



September 3, 2024

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the June 4, 2024, CMAC meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 4, 2024, CMAC meeting.

ATTACHMENT

Attachment 1: June 4, 2024, CMAC Minutes



CITIZENS MULTIMODAL ADVISORY COMMITTEE (CMAC)

MEETING OF TUESDAY, JUNE 4, 2024
(11:30 a.m. – 1:30 p.m.)

TALLAHASSEE CITY HALL
TALLAHASSEE ROOM, 2ND Floor
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Committee Members Present: Chad Hanson, Chair; Marcus Thompkins, Vice-Chair; Mary Kay Falconer; John Dunn; Jon Sewell; Julie Christesen; Christie Hale; Hans van Tol; Amie Longstreet

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Greg Burke, CRTPA

1. AGENDA MODIFICATIONS

There were two agenda modifications. The following items were added to the agenda.

5D. Fiscal Year (FY) 2024-FY 2028 Transportation Improvement Program Amendment

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

None

3. CONSENT AGENDA

A. Minutes of the May 7, 2024, CMAC Meeting

Committee Action: Ms. Christensen made a motion to accept the consent agenda. Ms. Hale seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. PRESENTATION/DISCUSSION/ACTION

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the Committee.

A. Fiscal Year (FY) 2025– FY 2029 Transportation Improvement Program (TIP)

The FY 2025 – FY 2029 TIP reflecting the projects that have received funding in the Florida Department of Transportation Work Program was developed for review and approval.

RECOMMENDED ACTION: Recommend the CRTPA Board adopt the FY 2025 – FY 2029 Transportation Improvement Program.

Ms. Lex explained the Transportation Improvement Program (TIP) is adopted annually and is the CRTPA's five-year work program which outlines transportation projects, as well as funding for maintenance, operations, ITS systems, and all modes of transportation. Continuing, she explained the TIP is a requirement for Federal and State governments and noted the board would approve the updated FY 2025– FY 2029 TIP at the June 17, 2024, Board Meeting.

Ms. Lex presented information on the FY 2025 – FY 2029 TIP. The first point discussed was the public involvement, which included the requirement to hold public meetings. Public meetings were noticed as a display ad in the local newspapers, on the CRTPA's Facebook page, website, and distributed to the interested parties contact list and the local government contacts. The dates and locations for public meetings for TIP and PPLs was provided.

Ms. Lex outlined the funding for the FY 2025- FY 2029 TIP for the counties in the Region by TIP category, noting a large amount of the funding for Jefferson and Gadsden counties are for resurfacing projects on I-10, explaining the state was required to maintain 80% good pavement conditions on the state roadways and 90% good pavement conditions on the Strategic Intermodal System (SIS).

- Airport Improvement Projects for the Quincy Regional Airport and the Tallahassee International Airport reflect Federal and State funding.
- Bike/Ped Projects include the sidewalk projects on Old St. Augustine, N. Monroe and Paul Russell Road and the MLK Project Shared Use Path, the latter two were funded by the Transportation Alternatives Program.
- Major Capacity Projects funded in the upcoming FDOT Work Program are SR 263 Capital Circle and the Welaunee Boulevard.
- StarMetro Transit Projects reflect local and federal funding programmed for operations and fixed routes. In Jefferson, Wakulla and Gadsden Counties, the funding was provided for the transportation disadvantaged programs.
- Bridge Projects funding totals 59 million dollars. Maintenance and inspection of bridges is a requirement of FDOT.
- Resurfacing Projects are the largest portion of the work program at 78 million dollars in total.

Ms. Hale explained the difficulties in the construction industry noting cost increases and labor force problems. Ms. Hale asked staff to compare the funding in the CRTPA's TIP as opposed to other areas to the west of the region.

Mr. Slay explained the resurfacing budget for the district, the CRTPA has about half of the budget. Ms. Slay explained with the capacity portion, the Strategic Intermodal System (SIS) is the department's core roadway network. Within the CRTPA, that includes I 10, US 319 and US 27 and eastern portion of Capital Circle. He noted most of the funds in the capacity portion in the district are programmed in Bay County as opposed to the CRTPA region.

Committee Action: Ms. Carter made a motion to recommend the CRTPA Board adopt of the Fiscal Year (FY) 2025– FY 2029 Transportation Improvement Program (TIP). Ms. Christensen seconded the motion, and the motion was unanimously passed.

B. Fiscal Year (FY) 2026 – FY 2030 Project Priority Lists (PPLs)

The FY 2026 – 2030 Project Priority Lists have been developed:

1. Regional Mobility Plan (RMP) Roadways Project Priority List
2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List
3. Regional Trails Project Priority List
4. Transportation Systems Management (TSM) and Safety Project Priority List
5. Intelligent Transportation Systems (ITS) Project Priority List
6. Tallahassee International Airport Project Priority List
7. StarMetro Project Priority List

RECOMMENDED ACTION: Recommend the CRTPA adopt the FY 2026 – FY 2030 Project Priority Lists.

Ms. Lex outlined the Fiscal Year (FY) 2026 – FY 2030 Project Priority Lists (PPLs). She noted the lists are developed by the projects listed in the CRTPA's Long Range Transportation Plan (Regional Mobility Plan) and other plans developed by StarMetro, the Tallahassee Regional Airport and the competitive Transportation Alternatives Program. She stated the PPLs identify projects and phases of projects that are not yet funded and are adopted annually. PPLs are submitted to FDOT to provided available funding to the identified projects and reflect in the TIP. Ms. Lex provided the public meetings schedule and locations.

Ms. Lex provided highlights of projects on the Project Priority Lists. She explained Woodville Highway was the number 1 priority for roadway capacity for several years, the Capital Circle (Spring Hill Road to Orange Avenue) is funded for construction therefore removed from the Roadway PPL. Next, she explained the number 1 project on the Bike/Ped PPL is Thomasville Road Shared Use Path with a cost estimate for completion of 12.1 million dollars. Ms. Lex stated the projects on the Regional Trails PPL include the US 90 Trail, the Bloxham Cut Off, Tallahassee to Havana and US 90 (W) and noted the CRTPA is seeking funding from Sun Trails for these projects. A notice will be forwarded in the fall notifying if any funds were approved. Mr. Slay noted the only updates will be to the cost for the project, no changes will be made to the project as shown.

Committee Action: Ms. Carter made a motion to recommend the CRTPA Board adopt the Fiscal Year (FY) 2026 – FY 2030 Project Priority Lists (PPLs) as updated. Mr. Thompkins seconded the motion, and the motion was unanimously passed.

C. Public Involvement Plan (PIP) Update

The CRTPA's update to the PIP was discussed.

RECOMMENDED ACTION: Recommend the CRTPA adopt the PIP Update.

Ms. Lex stated this was a major update to the Public Involvement Plan. She noted the information has been streamlined, and the next update will be a minor update to include other resources or partner with a consultant to complete additional work on the PIP and update with the final forms.

Ms. Lex stated during this summer the minor update will be back before the committee in September and outlined the schedule to the Committees and the Board and the requirements for public comment period to receive public input. She noted the Board would approve the final in September.

Mr. van Tol asked about the CMAC/TAC requirements. He expressed concerns with the language that stated CMAC provides recommendations to staff for board presentation. He stated the CMAC provides recommendations directly to the board and suggested using the bylaws to have the PIPP be reflective of the bylaws. Mr. Thompkins asked about the public outreach, specifically, the steps for reaching out to the public (email, social media, etc.). Ms. Lex explained, under the current plan, the requirements would be to advertise in all for counties newspapers, hold a public meeting in Leon accessible by public transit, hold a meeting in one of the four rural counties, distribute through the CRTPA's interested parties list and as a part of CRTPA's regular meetings. Under this new plan we have added the CRTPA's Facebook page, website, interested parties contact list and the local government contacts. Ms. Falconer asked if there was community feed back from various community clubs in Leon County. Ms. Lex stated, yes, some local community clubs and individuals have responded and provided input.

Committee Action: Ms. Christensen made a motion to recommend the CRTPA Board adopt the Public Involvement Plan (PIP) Update. Ms. Hale seconded the motion, and the motion was unanimously passed.

D. Fiscal Year (FY) 2024 - FY 2028 Transportation Improvement Program Amendment

This item sought to amend the CRTPA FY 2024 - FY 2028 TIP to reflect the addition of the multi-modal transit projects and funding.

RECOMMENDED ACTION: Recommend the CRTPA Board adopt Resolution No. 2024-06-6B amending the FY 2024 – FY 2028 Transportation Improvement Program to reflect the addition of a multi-modal transit project and funding.

Ms. Lex stated there was a late request from FDOT to amend the Fiscal Year 2024-2028 Transportation Improvement Program (TIP). The amendment included the following projects: StarMetro Low/No Emissions Grant Award (\$8,004,790), StarMetro capital Items Project (\$13,887,548) and the SR 366 Pensacola Street from Railroad Overpass to Stadium Drive (\$14,483,177).

Mr. van Tol asked if there would be improvements to the bike lanes. Mr. Slay stated the Department (FDOT) tries to include improvements to bike lanes but noted in this area it may be difficult to improve the bike lanes. Mr. Slay explained the Department has a different project on Pensacola Street with various improvements (signalized pedestrian crossing and other improvements) to address issues within the corridor.

Committee Action: Mr. van Tol made a motion to recommend the CRTPA Board adopt the Fiscal Year (FY) 2024 - FY 2028 Transportation Improvement Program Amendment. Ms. Carter seconded the motion, and the motion was unanimously passed.

6. **INFORMATION**

A. **Future Meeting Dates**

7. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**

Ms. Lex noted a bicycle education class will be held on June 15, 2024; a helmet fitter training will be held on June 21, 2024; and a Bike Expo will be held in October with additional information to be provided at the next meeting.

8. **ADJOURNMENT**

The meeting was adjourned at 1:15 p.m.