencies are created by law to perform transportation functions and that are not under the jurisdiction of a general purpose local government represented on the CRTPA, the CRTPA may request the Governor designate said authority or agency as a voting member of the CRTPA in accordance with the requirements of Section 339.175, F.S. If the new member would significantly alter local government representation in the CRTPA, the CRTPA shall propose a revised apportionment plan to the Governor to ensure voting membership on the CRTPA to be an elected official representing public transit authorities which have been, or may be, created by law.

The CRTPA shall ensure that representatives of StarMetro and TIA are provided membership on the CRTPA Technical Advisory Committee.

**Section 3.02. Preparation of transportation related plans.**

- (a) Although the adoption or approval of the UPWP, the TIP, and the LRTP is the responsibility of the CRTPA, development of such plans or programs shall be viewed as a cooperative effort involving the Department, STARMETRO and TIA. In developing its plans and programs, the CRTPA shall solicit the comments and recommendations of the parties to this Agreement in the preparation of such plans and programs.
- (b) When preparing the UPWP, the TIP, or the LRTP, or preparing other than a minor amendment thereto (as determined by the CRTPA), the CRTPA shall provide notice to the Department, STARMETRO and TIA advising them of the scope of the work to be undertaken and inviting comment and participation in the development process. The CRTPA shall ensure that the chief operating officials of the Department, STARMETRO and TIA shall receive at least 15 days written notice of all public workshops and hearings, or specified number of days per CRTPA bylaws, or public participation plan, relating to the development of such plans and programs.

(c) Local government comprehensive plans.

- (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the CRTPA), the CRTPA, STARMETRO and TIA shall analyze for each local government in the Metropolitan Planning Area:
  - (i) each comprehensive plan's future land use element;
  - (ii) the goals, objectives, and policies of each comprehensive plan; and
  - (iii) the zoning, of each local government in the Metropolitan Planning Area.
- (2) Based upon the foregoing review and a consideration of other growth management factors, the CRTPA, STARMETRO and TIA shall provide written recommendations to local governments in the Metropolitan Planning Area in the development, amendment, and implementation of their comprehensive plans. A copy of the recommendations shall be sent to the ARPC.
- (3) The CRTPA agrees that, to the maximum extent feasible, the LRTP and the projects and project-phases within the TIP shall be consistent with the future land use element and goals, objectives, and policies of each comprehensive plan of the local governments in the Metropolitan Planning Area. If the CRTPA'S TIP is inconsistent with a local government's comprehensive plan, the CRTPA shall so indicate, and the CRTPA shall present, as part of the TIP, justification for including the project in the program.

(d) Multi-modal transportation agency plans.

- (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the CRTPA), the CRTPA shall analyze the master plans of STARMETRO and TIA). Based upon the foregoing review and a consideration of other transportation-related factors, the CRTPA, shall from time to time and as appropriate, provide recommendations to the parties to this Agreement as well as local governments within the Metropolitan Planning Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.
- (2) In developing or revising their respective master, development, or comprehensive plans, the parties to this Agreement shall analyze the draft or approved TIP, UPWP, LRTP, or Corridor or Subarea studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the parties to this Agreement shall from time to time and as appropriate, provide written recommendations to the CRTPA with regard to development, amendment, and implementation of the plans, programs, and studies.
- (3) The CRTPA agrees that, to the maximum extent feasible, the Transportation Improvement Program shall be consistent with the affected master plans and

development plans of the parties to this Agreement.

## **ARTICLE 4**

### **INTERGOVERNMENTAL COORDINATION AND REVIEW**

**Section 4.01. Coordination with Regional Planning Council.** The ARPC shall perform the following tasks:

- (a) Within 30 days of receipt, the ARPC shall review the draft TIP, LRTP, Corridor and Subarea studies, or amendments thereto, as requested by the CRTPA, to identify inconsistencies between these plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S., for counties and cities within the Metropolitan Planning Area and the adopted Strategic Regional Policy Plan.
  - (1) The parties recognize that, pursuant to Florida law, the LRTP and the TIP of the CRTPA must be considered by cities and counties within the Metropolitan Planning Area in the preparation, amendment, and update/revision of their comprehensive plans. Further, the LRTP and the projects and project phases within the TIP are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Planning Area. Upon completion of its review of a draft TIP or LRTP, the ARPC shall advise the CRTPA and each county or city of its findings;
  - (2) The ARPC shall advise the CRTPA in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified if the ARPC review identifies inconsistencies between the draft TIP or LRTP and local comprehensive plans; and
  - (3) Upon final adoption of the proposed Transportation Improvement Program, Long Range Transportation Plan, Corridor and Subarea studies, or amendments thereto, the CRTPA may request that the ARPC consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted Transportation Improvement Program, Long Range Transportation Plan, Corridor and Subarea studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the ARPC, the CRTPA will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the CRTPA shall identify the reason for not amending the plan as suggested by the ARPC.
- (b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 below.

## **ARTICLE 5**

### **CONFLICT AND DISPUTE RESOLUTION PROCESS**

**Section 5.01. Disputes and conflicts under this Agreement.** This process shall apply to conflicts

and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of the agencies with conflicts or disputes shall engage in conflict resolution.

**Section 5.02. Initial resolution.** The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials:

Florida Department of Transportation: District Director for Planning and Programs

CRTPA: Executive Director

ARPC: Executive Director

STARMETRO: Transit Planning Administrator

TALLAHASSEE INTERNATIONAL AIRPORT: Assistant Director of Aviation

**Section 5.03. Resolution by senior agency official.** If the conflict remains unresolved, the conflict shall be resolved by the following officials:

Florida Department of Transportation: District Secretary

CRTPA: Chair

ARPC: Chair

STARMETRO: Executive Director

TALLAHASSEE INTERNATIONAL AIRPORT: Director of Aviation

**Section 5.04. Resolution by the Office of the Governor.** If the conflict is not resolved through conflict resolution pursuant to Sections 5.02, 5.03, and 5.04 of this Agreement, the parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on all parties.

## **ARTICLE 6**

### **MISCELLANEOUS PROVISION**

**Section 6.01. Constitutional or statutory duties and responsibilities of parties.** This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

**Section 6.02. Amendment of Agreement.** Amendments or modifications of this Agreement may only be made by written agreement signed by all parties hereto with the same formalities as the original Agreement.

**Section 6.03. Duration; withdrawal procedure.**

- (a) **Duration.** This Agreement shall have a term of (5) years and the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same in a timely manner. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.
  
- (b) **Withdrawal procedure.** Any party may withdraw from this Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Agreement and the CRTPA, at least (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

**Section 6.04. Notices.** All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice is required to be given and shall be addressed as follows:

**For the FDOT:**

District Secretary  
Florida Department of Transportation, District III  
Post Office Box 607  
Chipley, FL 32428-0607

**For the CRTPA:**

Executive Director  
Capital Region Transportation Planning Agency  
300 S. Adams Street  
Tallahassee, FL 32301

**For the ARPC:**

Executive Director  
Apalachee Regional Planning Council  
2507 Callaway Road, Suite 200  
Tallahassee, Florida 32303

**For STARMETRO:**

Executive Director  
City of Tallahassee StarMetro  
555 Appleyard Drive  
Tallahassee, Florida 32304

**For TALLAHASSEE INTERNATIONAL AIRPORT:**

Director of Aviation  
City of Tallahassee International Airport  
3300 Capital Circle, S.W., Suite 1  
Tallahassee, Florida 32310

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

#### **Section 6.05. Interpretation.**

- (a) **Drafters of Agreement.** All parties hereto were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.
- (b) **Severability.** Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.
- (c) **Rules of construction.** In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:
  - (1) The singular of any word or term includes the plural;
  - (2) The masculine gender includes the feminine gender; and
  - (3) The word “shall” is mandatory, and “may” is permissive.

**Section 6.06. Attorney’s Fees.** In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own costs and attorney’s fees in connection with such proceeding.

**Section 6.07. Agreement execution; use of counterpart signature pages.** This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

**Section 6.08. Effective date.** This Agreement shall become effective upon its recording by all parties hereto.

**Section 6.09. Other authority.** In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters as required.

**Section 6.10. Parties not obligated to third parties.** No party hereto shall be obligated or be liable

hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.

**Section 6.11. Rights and remedies not waived.** In no event shall the making by the Department of any payment to the CRTPA constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the CRTPA, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

**Section 6.12 Data, records, reports and other documents.** Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, F. S., the parties shall provide to each other such data, reports, records contracts, and other documents in its possession relating to the CRTPA as is requested. Charges are to be in accordance with Chapter 119, F. S.

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Signed, Sealed, and Delivered in the presence of:

CAPITAL REGION TRANSPORTATION PLANNING AGENCY

BY: \_\_\_\_\_  
CRTPA CHAIR

APPROVED AS TO FORM:

CAPITAL REGION TRANSPORTATION PLANNING AGENCY

BY: \_\_\_\_\_  
THORNTON WILLIAMS  
AS GENERAL COUNSEL

APPROVED BY CRTPA:

Passed and adopted by the Apalachee Regional Planning Council, this \_\_\_\_ day of \_\_\_\_.

\_\_\_\_\_  
Chairperson, Apalachee Regional Planning Council

ATTEST:  
EXECUTIVE SECRETARY

BY: \_\_\_\_\_

Passed and adopted by the Tallahassee City Commission, this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
John E. Dailey, Mayor, City of Tallahassee

ATTEST:  
JAMES O. COOKE, IV, TREASURER-CLERK  
CITY OF TALLAHASSEE, FLORIDA

BY:

\_\_\_\_\_

APPROVED AS TO FORM:  
CITY OF TALLAHASSEE ATTORNEY'S OFFICE

BY:

\_\_\_\_\_  
Cassandra K. Jackson, ESQ.

Agreed to by the State of Florida Department of Transportation, this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Phillip Gainer  
FDOT District III Secretary

ATTEST:

BY: \_\_\_\_\_  
EXECUTIVE SECRETARY

APPROVED AS TO FORM:  
FDOT DISTRICT III, GENERAL COUNSEL

BY: \_\_\_\_\_