

September 19, 2023



AGENDA ITEM 4 A

MINUTES

TYPE OF ITEM: Consent

The minutes from the June 19, 2023, CRTPA Meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 19, 2023, CRTPA Meeting.

ATTACHMENT

Attachment 1: Minutes of the June 19, 2023, CRTPA Meeting



CRTPA BOARD

MEETING OF MONDAY, JUNE 19 AT 1:30 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Minutes

Members Present:

Commissioner Rick Minor, CRTPA Chair, Leon County
Commissioner Quincee Messersmith, CRTPA Vice Chair, Wakulla County
Commissioner Kimblin NeSmith, Gadsden County
Commissioner Austin Hosford, Jefferson County
Commissioner David O'Keefe, Leon County
Commissioner Jeremy Matlow, City of Tallahassee
Commissioner Curtis Richardson, City of Tallahassee
Commissioner Dianne Williams-Cox, City of Tallahassee

Staff Present: Greg Slay, Executive Director; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Bryant Paulk, FDOT; Chris Rietow, ARPC

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:33 pm with a roll call.

2. AGENDA MODIFICATIONS

3. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

4. CONSENT AGENDA

- A. Minutes of the May 22 CRTPA Meeting
- B. FDOT 2022 Joint Certification of the CRTPA

Board Action: Commissioner Richardson made a motion to approve the consent agenda. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.

5. **CONSENT ITEMS PULLED FOR DISCUSSION**

6. **ROLL CALL VOTE AGENDA ITEMS**

A. FY 2024– FY 2028 Transportation Improvement Program (TIP) Adoption

The FY 2024 – FY 2028 TIP reflecting the projects that have received funding in the Florida Department of Transportation Work Program has been developed for Board adoption.

Mr. Slay provided information on the FY 2024– FY 2028 TIP and stated the document outlines the funding for the next five years.

Ms. Lex next provided information on the FY 2024– FY 2028 TIP including background information on the document. Ms. Lex stated the TIP was a 5-year funding program that assigns available funding to specific projects and was adopted by the Board on an annual basis. Ms. Lex noted the program consists of Federal, State and locally funded transportation projects and covers all modes of transportation projects. Ms. Lex stated the TIP was consistent with the Connections 2045 Regional Mobility Plan and the Florida Transportation Plan.

Ms. Lex provided information on the public outreach that was conducted prior to the adoption of the TIP. She noted public meetings were noticed in local newspapers for each county, emailed to interested parties, and distributed to local government partners, committees and the Board. Ms. Lex noted there were in-person and virtual meeting options available to the public, and noted the meetings were well attended by the public.

Ms. Lex briefly discussed the Interactive TIP Tool and the information that can be accessed by the public. She noted that by using the Interactive TIP Tool, citizens could locate information on project types, project phases and project categories along with funding project types, funding sources and funding by each county.

Ms. Lex stated the next steps after Board adoption include TIP transmittal to the FDOT District 3 Secretary followed by Governor approval of the State Transportation Improvement Program.

Commissioner Richardson asked if the Safe Routes to School projects have been determined. Ms. Lex stated the projects have been programmed for Leon County which includes schools inside the City of Tallahassee as well as in Leon County. She noted the Safe Routes to School Program was a program in which the local governments apply directly to FDOT and noted that FDOT Central Office completes the programming for the SRTS program. Ms. Lex stated that she would provide information to the Board on specific SRTS projects. Commissioner Williams-Cox asked staff to provide an explanation on the absence of Tharpe Street from the TIP. Mr. Slay stated that project was not included because it was not a part of this work program. He stated Blueprint Intergovernmental Agency is working on efforts related to the project. Mr. Slay noted that the CRTPA applied for the Reconnecting Communities Grant last year for funding on Tharpe Street but was not awarded funding. He noted there have been

discussions about reapplying in the upcoming year for the Connecting Communities Grant but at this point there was no funding available for Tharpe Street.

Commissioner O’Keefe made a motion to adopt the FY 2024 – FY 2028 Transportation Improvement Program. Commissioner Richardson seconded the motion. A roll call vote was conducted and the motion was unanimously passed.

7. CRTPA ACTION

A. CRTPA Safe Streets and Roads for All (SS4A) Safety Action Plan

The CRTPA’s Safe Streets and Roads for All (SS4A) Safety Action Plan has been developed for Board adoption. The Plan identifies a comprehensive set of projects and strategies to improve safety on the CRTPA region’s roadways and reach a goal of zero fatalities and serious injuries by the year 2040.

Mr. Kostrzewa provided background information on the Safe Streets for All Program which funds planning and implementation of projects. He introduced the consultant for the CRTPA’s Safe Streets and Roads for All (SS4A) Safety Action Plan.

Ms. Lindsay Slautterback, Kimley Horn and Associates, provided information on the CRTPA’s Safe Streets and Roads for All (SS4A) Safety Action Plan. Ms. Slautterback stated the project began last September and that the plan implements a long-term safety goal of zero fatalities and serious injury by 2040.

Ms. Slautterback provided key information about the SS4A Program. She stated the program was a federal grant program with USDOT and appropriated \$5 billion in funding over 5 years. She stated the program’s major focus was safety and equity. Furthermore, she noted a part of the SS4A program requires a Safety Action Plan.

Ms. Slautterback stated the Safety Action Plan was a data driven comprehensive safety plan aimed at reducing and eliminating serious injuries and fatal crashes. Ms. Slautterback discussed the safety analysis for the four county CRTPA Region and stated the historical crash data was drawn from the Signal Four Analytics for the years 2017-2021. She noted that for the region there were 279 fatal crashes; 969 serious injury crashes; and that 30% involved a vehicle leaving the roadway. She provided a summary of serious injury and fatalities for each county.

Ms. Slautterback stated the High-Injury Network (HIN) was another requirement of the Safety Action Plan. A High Injury Network include segments and hotspot intersections with historical safety concerns. She noted the HIN was developed as a part of the Congestion Management Process (CMP) Plan Update that is currently underway.

Ms. Slautterback stated that equity considerations were another requirement of the Safety Action Plan. She stated that equity considerations included historically disadvantaged communities and areas

of persistent poverty. Ms. Slautterback noted that many of the disadvantaged communities are in Gadsden County as well as other areas in the surrounding counties.

Ms. Slautterback discussed public engagement of the project and stated the Community Traffic Safety teams served as the task force. She discussed meetings were conducted with relevant stakeholders and that public events were conducted by staff who attended to provide citizens in the region an opportunity to provide comments. She noted that two major public events included the Tallahassee and Havana Winter Festivals. Pop-up events also included the Tallahassee Marathon Expo and the Dirty Pecan Bicycle Ride. All of these events provided citizens from the region a chance to provide comments. At these pop-up events surveys were taken for citizens to provide comments. Ms. Slautterback stated that a total of 591 survey responses were received. From those surveys, five common themes were present: bicycle and pedestrian facilities needed, public transportation needs, unsafe conditions for multimodal users, law enforcement related to speeding and distracted drivers.

Ms. Slautterback next discussed project prioritization and noted that the Project Prioritization was requirement. She stated meetings were held with stakeholders to identify local priorities to incorporate into the Safety Action Plan. She noted that projects within the counties of Jefferson, Gadsden and Wakulla were still under development and those projects will be incorporated into the next update.

Commissioner Minor stated that within the last month, there were 4 four fatalities in Tallahassee and felt the Safety Action Plan would help with working to prevent fatalities. Commissioner Richardson discussed the disadvantaged areas within the region and noted that such areas are likely to be involved in fatal crashes due to many residents having less access to personal vehicles. He also expressed concerns with Orange Ave (Springhill to South Lake Bradford) as well as Liberty Park and noted the presence of pedestrians and absence of sidewalks in many locations. Mr. Slay noted that corridor doesn't appear in the High Injury Network. He stated Orange Avenue was under design but noted it would be about 15 years before the sidewalks would be constructed as part of the roadway project. Commissioner O'Keefe noted news reports of related to pedestrian and cyclist deaths and stated that the Safety Action Plan was a good move forward. Commissioner Matlow stated basic infrastructure should come first and asked if lighting could be a factor for any of the fatalities. Mr. Slay stated crash reports were held for 60 days before being able to be reviewed and stated he was working to request that the information be made available prior to the 60 days. Furthermore, he noted staff sometimes will go out and visit a crash site and make recommendations for improvements.

Board Action: Commissioner Richardson made a motion to direct staff to study the Orange Avenue corridor (from Springhill south toward to the airport) to recommend improvements for the corridor. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.

Board Action: Commissioner O'Keefe made a motion to approve the CRTPA Safe Streets and Roads for All (SS4A) Safety Action Plan. Commissioner Richardson seconded the motion. The motion was unanimously passed.

B. Fiscal Year (FY) 2025 – FY 2029 Project Priority Lists (PPLs)

The FY 2025 – 2029 Project Priority Lists has been developed for Board adoption. The following lists have been developed for Board approval:

1. Regional Mobility Plan (RMP) Roadways Project Priority List
2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List
3. Regional Trails Project Priority List
4. Transportation Systems Management (TSM) and Safety Project Priority List
5. Intelligent Transportation Systems (ITS) Project Priority List
6. Tallahassee International Airport Project Priority List
7. StarMetro Project Priority List
8. Urban Attributable Allocations Project Priority List

Ms. Lex outlined the Fiscal Year (FY) 2025 – FY 2029 Project Priority Lists. She stated each list was presented to the Board at an earlier meeting, therefore, only the additions and changes would be presented. Ms. Lex explained the public involvement conducted by staff related to the PPLs. She stated notices went out via newspaper ads and emails to interested parties, local government partners, CRTPA committees and information was also posed on the website. Ms. Lex stated that on the Regional Trails PPL, the Blueprint IA requested the Welaunee Greenway be added to the list to make connections to the existing projects identified by Blueprint IA. Ms. Lex stated the Monticello Trail Extension (US 19) was removed in error; therefore, it was added back to the Regional Trails PPL. Ms. Lex next discussed the new Urban Area Attributable (SU) funding and the Urban Area Carbon Reduction Funding. Mr. Slay explained that he was in conversations with the City of Tallahassee to allocate Carbon Reduction funds to the City's electrification plan efforts to assist with fleet vehicles. He stated that the City has faced supply issues when attempting to purchase vehicles and noted the city ordered 40 vehicles but only received two vehicles. Mr. Slay stated he would continue to work with the City to determine a more refined allocation of the Carbon Reduction Funds.

Finally, Ms. Lex outlined the next steps, stating that after the Board adopts the Fiscal Year (FY) 2025 -FY 2029 Project Priority Lists they are transmitted to the FDOT District 3 Secretary and then the cycle begins for the development of the FY 2025- FY 2029 TIP.

Board Action: Commissioner Richardson made a motion to approve the Fiscal Year (FY) 2025 – FY 2029 Project Priority Lists. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.

C. Strategic Intermodal System (SIS) Designation

A discussion related to the SIS designated roadways in the CRTPA region will be provided. Mr. Slay explained proposed changes to the Strategic Intermodal System Designation.

Mr. Slay explained the FDOT revises the SIS every five years and noted the SIS was 75% of FDOT Capacity Funding. Mr. Slay provided an overview of the recommended additions to the SIS for the CRTPA Region and stated the justification for each roadway. 1) Crawfordville Road - US 98 to Capital Circle SW, this portion of Crawfordville Road meets the SIS designation criteria of a corridor connecting

an urban area with a Rural Area of Opportunity (Wakulla County) and has a AADT of at least 6,000 (ranged from 13,000 to 22,000 depending on location in 2022); 2) Capital Circle SW - Springhill Road to Crawfordville Highway, this section of Capital Circle SW would provide access to the Tallahassee International Airport (TLH) from areas south of Leon County and provide a continuous connection with the SIS; 3) Capital Circle SE - Crawfordville Highway to I-10, this would provide continuous connection on the SIS to eastern Tallahassee and I-10 East; 4) US 27 - I-10 to Georgia State Line, meets the criteria related to NHS designated facilities that connect to an urbanized area outside the state not already served by a SIS facility; 5) Capital Circle NW - I-10 to US 27, this segment of Capital Circle NW serves as a hub connection from US 27 to the Tallahassee International Airport as well as I-10. Mr. Slay noted truck volumes along this segment are nearly 10% of overall AADT. Mr. Slay stated the proposed additions would be submitted to FDOT-District and then to FDOT-Central Office for final consideration, after the review and approval by the Board.

Board Action: Commissioner Richardson made a motion to approve the Strategic Intermodal System (SIS) Designation. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.

8. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

A status report on FDOT activities will be provided.

Mr. Paulk stated there were no updates to provide to the Board at this time.

9. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities will be provided.

Mr. Slay noted a meeting was scheduled with Central Office to discuss the proposed SIS designations.

10. CRTPA INFORMATION

A. Future Meeting Dates

B. Committee Actions

11. ITEMS FROM CRTPA BOARD MEMBERS

Commissioner Minor stated there was a meeting with Senator Corey Simon to discuss the CRTPA. He noted Mr. Slay would be attending.

12. ADJOURNMENT

The meeting was adjourned at 2:37 pm.