

September 21, 2020



AGENDA ITEM 4E

**FY 2020/21 - 2021/22 UNIFIED PLANNING WORK PROGRAM  
(UPWP) AMENDMENT**

TYPE OF ITEM: Consent

**STATEMENT OF ISSUE**

The purpose of this item is to amend the FY 2020/21 - 2021/22 UPWP to reallocate \$2,500 of SU funds to the Midtown Plan Phase II to complete the project.

**RECOMMENDED ACTION**

Option 1: Approve the FY 2020/21 - 2021/22 UPWP Amendment.

**BACKGROUND**

The Midtown Plan Phase II was not finalized under the previous UPWP due to limitations for public involvement from the pandemic. This was unanticipated and therefore the project was not included in the recently adopted FY 2020/21 - 2021/22 UPWP. This amendment adds Task 5.9 "Midtown Plan Phase II" and reallocates \$2,500 of SU funds from Task 5.8 "Other Trail Studies/Mobility Projects" to fund the completion of the project.

**OPTIONS**

Option 1: Approve the FY 2020/21 - 2021/22 UPWP Amendment. (Recommended)

Option 2: Provide other direction.

**ATTACHMENTS**

Attachment 1: 2020/21 - 2021/22 UPWP Task 5.0 Table and Fiscal Tables (Adopted and Amended)

Attachment 2: 2020/21 - 2021/22 UPWP Task 5.0 (Amended)

# ATTACHMENT 1

## Adopted UPWP FY 21 Task 5.0 Budget

Task 5.0						
FY 2020/21						
Estimated Budget Detail						
	PL	FHWA SU	CM	5305(d)	FTA State Match	Local Match
Personnel:	\$ 40,000	\$ 60,500		\$ 12,777	\$ 1,597	\$ 1,597
Consultant:						
5.1 Thomasville Rd. Path Feasibility Study		\$ 125,000				
5.2 Wakulla Springs (SR 267) Feasibility Study		\$ 100,000				
5.3 Apalachee Pkwy Trail Feasibility Study		\$ 60,000				
5.4 Congestion Management Plan Process Phase II		\$ -	\$ 125,000			
5.5 Comprehensive Operational Analysis (Transit)		\$ 250,000				
5.6 Oak Ridge Road Trail Feasibility Study		\$ 75,000				
5.7 Regional Transit Study Update		\$ 60,000				
5.8 Other Trail Studies/Mobility Projects (TBD)**		\$ 200,000				
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ 930,500</b>	<b>\$ 125,000</b>	<b>\$ 12,777</b>	<b>\$ 1,597</b>	<b>\$ 1,597</b>
<b>**Requires an Amendment to the UPWP</b>						

## Amended UPWP FY 21 Task 5.0 Budget

Task 5.0						
FY 2020/21						
Estimated Budget Detail						
	PL	FHWA SU	CM	5305(d)	FTA State Match	Local Match
Personnel:	\$ 40,000	\$ 60,500		\$ 12,777	\$ 1,597	\$ 1,597
Consultant:						
5.1 Thomasville Rd. Path Feasibility Study		\$ 125,000				
5.2 Wakulla Springs (SR 267) Feasibility Study		\$ 100,000				
5.3 Apalachee Pkwy Trail Feasibility Study		\$ 60,000				
5.4 Congestion Management Plan Process Phase II		\$ -	\$ 125,000			
5.5 Comprehensive Operational Analysis (Transit)		\$ 250,000				
5.6 Oak Ridge Road Trail Feasibility Study		\$ 75,000				
5.7 Regional Transit Study Update		\$ 60,000				
5.8 Other Trail Studies/Mobility Projects (TBD)**		\$ 197,500				
5.9 Midtown Phase II		\$ 2,500				
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ 930,500</b>	<b>\$ 125,000</b>	<b>\$ 12,777</b>	<b>\$ 1,597</b>	<b>\$ 1,597</b>
<b>**Requires an Amendment to the UPWP</b>						

Amendment 1 - Midtown - Added 5.9 (Sep. 2020)

## No Change to the Fiscal Tables

TABLE IV  
FY 2020/21 AGENCY PARTICIPATION

TASK	ELEMENT	FHWA	FTA	FDOT			Total
				Soft Match	Cash Match <sup>2</sup>	Local <sup>2</sup>	
1.0	Admin	\$ 400,653	\$ 36,000	\$ 72,398	\$ 4,500	\$ 9,500	\$ 450,653
2.0	Data/Safety	\$ 16,500	\$ 7,600	\$ 2,982	\$ 950	\$ 950	\$ 26,000
3.0	LRP	\$ 236,000	\$ 6,400	\$ 42,645	\$ 800	\$ 800	\$ 244,000
4.0	SRP	\$ 55,000	\$ 18,000	\$ 9,939	\$ 2,250	\$ 2,750	\$ 78,000
5.0	Mobility	\$ 1,095,500	\$ 12,777	\$ 197,957	\$ 1,597	\$ 1,597	\$ 1,111,471
6.0	Public Inv.	\$ 45,000	\$ 8,000	\$ 8,132	\$ 1,002	\$ 1,003	\$ 55,005
7.0	Special Proj.	\$ 993,081	\$ 19,200	\$ 179,450	\$ 2,400	\$ 2,400	\$ 1,017,081
TOTAL		\$ 2,841,734	\$ 107,977	\$ 513,501	\$ 13,499	\$ 19,000	\$ 2,982,210

<sup>1</sup> Soft match is non-cash match for FHWA Funds and represents 18.07% of total FHWA funds. Soft match is not included in overall totals.

<sup>2</sup> Match for FTA Funds. 5305(d) funds are 80% FTA, 10% FDOT & 10% Local. Task 4.0 includes an \$500 local contribution to MPOAC legislative activities.

Amendment No. 1 Reallocates SU funds - No Change to Budget Tables

TABLE V  
FY 2020/21 FUNDING SOURCES

TASK	ELEMENT	FHWA			FTA Sec 5305(d)	FDOT		Local <sup>2</sup>	Federal	State	Local	Task Total
		PL	SU	CM		Soft Match <sup>1</sup>	Cash Match <sup>1</sup>					
1.0	Admin	\$ 383,653	\$ 17,000		\$ 36,000	\$ 72,398	\$ 4,500	\$ 9,500	\$ 436,653	\$ 76,898	\$ 9,500	\$ 450,653
2.0	Data/Safe	\$ 13,500	\$ 3,000		\$ 7,600	\$ 2,982	\$ 950	\$ 950	\$ 24,100	\$ 3,932	\$ 950	\$ 26,000
3.0	LRP	\$ 27,000	\$ 209,000		\$ 6,400	\$ 42,645	\$ 800	\$ 800	\$ 242,400	\$ 43,445	\$ 800	\$ 244,000
4.0	SRP	\$ 37,500	\$ 17,500		\$ 18,000	\$ 9,939	\$ 2,250	\$ 2,750	\$ 73,000	\$ 12,189	\$ 2,750	\$ 78,000
5.0	Mobility	\$ 40,000	\$ 930,500	\$ 125,000	\$ 12,777	\$ 197,957	\$ 1,597	\$ 1,597	\$ 1,108,277	\$ 199,554	\$ 1,597	\$ 1,111,471
6.0	Public Inv.	\$ 27,000	\$ 18,000		\$ 8,000	\$ 8,132	\$ 1,002	\$ 1,003	\$ 53,000	\$ 9,134	\$ 1,003	\$ 55,005
7.0	Special Pr	\$ 24,000	\$ 917,251	\$ 51,830	\$ 19,200	\$ 179,450	\$ 2,400	\$ 2,400	\$ 1,012,281	\$ 181,850	\$ 2,400	\$ 1,017,081
TOTAL		\$ 552,653	\$ 2,112,251	\$ 176,830	\$ 107,977	\$ 513,501	\$ 13,499	\$ 19,000	\$ 2,949,711	\$ 527,000	\$ 19,000	\$ 2,982,210

<sup>1</sup> Soft match is non-cash match for FHWA Funds and represents 18.07% of total FHWA funds. Soft match is not included in overall totals.

<sup>2</sup> Match for FTA Funds. 5305(d) funds are 80% FTA, 10% FDOT & 10% Local. Task 4.0 includes an \$500 local contribution to MPOAC legislative activities.

Amendment No. 1 Reallocates SU funds - No Change to Budget Tables



## UNIFIED PLANNING WORK PROGRAM

Fiscal Years 2020/21—2021/2022

Effective Date: July 1, 2020—June 30, 2022

Adoption Date: May 19, 2020 Revised  
Date: July 1, 2020  
Amendment No. 1 - Sept. 2020

*Prepared by the  
Capital Region Transportation Planning Agency  
300 South Adams Street  
Tallahassee, FL 32301  
(850)891-8630*

**[www.crtpa.org](http://www.crtpa.org)**

*Federal Aid ID No. 0220-058-M  
FDOT Financial Project Numbers: 439323-3-14-01 (PL), -02 (SU), -03 (CM)  
421716-2-14-29 (FTA 5305d)  
Code of Federal Domestic Assistance Numbers:  
20.205 - Highway Planning and Construction  
20.505 - Federal Transit Technical Studies Grant (Metropolitan Planning)*

This report was financed in part by the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation and participating local governments.

## UPWP TASK 5.0 – MOBILITY PLANNING

The Multimodal Planning task reflects the planning activities related to the various transportation modes including highways, transit, bicycle/pedestrian, and aviation.

### OBJECTIVES

To ensure the efficient and effective provision of multimodal transportation.

### PREVIOUS WORK

#### BICYCLE/PEDESTRIAN PLANNING

Adopted Tallahassee - Leon County Bicycle and Pedestrian Master Plan (March 2020)  
Development of Project Priority Lists (PPLs) for Bicycle/Pedestrian Projects and Transportation Alternatives Projects. (June 2019, 2020)

Coordination with Bicycle Work Group in Leon County, Leon County Schools, Community Traffic Safety Team Members locally and with FDOT District 3 on outreach opportunities to promote safety and mobility options for all within the region.

Coordination with Florida State University on pedestrian and bicycle safety improvements.

Creation of joint City/County/CRTPA bicycle workgroup.

Coordination with Florida DEP and FDOT for the Capital City to the Sea Trails programming through CRTPA and SUNTrail.

#### TRANSIT – STARMETRO

Assisted StarMetro in the initial planning for the Southside Super Stop.

Worked with StarMetro to update and streamline the Transit Project Priority List.

Partnered with StarMetro to select consultant for Comprehensive Operational Analysis.

Initiate Comprehensive Operational Analysis.

Adopted StarMetro's Transit Asset Management Plan.

#### AVIATION

Worked with TIA to update the Aviation Project Priority List.

#### CONGESTION MANAGEMENT PLAN

Completed Phase I update of the Congestion Management Plan. (September 2018)

#### INTELLIGENT TRANSPORTATION SYSTEMS

Worked with FDOT District 3 on the update of the Regional ITS Architecture.

Worked with local TATMS to incorporate ITS-related improvements in FDOT projects.

Completed update of the Tallahassee/Leon County ITS Master Plan in partnership with TATMS. (October 2019)

- 5.25 Establish, collect and review data for the various performance measures to determine progress on adopted targets. (Ongoing)

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#### INTELLIGENT TRANSPORTATION SYSTEMS (ITS)

- 5.26 Continue work with Tallahassee Advanced Traffic Management System (TATMS) to identify ITS deployments. (Ongoing)
- 5.27 Review potential ITS applications/deployments for StarMetro. (Ongoing)

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#### END PRODUCT

Effective and efficient coordinated public transportation system. (Ongoing)  
Completion of CTC review (Annual)/Completion of NTD report. (Annual)  
Updated MAP-21/FAST ACT FHWA and FTA Performance Measures. (December 2020, 2021)  
Thomasville Road Mixed-Use Path Feasibility Study. (Fall 2020)  
Wakulla Springs (SR267) Bloxham Cutoff Trail Feasibility Study. (Spring 2021)  
Apalachee Parkway Trail Feasibility Study. (Summer 2021)  
Complete CMP Phase II. (Summer 2021)  
Complete Comprehensive Operational Analysis. (Winter 2021)  
Complete Revaluation of Regional Transit Study. (Spring 2022)  
Oak Ridge Road Trail Feasibility Study. (Winter 2022)  
**Midtown Plan Phase II (Winter 2021)**  
Trail Feasibility Studies and Mobility Studies *Once a study is identified the UPWP will be amended to reflect to scope of work to be completed.*

#### RESPONSIBLE AGENCY

CRTPA

StarMetro – *Comprehensive Operational Analysis*

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