

September 5, 2024



## EXECUTIVE COMMITTEE AGENDA ITEM 3 A

### MINUTES

TYPE OF ITEM: Action

#### **STATEMENT OF ISSUE**

The minutes from the January 4, 2024, Executive Committee Meeting are provided as ***Attachment 1***.

#### **RECOMMENDED ACTION**

Option 1: Approve the minutes of the January 4, 2024, Executive Committee Meeting.

#### **ATTACHMENTS**

Attachment 1 – January 4, 2024 Minutes



## **CRTPA EXECUTIVE COMMITTEE**

MEETING OF THURSDAY, JANUARY 4, 2024, AT 1:30 PM

TALLAHASSEE CITY HALL  
TALLAHASSEE ROOM (2<sup>ND</sup> FLOOR)  
300 S. ADAMS STREET  
TALLAHASSEE, FL 32301

### **MEETING MINUTES**

**Members Present:** Quincee Messersmith, Chair, Wakulla County  
Dianne Williams-Cox, Vice-Chair, City of Tallahassee  
Rick Minor, Past Chair, Leon County

**Staff Present:** Greg Slay, CRTPA, Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA

#### **1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 1:30 pm with a roll call. All Executive Committee members were present.

#### **2. AGENDA MODIFICATIONS**

#### **3. CONSENT AGENDA**

##### **A. Minutes of the August 22, 2023, Executive Committee Meeting**

**Committee Action:** Commissioner Minor made a motion to approve the consent agenda. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.

#### 4. CRTPA EXECUTIVE COMMITTEE ACTION

##### A. **Amendments to the FY 2024 – FY 2028 Transportation Improvement Program (TIP)**

This item seeks, by Roll Call vote, approval of Resolution 2024-01-4A authorizing the following TIP amendments:

- SR 61 (US27) Monroe Street at Park Avenue (Project No. 454170-1) (Leon County): Provide \$388,300 in design funds in FY 23/24 for mast arm replacement.
- SR 61 (US 319) from Timberwolf Crossing to Georgia State Line (Project No. 452940-1) (Leon County): Provide \$1,516,273 in design funds in FY 23/24 for resurfacing.

Mr. Slay introduced the Amendments to the FY 2024 – FY 2028 Transportation Improvement Program (TIP). He noted this amendment request was from FDOT and this was a time sensitive request and there wasn't a meeting scheduled to get the item approved by the deadline.

Ms. Lex stated the first amendment would change the funding source for SR 61 (US27) Monroe Street at Park Avenue in Leon County. She explained that FDOT changed the funding from local state funds to federal funding, therefore an amendment was necessary to the TIP. Ms. Lex noted the mast arm replacement would be completed with a contract between the City of Tallahassee and FDOT.

Ms. Lex stated the second amendment adds design funds in FY 23/24 for resurfacing on SR 61 (US 319) from Timberwolf Crossing to Georgia State Line in Leon County.

Commissioner Williams-Cox asked if the funds would be local funds or state funds for the Monroe Street at Park Avenue mast arm replacement. Ms. Lex clarified the project was funded using federal funds but may include local funds to cover painting of mast arm, as the City of Tallahassee normally paints the mast arm a certain color. This is typically an agreement between the City and FDOT.

**Committee Action: Commissioner Williams Cox made a motion to approve the amendments to the FY 2024 – FY 2028 Transportation Improvement Program (TIP). Commissioner Minor seconded the motion. A roll call vote was taken, and the motion was unanimously passed.**

##### B. **Local Governments' Proportionate Share Billing**

This item presents for approval the local governments' proportionate share of operating costs over and above the expenses covered by federal and state grants for Fiscal Year 2023.

Mr. Slay introduced the Local Governments' Proportionate Share Billing. He stated the Local Governments' Proportionate Share will charge the costs that are unallowed/uncovered by the Grant to the local governments. Mr. Slay noted the cost in total for the year was \$7849.00, and that cost was split between all the locals in the region based on their proportionate population of the entire region.

**Committee Action: Commissioner Minor made a motion to approve the Local Governments' Proportionate Share Billing. Commissioner Williams-Cox seconded the motion. The motion was unanimously passed.**

**5. CRTPA CITIZEN COMMENT**

No speakers present.

**6. EXECUTIVE DIRECTOR'S REPORT**

Mr. Slay discussed a new bill being introduced to the Florida Legislature during this year's legislative session. He noted the bill (SB 1032) was currently being reviewed by the MPOAC legal team and information would soon be provided to the MPOAC Director. Mr. Slay noted the deadline to submit bills for this session was approaching and stated he would be monitoring the bill and will update the Board.

**7. ITEMS FROM CRTPA EXECUTIVE COMMITTEE MEMBERS**

No comments from CRTPA Executive Committee Members.

**8. ADJOURNMENT**

The meeting was adjourned at 1:48 pm.