



AGENDA ITEM 8 B

CRTPA FISCAL YEAR 2027 OPERATING BUDGET

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The purpose of this item is to discuss and approve the CRTPA's Fiscal Year (FY) 2027 operating budget developed for the period through September 30, 2027. **Attachment 1** present the budget totals with all costs integrated.

EXECUTIVE COMMITTEE

At the September 10, 2026 meeting, the Executive Committee discussed and approved the proposed 2027 operating budget.

BACKGROUND AND ANALYSIS

The FY 2027 tentative budget is presented for Board review and approval. For comparison, the CRTPA's approved FY 2026 budget is included and the percentage change between the two years. The budget reflects the addition of a new position, as well as the Unclassified Contractual Services budget which varies each year dependent on the CRTPA's project budget and SU allocation.

In **Attachment 2** the additional staff position and the Unclassified Contractual Services budgets are removed, reflecting an overall budget increase is 3.07 %. Personnel costs increased slightly by 3.73%. A contributing factor is a 7% increase in health insurance costs. There is no change proposed for Pension costs. The proposed cost-of-living adjustment (COLA) is 4% consistent with last year's COLA. The overall operating budget increase is 2.5%. The largest increase is the line item for Accounting and Legal services. Lastly, in the Internal Services category costs increased by less than 1%.

Attachment 3 shows the project budgets in the adopted UPWP, as well as the FY 2027 revenue per the CRTPA's contract. Once approved, the final budget will be provided to the City of Tallahassee Financial Services.

RECOMMENDED ACTION

Option 1: Approve the proposed FY 2027 operating budget for the period of October 1, 2026 through September 30, 2027.

Option 2: CRTPA Board Discretion.

ATTACHMENTS

Attachment 1: CRTPA FY 2027 Budget with all Costs

Attachment 2: CRTPA FY 2027 Budget without Unclassified Contractual Services and New Position

Attachment 3: CRTPA FY 2027 Unclassified Contractual Services Projects and FY 2027 Revenue

CRTPA FY 2026 - FY 2027 DRAFT BUDGET	FY 27 Proposed	FY 26 Adopted	Percentage Change
511000 - Salaries	\$ 668,427	\$ 546,913	22.2%
511300 - Salary Enhancements	\$ 26,737	\$ 21,877	22.2%
512400 - Other Salary Items	\$ 1,560	\$ 1,560	0.0%
515000 - Pension- Current	\$ 89,000	\$ 89,000	0.0%
515100 - Pension- MAP	\$ 39,295	\$ 32,168	22.2%
515600 - Mandatory Medicare	\$ 10,102	\$ 8,270	22.2%
516000 - Health Benefits	\$ 82,577	\$ 66,891	23.5%
516100 - Flex Benefits	\$ 13,197	\$ 11,052	19.4%
Personnel Services	\$ 930,896	\$ 777,731	19.69%
521005 - Accounting/Audit Services	\$ 34,000	\$ 32,000	6%
521010 - Advertising	\$ 5,000	\$ 5,000	0%
521030 - Reproduction	\$ 507	\$ 507	0%
521100 - Equipment Repairs	\$ 819	\$ 819	0%
521160 - Legal Services	\$ 60,000	\$ 55,000	9%
521180 - ¹ Unclassified Contractual Services	\$ 1,305,870	\$ 1,162,877	12%
521190 - IT Consulting Service (Software/Web/WCOT)	\$ 117,000	\$ 117,000	0%
522080 - Telephone	\$ 1,803	\$ 1,803	0%
523020 - Food	\$ 3,500	\$ 3,500	0%
523050 - Postage	\$ 250	\$ 250	0%
523060 - Office Supplies	\$ 3,000	\$ 3,000	0%
523065 - Computer Equipment (< \$5,000)	\$ 5,000	\$ 5,000	0%
523080 - Unclassified Supplies	\$ 1,000	\$ 1,500	-33%
524010 - Travel & Training	\$ 15,225	\$ 15,225	0%
524020 - Journals & Books	\$ 609	\$ 609	0%
524040 - Membership/Certificates/License	\$ 2,750	\$ 2,750	0%
524050 - Rent Expense- Building & Office	\$ 36,000	\$ 36,000	0%
541040 - Insurance	\$ 26,368	\$ 25,233	4%
Operating Expenditures	\$ 1,618,701	\$ 1,468,073	10.26%
560010 - Human Resource Expense	\$ 7,556	\$ 7,580	-0.32%
560020 - Accounting Expense	\$ 13,765	\$ 14,603	-5.74%
560030 - Purchasing Expense	\$ 1,043	\$ 1,040	0.29%
560040 - Information Systems Expense	\$ 45,109	\$ 43,900	2.75%
560070 - Revenue Collection	\$ 139	\$ 127	9.45%
560082 - Facilities and Environmental	\$ 14,010	\$ 14,010	0.00%
560090 - Vehicle Garage Expense	\$ -	\$ -	
Staff Services Operating Expense	\$ 81,622	\$ 81,260	0.45%
TOTAL FY 2027 BUDGET WITH NEW POSITION	\$ 2,631,219	\$ 2,327,064	13.07%

FY 2026 - FY 2027 DRAFT BUDGET	FY 27 Proposed	FY 26 Adopted	Percentage Change
511000 - Salaries	\$ 568,789	\$ 546,913	4.0%
511300 - Salary Enhancements	\$ 22,752	\$ 21,877	4.0%
512400 - Other Salary Items	\$ 1,560	\$ 1,560	0.0%
515000 - Pension- Current	\$ 89,000	\$ 89,000	0.0%
515100 - Pension- MAP	\$ 33,451	\$ 32,168	4.0%
515600 - Mandatory Medicare	\$ 8,600	\$ 8,270	4.0%
516000 - Health Benefits	\$ 71,573	\$ 66,891	7.0%
516100 - Flex Benefits	\$ 11,052	\$ 11,052	0.0%
Personnel Services Existing Staff	\$ 806,777	\$ 777,731	3.73%
521005 - Accounting/Audit Services	\$ 34,000	\$ 32,000	6%
521010 - Advertising	\$ 5,000	\$ 5,000	0%
521030 - Reproduction	\$ 507	\$ 507	0%
521100 - Equipment Repairs	\$ 819	\$ 819	0%
521160 - Legal Services	\$ 60,000	\$ 55,000	9%
521190 - IT Consulting Service (Software/Web/WCOT)	\$ 117,000	\$ 117,000	0%
522080 - Telephone	\$ 1,803	\$ 1,803	0%
523020 - Food	\$ 3,500	\$ 3,500	0%
523050 - Postage	\$ 250	\$ 250	0%
523060 - Office Supplies	\$ 3,000	\$ 3,000	0%
523065 - Computer Equipment (< \$5,000)	\$ 5,000	\$ 5,000	0%
523080 - Unclassified Supplies	\$ 1,000	\$ 1,500	-33%
524010 - Travel & Training	\$ 15,225	\$ 15,225	0%
524020 - Journals & Books	\$ 609	\$ 609	0%
524040 - Membership/Certificates/License	\$ 2,750	\$ 2,750	0%
524050 - Rent Expense- Building & Office	\$ 36,000	\$ 36,000	0%
541040 - Insurance	\$ 26,368	\$ 25,233	4%
Operating Expenditures	\$ 312,831	\$ 305,196	2.50%
560010 - Human Resource Expense	\$ 7,556	\$ 7,580	-0.32%
560020 - Accounting Expense	\$ 13,765	\$ 14,603	-5.74%
560030 - Purchasing Expense	\$ 1,043	\$ 1,040	0.29%
560040 - Information Systems Expense	\$ 45,109	\$ 43,900	2.75%
560070 - Revenue Collection	\$ 139	\$ 127	9.45%
560082 - Facilities and Environmental	\$ 14,010	\$ 14,010	0.00%
560090 - Vehicle Garage Expense	\$ -	\$ -	
Staff Services Operating Expense	\$ 81,622	\$ 81,260	0.45%
TOTAL WITHOUT NEW POSITION/UNCLASSIFIED CONTRACTUAL	\$ 1,201,230	\$ 1,164,187	3.18%
Local Billing - Estimate Unallowable Expenses \$7,250 billed proportionately to the local governments.			
CRTPA Meeting 9/28/26			

521180	
Unclassified Contractual Services varies depending on the annual SU allocation.	
TABLE II. 521180 - Unclassified Contractual Services - UPWP	
PROJECT	SU BUDGET
Data Collection - Supplemental data for ITS Master Plan	\$ 27,500
RMP Socioeconomic Data/Model Update	\$ 75,000
Bloxham Cutoff Multi Use Path Trail Feasibility Study	\$ 175,000
Bradfordville Connector-Thomasville to Welaunnee Path	\$ 150,000
ITS Master Plan Update	\$ 190,969
Trail Wayfinding Signage CC2S	\$ 25,000
SUN Trails Studies	\$ 225,000
W Tennessee St SS4A Ph II Implement Plan	\$ 150,000
SS4A High Inury Network	\$ 45,000
SS4A Future Project Work	\$ 121,077
Context Based Planning Future Project Work	\$ 121,324
TOTAL FY 2027 UNCLASSIFIED CONTRACTUAL SERVICES	\$ 1,305,870

Revenues - State, Federal and Local Funds	\$ 1,643,701
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