



September 27, 2022

AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the May 17 CRTPA Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the May 17, 2022, CRTPA Meeting.

ATTACHMENT

Attachment 1: Minutes of the May 17, 2022, CRTPA Meeting



CRTPA BOARD

MEETING OF TUESDAY, MAY 17, 2022 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MEETING MINUTES

Members Present:

Commissioner Kristin Dozier, Leon County, Chair
Commissioner Stephen Walker, Jefferson County
Commissioner Quincee Messersmith, Wakulla County
Commissioner Anthony Viegbesie, Gadsden County
Commissioner Jeremy Matlow, City of Tallahassee
Commissioner Dianne Williams-Cox, City of Tallahassee
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Minor, Leon County

Staff Present: Greg Slay, CRTPA Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

1. CALL TO ORDER AND ROLL CALL

2. AGENDA MODIFICATIONS

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

Elka Long, 508 E Paul Russell Road, spoke on behalf of Students and Parents of Tallahassee Classical School located on Tram Road. Ms. Long expressed concerns related to sidewalk and bike access to the school. She stated she spoke with Public Works and was told a sidewalk was on schedule for FY 21-22 but was delayed to FY 23. She expressed concerns with this issue not being a priority to Leon County.

Mr. Slay stated Leon County has been trying to address the issue to get sidewalks near the school. He stated one of the issues with receiving funding through the Safe Routes to Schools Program is the small number of students walking to the school because of the remote location. Mr. Slay was unaware of the current status of sidewalks being constructed in the area. Commissioner Dozier stated the issue would be sent to the Leon County Administrator to be addressed by the County Commission.

Representative Jason Shoaf, 216 Gaultier Memorial Lane, Port St. Joe, FL, expressed the need for Highway 319 to be widened to 4-lanes complete the project to Wakulla County.

4. CONSENT AGENDA

- A. Minutes of the March 15 CRTPA Meeting**
- B. Unified Planning Work Program (UPWP)**
- C. FDOT Annual Certification**
- D. Executive Director’s Quarterly Timesheet Approval**

Board Action: Commissioner Williams-Cox made a motion to approve the consent agenda. Commissioner Richardson seconded the motion. The motion was unanimously passed.

5. CONSENT ITEMS PULLED FOR DISCUSSION

6. ROLL CALL VOTE AGENDA ITEMS

A. FY 2023– FY 2027 Transportation Improvement Program (TIP) Adoption

The FY 2023 – FY 2027 TIP reflecting the projects that have received funding in the Florida Department of Transportation Work Program has been developed for Board adoption.

Ms. Lex presented the FY 2023– FY 2027 Transportation Improvement Program (TIP). She noted the TIP was a five-year program that provides a comprehensive list of transportation projects. The TIP informs the public of transportation planning projects and programs and documents the funding of transportation projects for the Region. The TIP includes roadways & bridges, aviation, transit, Bike/Pedestrian, resurfacing, maintenance, and transportation planning.

Ms. Lex explained that projects are identified from the Connections 2045 Regional Mobility Plan, Congestion Management Plan, StarMetro Transit Development Plan, Tallahassee International Airport’s Master Plan or the projects are selected through a competitive process such as the Transportation Alternatives Program (TAP).

Ms. Lex explained the TIP Funding Sources, which includes State (FDOT), Federal (FHWA), Federal Transit Administration and Local Governments.

Ms. Lex provided information on accessing the TIP and noted that it may be accessed by using the Interactive TIP as well as a viewing a PDF of the document on the CRTPA’s website.

Board Action: Commissioner Richardson made a motion to adopt the FY 2023– FY 2027 Transportation Improvement Program (TIP) Adoption. Commissioner Viegbesie seconded the motion and a roll call vote was conducted. The motion unanimously passed.

B. FY 2022– FY 2026 Transportation Improvement Program (TIP) Amendment

The CRTPA FY 2022 – FY 2026 TIP is proposed to be amended to reflect the addition of the following projects:

- CR 260 Silver Lake Rd from NFR-358 to SR 20 Blountstown Hwy (Project 444030-1): (Leon County) Provide construction funding in FY 22 for a signing/paving project.

Ms. Lex presented information on the FY 2022– FY 2026 Transportation Improvement Program (TIP) Amendment. She noted that FDOT made a request that CRTPA amend the TIP to include the addition of the CR 260 Silver Lake Rd from National Forest Road (NFR)-358 to SR 20 Blountstown Hwy (Project 444030-1). Ms. Lex stated that this amendment to the project revises the length of the project from 2.32 miles to 3.18 miles.

Board Action: Commissioner Minor made a motion to adopt the FY 2022– FY 2026 Transportation Improvement Program (TIP) Amendment. Commissioner Richardson seconded the motion and a roll call vote was conducted. The motion unanimously passed.

7. CRTPA ACTION

A. Fiscal Year (FY) 2024 – FY 2028 Project Priority Lists (PPLs)

The Draft FY 2024 – 2028 Project Priority Lists has been developed. The following lists have been developed for Board approval:

1. Regional Mobility Plan (RMP) Roadways Project Priority List
2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List
3. Regional Trails Project Priority List
4. StarMetro Project Priority List
5. Transportation Systems Management (TSM) and Safety Project Priority List
6. Intelligent Transportation Systems (ITS) Project Priority List
7. Tallahassee International Airport Project Priority List
8. Transportation Alternatives (TA) Project Priority List

Ms. Lex presented information on the Fiscal Year (FY) 2024 – FY 2028 Project Priority Lists (PPLs). She noted the PPLs are approved annually; developed for all modes of transportation; establishes project priorities for the region; and identifies projects/project phases that are not fully funded. When funding becomes available the project will be programmed in the FDOT five-year Work Program.

Ms. Lex provided a summary of the Roadway Projects PPLs, Regional Trails PPLs, Bicycle and Pedestrian PPLs. She noted the projects that have moved up/down in ranking on the list, due to availability/unavailability of funding.

Mr. Eric Drapper, 3627 Dexter Drive, stated spoke on behalf of the Capital City Cyclists noted the cyclist were in full support of the Thomasville Road Multi-Use Path, as well as the US 90 Multi-Use Trail Feasibility Study.

Board Action: Commissioner Richardson made a motion to approve the Draft FY 2024 – 2028 Project Priority Lists. Commissioner Walker seconded the motion. The motion was unanimously passed.

B. US 90 Multi-Use Trail Feasibility Study

The US 90 Multi-Use Trail Feasibility Study has been developed for Board adoption.

Kate Widness, KHA presented information on the US 90 Feasibility Study. The Study was initiated two years ago and was developed to determine if it was feasible to connect the City of Tallahassee to the City of Monticello via a 10 - 12 foot paved shared use path. The Feasibility Study limits were Pedrick Road (western limit) to the existing Monticello Bike Trail (eastern limit), a total distance of twenty-one miles. She noted Phase 1 of the project was the Feasibility Study and Phase II was the Public Engagement.

Ms. Widness stated the goals included providing a safe, continuous multimodal facility between Tallahassee and Monticello; expanding the growing SUNTrails Regional Network; and providing an alternative transportation opportunity for residents, businesses, and visitors along the US 90 corridor.

Ms. Widness discussed Phase II, Public Engagement. Round one (conducted in 2021) was largely virtual with a virtual meeting room, webpage, and two (2) live question and answer sessions. During the second round (conducted in 2022) there were two (2) live question and answer sessions, two (2) in-person open house sessions as well as the on-line component of an ArcGIS StoryMap. Also, in-person meetings were held with local businesses including Hilltop Country Store and Dixie Paving.

Ms. Widness discussed the route analysis and locations of note, including the I-10 interchange near the new Amazon facility which may create potential conflicts between trail users and motorists due to on/off ramps and high speeds in the area around the interchange. The north side of Lake Miccosukee was also noted as a potential for conflicts between user types due to the fishing pier/bridge and the presence of wetlands. Lastly, it was noted that the entrance to the City of Monticello eastwards is a location of note due to constrained right-of-way.

Ms. Widness briefly discussed the preliminary design recommendations to address trail width and separation, meandering design, crepe myrtles along the trail, trail amenities and locations of note.

Ms. Widness stated that if the Feasibility Study was approved by the Board, the next phase would be a Project Development and Environment (PD&E) Study. This is an environmental and engineering process to determine potential environmental impacts of the project.

Board Action: Commissioner Matlow made a motion to approve the US 90 Multi-Use Trail Feasibility Study. Commissioner Walker seconded the motion. The motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Mr. Paulk provided an update on FDOT activities and noted there will be a virtual project update for the Dover Road project in Gadsden County. He noted that the proposed realignment of Dover Road at

US 90, will create a single point intersection upgrading the intersection to a signalized as well as making the corresponding adjustments to the turn lanes. The virtual project update is scheduled for Wednesday, June 22, 2022. Additional information may be found at nwflroads.com.

Commissioner Viegbesie expressed gratitude to the FDOT. He noted this project was desperately needed and the intersection was near a school and could be dangerous for students and parents.

9. EXECUTIVE DIRECTOR'S REPORT

Mr. Slay discussed the recent kickoff of the Tallahassee to Havana Feasibility Study. He also provided an update on the Nims Middle School crossing on Orange Avenue. Lastly, he discussed an update to the Florida Greenways and Trails Master Plan Map and noted this would be presented to the Board at a later date.

10. C RTPA INFORMATION

- A. Future Meeting Dates**
- B. Committee Actions (Citizen's Multimodal Advisory Committee & Technical Advisory Committee)**
- C. Correspondence**
- D. Quarterly Budget Reports**
- E. FDEP Florida Greenways & Trails System Land Trails Map Update**

11. ITEMS FROM CRTPA BOARD MEMBERS

12. ADJOURNMENT

Meeting was adjourned at 2:45pm