



September 7, 2021

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the June 1, 2021 Committee meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 1, 2021 Committee meeting.



**TECHNICAL ADVISORY COMMITTEE MEETING (TAC)
TUESDAY, JUNE 1, 2021 AT 9:00 AM**

CITY COMMISSION CHAMBERS, 2ND FLOOR CITY HALL
300 SOUTH ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Diane Quigley, Chair, Gadsden Planning; Eric Houge, Tallahassee International Airport; Allen Secreast, Traffic Management; Wayne Bryan, UUPI; Charles Wu, Leon County Public Works; Artie White; PLACE; Andrea Rosser, StarMetro; Pat Maurer, Ride On; Ben Chandler, ARPC; Steve Shafer, City Engineering; Mike Alfano, Blueprint Intergovernmental Agency

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Chris Muehlemann, Leon County Public Works; Bryant Paulk, FDOT

The meeting was called to order at 9:00 AM with a roll call.

1. **AGENDA MODIFICATIONS**
2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**
3. **CONSENT AGENDA**
 - A. Minutes of the May 4, 2021 meeting
 - B. Unified Planning Work Program (UPWP) Amendment

Committee Action: Ms. Rosser made a motion to approve the consent agenda. Mr. White seconded the motion and the motion was unanimously passed.

4. **CONSENT ITEMS PULLED FOR DISCUSSION**

5. PRESENTATION/DISCUSSION/ACTION

A. **Connections 2045 Regional Mobility Plan (RMP) Amendment**

The CRTPA is seeking to amend the Connections 2045 RMP to include transit projects. The RMP is scheduled to be formally amended at the June 15 CRTPA meeting.

RECOMMENDED ACTION: Recommend the CRTPA approve an amendment to the Connections 2045 RMP.

Mr. Kostrzewa introduced the Connections 2045 Regional Mobility Plan (RMP) Amendment. He stated the CRTPA was seeking to amend the plan to include transit projects. The transit projects were not previously included in the adopted Connections Mobility Plan that were adopted in November, due to StarMetro updating their Transit Development Plan (TDP) and developing the Comprehensive Operation Analysis (COA). The projects from those two plans will be added to the Connections 2045 Regional Mobility Plan at a later date.

Committee Action: Mr. White made a motion to recommend approval of the Connections 2045 Regional Mobility Plan (RMP) Amendment. Ms. Rosser seconded the motion and the motion was unanimously passed.

B. **Fiscal Year (FY) 2023 – FY 2027 Project Priority Lists (PPLs)**

The Draft FY 2023 – 2027 Priority Project Lists has been developed. The lists to be discussed consist of the following:

1. Regional Mobility Plan (RMP) Roadways Project Priority List
2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List
3. Regional Trails Project Priority List
4. Transportation Systems Management (TSM) and Safety Project Priority List
5. Intelligent Transportation Systems (ITS) Project Priority List
6. StarMetro Project Priority List
7. Tallahassee International Airport Project Priority List

RECOMMENDED ACTION: Recommend the CRTPA adopt the FY 2023 – FY 2027 Project Priority Lists.

Ms. Lex summarized the Project Priority Lists (PPLs) by noting the PPLs are adopted annually and the projects are for the next fiscal year's cycle (FY 2023-FY 2027). She noted the projects identified on all the PPLs are consistent with the Regional Mobility Plan, Congestion Management Plan, Transit Development Plan and the Airport Master Plan. These establish the priorities for the region and identify projects or phases of projects that need funding. Once funding is identified, the projects are programmed in the Transportation Improvement Program and listed in the document by project category. She briefly highlighted the changes within each of the Project Priority Lists and noted that the first change was to the Roadway PPL where the limits for the Orange Avenue project from Springhill Rd to Monroe St, have been extended to North Lake Bradford in the west. Because of this extension, FDOT has made staff aware this project will need to increase the funding for the project's

design. Another change on the Roadway PPL was to the Welaunee Rd project where the project limits were extended from Fleishman Rd to Roberts Rd.

Ms. Lex noted that the Bike-Ped PPL only had one change and this was the addition of the South Monroe St sidewalk improvements were currently being coordinated with the City of Tallahassee, CRTPA and the FDOT to identify a plan to implement those improvements.

The Regional Trails PPL was updated to add the Iron Ridge Rd Trail from Orchard Pond Road to Main Street in Havana, the alignment has not been determined. She noted staff would petition to have this project added to SunTrails network.

Changes to the Transit PPL include the Electric Plus Fleet Charging infrastructure project as well as related software upgrades.

Ms. Lex noted that this year's Intelligent Transportation Systems (ITS) PPL, was the first time this PPL was included as a part of the regular PPL cycle. The list includes annual funding for the Regional Transportation Management Center (RTMC) and was developed in coordination with the RTMC staff.

With regards to the Airport's PPL, Ms. Lex noted this list was developed by the Tallahassee International Airport and is consistent with the Airport Master Plan and the five-year Work Program. The Tallahassee International Airport PPL consists of individual projects by fiscal year.

Next Steps

The Capital Region Transportation Planning Agency (CRTPA) is hosting two public meetings.

- June 2, 2021 Monticello, Jefferson County, 3 pm-4 pm at the County Courthouse Annex, Commission Chambers, 435 W Walnut Street.
- June 3, 2021, Tallahassee, Leon County, 3 pm-4 pm, Tallahassee City Hall, Commission Chambers.

Both meetings will provide the public an opportunity to participate virtually and in-person.

Subsequent to Board adoption of the CRTPA FY 2023 – FY 2027 Project Priority Lists, the lists will be provided to the FDOT for consideration in the development of the Draft Five Year Tentative Work Program.

Committee action: Mr. White made a motion to recommend approval of the Fiscal Year (FY) 2023 – FY 2027 Project Priority Lists (PPLs). Mr. Wu seconded the motion and the motion was unanimously passed.

C. CRTPA Fiscal Year (FY) 2022 – FY 2026 Transportation Improvement Program (TIP)

The CRTPA FY 2022 – FY 2026 TIP has been developed for committee review. The TIP contains those projects within the CRTPA region that have received funding in the Florida Department of Transportation's FY 2022 – FY 2026 Work Program.

RECOMMENDED ACTION: Recommend the CRTPA adopt the FY 2022 – FY 2026 TIP.

Ms. Lex summarized the item, stating the Transportation Improvement Plan was a five-year Work Program and was updated annually. Mrs. Lex explained the purpose of the TIP is to inform the public and governmental agencies of transportation projects (planning through construction) that have received funding during the next five-year period (FY 2022 – FY 2026) within our region (Gadsden, Jefferson, Leon and Wakulla counties). She highlighted each of the new projects by county.

Resurfacings

Gadsden

- Hardaway Highway
- US 90 Washington Street
- Ben Bostic Road

Jefferson

- US 319/N. Jefferson Street
- Ashville Highway
- Boston Highway

Leon

- US 90/W. Tennessee Street
- US 319/Capital Circle SE
- US 90/Mahan Dr.
- US 319/Capital Circle SE
- Woodville Highway

Wakulla

- Coastal Highway
- Tiger Hammock Road
- Whidden Lake Road
- Lonnie Raker Lane
- Bloxham Cutoff Road

Bridge Repair/Rehabilitation

Gadsden

- Salem Road

Jefferson

- CR 257 over Aucilla River
- CR 259/Waukeenah Highway

Leon

- Miccosukee Road

Wakulla

- Surf Road

Sidewalk Projects

Gadsden

- US 90/Jefferson St sidewalk in Quincy (Chalk St to Strong Road) to be constructed on the south side of the road.

Jefferson

- None

Leon

- None

Wakulla

- None

Safety projects

- Bloxham Cutoff Road (CR 61/Wakulla Springs Road-Intersection Improvement)

Intelligent Transportation Systems

- CCTV Camera Upgrades at various locations

Next Steps

The Capital Region Transportation Planning Agency (CRTPA) is hosting two public meetings (in coordination with the PPL and RMP Amendment meeting).

- June 2, 2021 Monticello, Jefferson County, 3 pm-4 pm at the County Courthouse Annex, Commission Chambers, 435 W Walnut Street.
- June 3, 2021, Tallahassee, Leon County, 3 pm-4 pm, Tallahassee City Hall, Commission Chambers.

Both meetings will provide the public an opportunity to participate virtually and in-person.

Subsequent to CRTPA Board adoption of the TIP, staff will transmit the document to state and federal review agencies.

Committee action: Mr. Wu made a motion to recommend approval of the CRTPA Fiscal Year (FY) 2022 – FY 2026 Transportation Improvement Program (TIP). Ms. Rosser seconded the motion and the motion was unanimously passed.

D. CRTPA Safety Discussion

This item presents an analysis of bicycle and pedestrian data trends in the CRTPA region related to safety and builds upon the discussion held at the February 2 Committee meetings associated with the CRTPA's annual adoption of safety targets.

RECOMMENDED ACTION: For Committee Information.

Mr. Kostrzewa provided a presentation on the Bicycle and Pedestrian Safety relating to the FDOT Performance measures and summarized the CRTPA Safety Discussion.

Committee Action: This item was an informational item, therefore no action was taken.

6. INFORMATION

A. Future Meeting Dates

7. ITEMS FROM COMMITTEE MEMBERS OR STAFF

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

8. ADJOURNMENT

Meeting was adjourned at 9:55 am.