



September 3, 2024

COMMITTEE AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes from the June 4, 2024, TAC meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 4, 2024, TAC meeting.

ATTACHMENT

Attachment 1: June 4, 2024, TAC Minutes



TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, JUNE 4, 2024
(9:00 a.m. – 11:00 a.m.)

TALLAHASSEE CITY HALL
COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

Members Present: Melissa Corbett, Chair, Wakulla County Administration; Allen Secreast, City of Tallahassee Traffic Management; Eric Gooch, City of Tallahassee City Engineering; Charles Wu, Leon County Public Works, Transportation; Kate Daniel, City of Tallahassee Growth Management; Mike Alfano, Tallahassee- Leon County Planning Department; Austin Britt, Ride on Commuter Services; Mary O'Brien, Apalachee Regional Planning Council; Autum Calder; Blueprint IA

Staff Present: Greg Slay, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

The meeting was called to order at 9:03 a.m. with a quorum present.

1. AGENDA MODIFICATIONS

There were two agenda modifications. The following items were added to the agenda.

- 5D. Fiscal Year (FY) 2024-FY 2028 Transportation Improvement Program Amendment
- 7. Election of Vice-Chair

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

3. CONSENT AGENDA

- A. Minutes of the May 7, 2024, TAC Meeting

Committee Action: Mr. Alfano made a motion to approve the consent agenda. Mr. Gooch seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION**5. PRESENTATION/DISCUSSION/ACTION****A. Fiscal Year (FY) 2025– FY 2029 Transportation Improvement Program (TIP)**

The FY 2025 – FY 2029 TIP reflecting the projects that have received funding in the Florida Department of Transportation Work Program has been developed.

RECOMMENDED ACTION: Recommend the CRTPA Board adopt the FY 2025 – FY 2029 Transportation Improvement Program.

Ms. Lex explained the Transportation Improvement Program (TIP) is adopted annually and is the CRTPA's five-year work program which outlines transportation projects, as well as funding for maintenance, operations, ITS systems, and all modes of transportation. Continuing, she explained the TIP is a requirement for Federal and State governments and noted the board would approve the updated FY 2025– FY 2029 TIP at the June 17, 2024, Board Meeting.

Ms. Lex presented information on the FY 2025 – FY 2029 TIP. The first point discussed was the public involvement, which included the requirement to hold public meetings. Public meetings were noticed as a display ad in the local newspapers, on the CRTPA's Facebook page, website, and distributed to the interested parties contact list and the local government contacts. The dates and locations for public meetings for TIP and PPLs was provided.

Ms. Lex outlined the funding for the FY 2025- FY 2029 TIP for the counties in the Region by TIP category, noting a large amount of the funding for Jefferson and Gadsden counties are for resurfacing projects on I-10, explaining the state was required to maintain 80% good pavement conditions on the state roadways and 90% good pavement conditions on the Strategic Intermodal System (SIS).

- Airport Improvement Projects for the Quincy Regional Airport and the Tallahassee International Airport reflect Federal and State funding.
- Bike/Ped Projects include the sidewalk projects on Old St. Augustine, N. Monroe and Paul Russell Road and the MLK Project Shared Use Path, the latter two were funded by the Transportation Alternatives Program.
- Major Capacity Projects funded in the upcoming FDOT Work Program are SR 263 Capital Circle and the Welaunee Boulevard.
- StarMetro Transit Projects reflect local and federal funding programmed for operations and fixed routes. In Jefferson, Wakulla and Gadsden Counties, the funding was provided for the transportation disadvantaged programs.
- Bridge Projects funding totals 59 million dollars. Maintenance and inspection of bridges is a requirement of FDOT.
- Resurfacing Projects are the largest portion of the work program at 78 million dollars in total.

Ms. O'Brien asked if the state would consider reducing the requirement of resurfacing to free up funding for other projects. Ms. Lex explained the requirement is state law and an established standard. She noted if the CRTPA were to form a position to get a law changed, that would be lobbying and the MPOs are prohibited from lobbying.

Committee Action: Mr. Wu made a motion to recommend adoption the Fiscal Year (FY) 2025– FY 2029 Transportation Improvement Program (TIP). Mr. Alfano seconded the motion. The motion was unanimously passed.

B. Fiscal Year (FY) 2026 – FY 2030 Project Priority Lists (PPLs)

The FY 2026 – 2030 Project Priority Lists have been developed:

1. Regional Mobility Plan (RMP) Roadways Project Priority List
2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Project Priority List
3. Regional Trails Project Priority List
4. Transportation Systems Management (TSM) and Safety Project Priority List
5. Intelligent Transportation Systems (ITS) Project Priority List
6. Tallahassee International Airport Project Priority List
7. StarMetro Project Priority List

RECOMMENDED ACTION: Recommend the CRTPA adopt the FY 2026 – FY 2030 Project Priority Lists.

Ms. Lex outlined the Fiscal Year (FY) 2026 – FY 2030 Project Priority Lists (PPLs). The lists are developed by the projects listed in the CRTPA's Long Range Transportation Plan (Regional Mobility Plan) and other plans developed by StarMetro, the Tallahassee Regional Airport and the competitive Transportation Alternatives Program. She stated the PPLs identify projects and phases of projects that are not yet funded and are adopted annually. PPLs are submitted to FDOT so that available funding can be programmed on the identified projects and then reflected in next year's TIP. Ms. Lex provided the public meetings schedule and locations.

Ms. Lex provided highlights of projects on the Project Priority Lists. She explained Woodville Highway was the number one priority for roadway capacity for several years, the Capital Circle (Spring Hill Road to Orange Avenue) is funded for construction therefore removed from the Roadway PPL.

Next, she explained the number one project on the Bike/Ped PPL is Thomasville Road Shared Use Path with a cost estimate for completion of 12.1 million dollars. The projects on the Regional Trails PPL include the US 90 Trail, the Bloxham Cut Off, Tallahassee to Havana and US 90 (W) and noted the CRTPA is seeking funding from Sun Trails for these projects. A notice will be forwarded in the fall notifying if any funds were approved. Mr. Slay noted the only updates will be to the cost for the project, no changes will be made to the project as shown.

Ms. Calder asked if both the number two project and the number four project were both in Wakulla County. Ms. Lex explained the number four segment of Crawfordville Road was in Leon County.

Mr. Wu, asked about the Transportation Systems Management List, Thomasville at Ox Bottom Road realignment. He noted the funding was available after July 1, 2024. Ms. Lex explained this project would be moving forward and would be removed from the list.

Committee Action: Mr. Gooch made a motion to recommend adoption the 2026-2030 Project Priority Lists (PPLs). Mr. Alfano seconded the motion. The motion was unanimously passed.

C. Public Involvement Plan (PIP) Update

The CRTPA's update to the PIP was discussed.

RECOMMENDED ACTION: Recommend the CRTPA adopt the PIP Update.

Ms. Lex stated this was a major update to the Public Involvement Plan. She noted the information has been streamlined, and the next update will be a minor update to include other resources or partner with a consultant to complete additional work on the PIP and update with the final forms.

Ms. Lex stated during this summer the minor update will be back before the committee in September and outlined the schedule to the Committees and the Board and the requirements for public comment period to receive public input. She noted the Board would approve the final in September.

Committee Action: Mr. Wu made a motion to recommend adoption the Public Involvement Plan (PIP) Update. Mr. Secrest seconded the motion. The motion was unanimously passed.

D. Fiscal Year (FY) 2024 - FY 2028 Transportation Improvement Program Amendment

This item sought to amend the CRTPA FY 2024 - FY 2028 TIP to reflect the addition of projects and funding.

RECOMMENDED ACTION: Recommend the CRTPA Board adopt Resolution No. 2024-06-6B amending the FY 2024 – FY 2028 Transportation Improvement Program to reflect the addition of a resurfacing and multi-modal transit projects and funding.

Ms. Lex stated there was a late request from FDOT to amend the Fiscal Year 2024-2028 Transportation Improvement Program (TIP). The amendment included the following projects: the SR 366 Pensacola Street from Railroad Overpass to Stadium Drive (\$14,483,177); StarMetro Low/No Emissions Grant Award (\$8,004,790), and StarMetro capital Items Project (\$13,887,548) and.

Committee Action: This item was discussed but not formally adopted by the TAC. This item will be brought back for a formal recommendation at the September 3, 2024, Committee Meeting.

6. INFORMATION

A. Future Meeting Dates (Next Meeting: September 3, 2024)

7. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Mr. Muehlemann stated the Magnolia Drive project will begin construction after a hiatus due to the tornados in early May.

Mr. Alfano noted Mr. Fortunas, Community Involvement Planner, TLPD, has begun to plan a Bike Expo to be held in October as part of Mobility Week.

Ms. O'Brien noted a Bicycle Education Class will be held on June 15, 2024.

Ms. Lex noted a Helmet Fitter Training will be held on June 21, 2024.

Election of Vice-Chair Mr. Kostrzewa noted Ronnie Shelly has left his position at StarMetro and will no longer serve as the TAC Vice-Chair, and the Committee should elect a Vice-Chair.

Committee Action: Mr. Wu nominated Mike Alfano to serve as Vice-Chair. Mr. Gooch seconded the motion. No other nominations. The motion was unanimously passed.

8. ADJOURNMENT

The meeting was adjourned at 10:00 AM.