



AGENDA ITEM 8 B

CRTPA FISCAL YEAR 2026 OPERATING BUDGET

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The purpose of this item is to discuss and approve the CRTPA's Fiscal Year (FY) 2026 operating budget developed for the period October 1, 2025 through September 30, 2026. **(Attachment 1)**

EXECUTIVE COMMITTEE

At the August 28, 2025 meeting, the Executive Committee discussed and approved the proposed 2026 operating budget.

RECOMMENDED ACTION

Option 1: Approve the proposed FY 2026 operating budget for the period October 1, 2025 through September 30, 2026.

BACKGROUND AND ANALYSIS

The FY 2026 tentative budget is presented for review and approval. For comparison, the CRTPA's approved FY 2025 budget is included. In addition, the allocated grant revenue is presented in **Attachment 2**. As with any budget, there are increases in some areas and decreases in others. Overall, the budget increase is 2.7 %.

Personnel costs increased slightly, less than one percent. Two expenses contribute to the nominal change. The proposed cost-of-living adjustment (COLA) is 4%, a decrease from last year's COLA. Secondly, the pension cost is reduced by almost 18 %.

The overall operating budget increase is 5.2%. The largest increase is the line item for Accounting services, which reflects the FY 2025 Audit cost plus a contingency based on the new contract's fee schedule. Food and insurance are the two other categories that contribute to the overall operating cost increase. Lastly, in the Internal Services category the costs decreased by 5%. Most categories reflect a decrease with the exception of Information Systems which increases by 40%.

OPTIONS

Option 1: Approve the proposed FY 2026 operating budget for the period October 1, 2025 through September 30, 2026.

Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1: CRTPA FY 2026 Operating Budget

Attachment 2: CRTPA FY 2026 Funding

FY 2026 Budget 09-16-2025 CRTPA Board Agenda	FY 26 Proposed	FY 25 Adopted	Percentage Change
511000 - Salaries	\$ 546,913	\$ 525,014	4.2%
511300 - Salary Enhancements	\$ 21,877	\$ 25,496	-14.2%
512400 - Other Salary Items	\$ 1,560	\$ 1,560	0%
515000 - Pension- Current	\$ 89,000	\$ 107,973	-17.6%
515100 - Pension- MAP	\$ 32,168	\$ 30,726	4.7%
515600 - Mandatory Medicare	\$ 8,270	\$ 7,899	4.7%
516000 - Health Benefits	\$ 66,891	\$ 67,047	-0.2%
516100 - Flex Benefits	\$ 11,052	\$ 11,052	0.0%
Personnel Services	\$ 777,731	\$ 773,085	0.60%
521005 - Accounting/Audit Services	\$ 32,000	\$ 21,000	52%
521010 - Advertising	\$ 5,000	\$ 5,000	0%
521030 - Reproduction	\$ 507	\$ 507	0%
521100 - Equipment Repairs	\$ 819	\$ 819	0%
521160 - Legal Services	\$ 55,000	\$ 55,000	0%
521180 - ¹ Unclassified Contractual Services	\$ -	\$ -	
521190 - IT Consulting Service (Software/Web/WCOT)	\$ 117,000	\$ 117,000	0%
522080 - Telephone	\$ 1,803	\$ 1,803	0%
523020 - Food	\$ 3,500	\$ 2,500	40%
523050 - Postage	\$ 250	\$ 250	0%
523060 - Office Supplies	\$ 3,000	\$ 3,000	0%
523065 - Computer Equipment (< \$5,000)	\$ 5,000	\$ 5,000	0%
523080 - Unclassified Supplies	\$ 1,500	\$ 1,500	0%
524010 - Travel & Training	\$ 15,225	\$ 15,225	0%
524020 - Journals & Books	\$ 609	\$ 609	0%
524040 - Membershp/Certificates/License	\$ 2,750	\$ 2,750	0%
524050 - Rent Expense- Building & Office	\$ 36,000	\$ 36,000	0%
541040 - Insurance	\$ 25,233	\$ 22,137	14%
Operating Expenditures	\$ 305,196	\$ 290,100	5.20%
560010 - Human Resource Expense	\$ 7,580	\$ 7,780	-2.57%
560020 - Accounting Expense	\$ 14,603	\$ 23,467	-37.77%
560030 - Purchasing Expense	\$ 1,040	\$ 3,516	-70.42%
560040 - Information Systems Expense	\$ 43,900	\$ 31,455	39.56%
560070 - Revenue Collection	\$ 127	\$ 132	-3.79%
560082 - Facilities and Environmental	\$ 14,010	\$ 13,314	5.23%
560090 - Vehicle Garage Expense	\$ 2	\$ 10	-80.00%
611300 - Facility	\$ -	\$ 5,853	-100.00%
Internal Service Funds	\$ 81,262	\$ 85,527	-4.99%
Total Operating Expenditures	\$ 1,164,189	\$ 1,148,712	2.71%
¹ Unclassified Contractual Services varies depending on the Annual SU allocation.			
Local Billing - Estimate Unallowable Expenses \$6,750			

Consolidated Planning Grant Agreement G2U25

	Funding			TOTALS
	PL	SU	CM	
Adopted FY 26	\$ 795,479	*	\$ -	\$ 795,479
Add Closeout to FY 26	\$ 24,781	\$ 476,808	\$ -	\$ 501,589
Add Programmed FY 26		\$ 1,530,000	\$ -	\$ 1,500,000
	\$ 820,260	\$ 2,006,808	\$ 0	\$ 2,797,068

Unclassified Contractual Services varies depending on the Annual SU and PL allocations.