

TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, SEPTEMBER 1, 2020 (9:00 AM - 11:00 AM)

NOTE:

Due to the ongoing COVID-19 pandemic, this meeting will be conducted virtually.

1. AGENDA MODIFICATIONS

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting's agenda. Those interested in addressing the Committee will be offered to do so during the Webex meeting and their microphones will be unmuted. Speakers are requested to limit their comments to three (3) minutes.

3. CONSENT AGENDA

- A. Minutes of the August 4, 2020 CMAC Meeting
- B. Fiscal Year (FY) 21 FY 25 Transportation Improvement Program (TIP) Amendments

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. PRESENTATION/DISCUSSION/ ACTION

A. Limited English Proficiency Plan (LEPP) Update

An update to the CRTPA's LEPP will be discussed.

B. Draft Fiscal Year (FY) 22 - FY 26 Intelligent Transportation Systems (ITS) Project Priorities

The Draft FY 22 – FY 26 ITS Priorities will be discussed.

C. Connections 2045 Regional Mobility Plan

The Project Team will be presenting Draft Connections 2045 Regional Mobility Plan - Cost Feasible Plan for comments, questions and approval.

6. COMMITTEE INFORMATION

A. Future Meeting Dates

7. ITEMS FROM COMMITTEE MEMBERS/STAFF

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

8. ADJOURNMENT

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.



TECHNICAL ADVISORY COMMITTEE (TAC) MINUTES

VIRTUAL MEETING OF TUESDAY, AUGUST 4, 2020 (9:00 AM - 11:30 AM)

Members Present: Andrea Rosser, Starmetro; Britney Moore, Greenways and Trails; Mike Alfano, Blueprint; Cherie Bryant, TLCPD; Steve Shafer, City of Tallahassee; Charles Wu, Leon County Public Works; Chris Muehlman, Leon County Public Works; Kwentin Eastberg, ARPC; Eric Houge; Tallahassee Airport

Staff Present: Greg Slay, Executive Director, CRTPA; Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Suzanne Lex, CRTPA; Yulonda Mitchell, CRTPA; Kate Widness, KHA; Allison Fluitt, KHA; Ricahrd Barr, KHA

Meeting was called to order at 9:05 am with a roll call.

1. AGENDA MODIFICATIONS

2. PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA

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3. CONSENT AGENDA

A. Minutes of the March 3, 2020 TAC Meeting

Committee Action: Ms. Bryant made a motion to approve the minutes from the March 3 TAC Committee Meeting. Mr. Muehlemann seconded the motion. The motion was unanimously passed.

B. Minutes of the June 2, 2020 TAC Meeting

Committee Action: Ms. Bryant made a motion to approve the minutes from the June 2 TAC Committee Meeting. Mr. Muehlemann seconded the motion. The motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. DISCUSSION/ ACTION

A. Regional Mobility Plan Update

This item provides information to the committee regarding the Regional Mobility Plan Update including what's been accomplished and what is scheduled as plan development proceeds.

Mr. Kostrzewa provided an introduction to the RMP Update. He stated the completion date is still estimated in November 2020.

Kate Widness provided information on the status of the RMP Plan. She outlined the steps that have been completed, evaluation criteria development, prioritization criteria development needs plan introductions and previous public engagement efforts.

Committee Action: This item was an informational item, therefore no action was taken.

6. CRTPA INFORMATION

A. Future Meeting Dates

7. ITEMS FROM COMMITTEE MEMBERS/STAFF

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.

Mr. Burke provided information on Leon CTST.

Ms. Lex provided information on the PPLs. Public meeting is on Aug 5, 2020 at 4:30 PM and 6:00 PM.

8. ADJOURNMENT

The meeting was adjourned at 10:00 AM.

September 1, 2020



COMMITTEE AGENDA ITEM 3B

FISCAL YEAR (FY) 2021 – FY 2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

Type of Item: Type of Item: Consent

STATEMENT OF ISSUE

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2021 – FY 2025 Transportation Improvement Program (TIP) to add the following projects:

- <u>CR 257B Salt Road Crossing No. 625529Y</u>) (<u>Project #219401-2</u>): Provide funding in
 FY 21 related to rail safety project at identified crossing location. (Jefferson County)
- Gadsden Co Safe Routes to School Multiple Locations (Project #441347-1): Provide construction funding in FY 2021 related to various Safe Routes to School sidewalk projects in Gadsden. (Gadsden County)
- Gadsden Safe Routes to School Town of Havana Lighting (Project #441347-3): Provides funding in FY 21 associated with improving lighting near the Havana Middle School. (Gadsden County)
- Gadsden Safe Routes to School City of Quincy Lighting (Project #441347-4): Provides funding in FY 21 associated with improving lighting at various school locations in Quincy. (Gadsden County)

RECOMMENDED ACTION

Option 1: Recommend the CRTPA adopt a resolution amending the FY 2021 – FY 2025

Transportation Improvement Program to reflect the addition of the following projects:

 <u>CR 257B Salt Road Crossing No. 625529Y (Project #219401-2)</u>: Provide funding in FY 21 related to rail safety project at identified crossing location. (Jefferson County)

- Gadsden Co Safe Routes to School Multiple Locations (Project #441347-1): Provide construction funding in FY 2021 related to various Safe Routes to School sidewalk projects in Gadsden. (Gadsden County)
- Gadsden Safe Routes to School Town of Havana Lighting (Project #441347-3): Provides funding in FY 21 associated with improving lighting near the Havana Middle School. (Gadsden County)
- Gadsden Safe Routes to School City of Quincy Lighting (Project #441347-4): Provides funding in FY 21 associated with improving lighting at various school locations in Quincy. (Gadsden County)

HISTORY AND ANALYSIS

Adopted annually, the CRTPA's Transportation Improvement Program reflects those projects in the region that have received state and federal funding within the State Work Program. Subsequent to adoption, the TIP is occasionally amended to reflect project changes such as the addition or deletion of a project, as well changes to existing projects related to funding and/or project scope.

The CRTPA was recently contacted by the Florida Department of Transportation to amend the current TIP to reflect the addition of four (4) projects into the document.

Specifically, the following projects are proposed for amendment:

- <u>CR 257B Salt Road Crossing No. 625529Y) (Project #219401-2)</u>: Provide funding in FY 21 (\$450,000) related to a rail safety project at identified crossing location. (Jefferson County).
- Gadsden Co Safe Routes to School Multiple Locations (Project #441347-1): Provide SRTS
 construction funding in FY 2021 (\$383,970) related to various Safe Routes to School sidewalk
 projects in Gadsden. (Gadsden County)
- Gadsden Safe Routes to School Town of Havana Lighting (Project #441347-3): Provide SRTS funding in FY 21 (\$7,876) associated with improving lighting near the Havana Middle School. (Gadsden County)
- Gadsden Safe Routes to School City of Quincy Lighting (Project #441347-4: Provide SRTS funding in FY 21 (\$30,000) associated with improving lighting at various school locations in Quincy. (Gadsden County)

Subsequent to Board approval, the FY 2021– FY 2025 TIP will be updated to reflect the projects addition.

ATTACHMENT

Attachment 1: Transportation Improvement Program Projects Table

CRTPA 21-25 TIP Amendment Request

County ID # Project Name/Location

Jefferson 219401-2 CR 257B Salt Road Crossing No. 625529Y

Project Length: 0.007 MI

Type Work: Rail Safety Project (8335)

	Phase Code	< 2021	2020/2021	2021/2022	20022/2023	2023/2024	2024/2025	TOTAL	Fund Code
RR	57		\$450,000					\$450,000	RHH
			\$450,000	\$0	\$0	\$0	\$0	\$450,000	

Rail Safety Project to include 2 cantilever flashing lights and gates, train detection, control house & power.

Gadsden 441347-1 Gadsden Co Safe Routes to School - Multiple Locations

Project Length: 2.122 MI Type Work: Sidewalk (0205)

	Phase Code	< 2021	2020/2021	2021/2022	20022/2023	2023/2024	2024/2025	TOTAL	Fund Code
CST	52		\$308,484					\$308,484	SR2T
	61		\$7,620					\$7,620	SR2T
	62		\$67,866					\$67,866	SR2T
		\$0	\$383,970	\$0	\$0	\$0	\$0	\$383,970	

Safe Routes to School sidewalk project in Quincy: Gadsden Elementary on King St; Hope Academy on MLK Blvd; Shanks Middle on King St & Graves St; George Munroe Elementary on King St & Shelfer St; Stewart St Elementary on Stewart St; Crossroads Academy on Strong Rd; Havana Middle on 9th Ave & Iron Bridge Rd; Gretna Elementary on MLK Blvd & Luten Rd.

CRTPA 21-25 TIP Amendment Request

County ID # Project Name/Location

Gadsden 441347-3 Gadsden Safe Routes to School - Town of Havana Lighting

Project Length: 0.026 MI
Type Work: Lighting (0777)

	Phase Code	< 2021	2020/2021	2021/2022	20022/2023	2023/2024	2024/2025	TOTAL	Fund Code
CST	58		\$7,876					\$7,876	SR2T
			\$7,876	\$0	\$0	\$0	\$0	\$7,876	

Safe Routes to School project in Quincy: Havana Middle School on 9th Ave East CR 12A/Kemp Road and Iron Bridge Rd; JPA with Town of Havana.

Gadsden 441347-4 Gadsden Safe Routes to School - City of Quincy Lighting

Project Length: 0.345 MI
Type Work: Lighting (0777)

	Phase Code	< 2021	2020/2021	2021/2022	20022/2023	2023/2024	2024/2025	TOTAL	Fund Code
CST	58		\$30,000					\$30,000	SR2T
			\$30,000	\$0	\$0	\$0	\$0	\$30,000	

Safe Routes to School project in Quincy: George W Monroe Elementary School on King St; Stewart St Elementary School on S Stewart St; Gadsden Central Academy on S Stewart St and MLK Blvd; Carter Parramore Academy on S Stewart St; JPA with City of Quincy.



CRTPA LIMITED ENGLISH PROFICIENCY PLAN (LEPP)

Type of Item: Presentation/Discussion/Action

STATEMENT OF ISSUE

Staff is seeking approval of a minor update to the CRTPA's Limited English Proficiency Plan (LEPP), provided as **Attachment 1**.

RECOMMENDED ACTION

Option 1: Recommend the CRTPA Governing Board approve the minor update to the CRTPA's Limited English Proficiency Plan.

BACKGROUND

The CRTPA believes that public involvement is critical to providing safe and equitable transportation facilities for everyone in the Capital Region, including those who are limited English proficient (LEP), either because English is not their native language, or they have low literacy in general. Providing meaningful access to essential CRTPA services for LEP individuals not only ensures compliance with key civil rights authorities, including Title VI of the Civil Rights Act of 1964 (which in part prohibits national origin discrimination) and regulations issued subsequent to Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency. To ensure LEP access, the CRTPA has completed a minor update to the Limited English Proficiency Plan (LEPP) to evaluate the number or proportion of LEP persons by County and for the region, and the frequency with which these persons contact the CRTPA.

MINOR UPDATE LEPP

The Minor Update to the LEPP utilized the most recent Census Data available from the America Community Five-Year Survey (2013-2018). The most significant change is that Hindi is no longer the predominate limited English proficient language group in Jefferson County. Instead, the data reflects that the significant population group with limited English proficiency is from the Spanish language group; as is the case with the rural counties of Gadsden and Wakulla. In Leon County there are three language groups identified with limited English proficiency. The Spanish language group constitute 38 percent, Asian and Pacific Islander language group make-up 31 percent and the Indo-European language group represent 23 percent of the LEP population.

NEXT STEPS

Following the adoption of the minor update to the LEPP, updates to the Public Involvement Plan Process (PIPP) will be drafted for review by the public, and the CRTPA Committee and Board Members. As part of the development of the PIPP, staff will explore in greater detail strategies to reach all sectors of the public, including those with limited English proficiency. As applicable, data, resources and strategies identified as part of the PIPP will be incorporated in the LEPP.

ATTACHMENT

Attachment 1: Limited English Proficiency Plan (LEPP)



Limited English Proficiency Plan (LEPP)

300 South Adams Street, Tallahassee, Florida, 32301 Phone: 850-891-8630

Limited English Proficiency Plan (LEPP)

Capital Region Transportation Planning Agency

Adopted: September 21, 2020

This Limited English Proficiency Plan has been prepared to address the CRTPA responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds.

This Plan was financed in part by the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), the Federal Transit Authority (FTA), the Florida Department of Transportation (FDOT), and the participating local governments.

The views and opinions of the authors (or agency) expressed herein do not necessarily reflect those of the USDOT, FHWA, FTA, FDOT, or the local participating governments of the CRTPA.

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Appendix:

Table 1: Data from American Community Survey Five-Year 2013-2018 <u>Table DP02</u> Language Identification Cards

I. Introduction

What is the CRTPA?

The Capital Region Transportation Planning Agency (CRTPA) serves as the metropolitan planning organization (MPO) for the Capital Region. As such, the CRTPA is responsible for the regional transportation planning that guides the future growth and development of Gadsden, Jefferson, Leon, and Wakulla counties. Mandated by federal and state law, the CRTPA provides continuous, cooperative, and comprehensive transportation planning for these counties and municipalities within.

The CRTPA Board is composed of elected officials who meet on a regular basis to provide direction and make decisions needed to implement transportation projects and strategies. The CRTPA works with its planning and transportation agency partners in Gadsden, Jefferson, Leon, and Wakulla counties, as well as the Florida Department of Transportation (FDOT), CRTPA committees, staff, and the public to:

- Identify and evaluate transportation needs in the region;
- Determine the types of studies, strategies, and improvements needed; and
- Develop short- and long-term programs and plans that include schedules, improvement needs, and funding sources.

Through the public involvement and planning process, the CRTPA guides how federal and state dollars are spent on existing and future transportation projects and programs in the region. The Limited English Proficiency (LEP) Plan is an important component of the public involvement and planning processes, as it provides the blueprint for how individuals with limited proficiency in the English language can have meaningful access to the transportation planning processes.

II. Background On Limited English Proficiency

What is Limited English Proficiency?

Limited English Proficiency (LEP) relates to how well a person can read, write, speak, or otherwise communicate in and understand English. Within the CRTPA region, there are communities, according to Census data, are identified as being language isolated, or not proficient in the English language. This is important information to know because these populations will need special planning consideration to ensure that the language barrier does not prevent them from engaging in the transportation planning process.

How do you identify LEP populations?

CRTPA staff utilizes the Census data as a primary source for identifying the type, number, and approximate geographical location of LEP persons that reside in the CRTPA area. The U.S.

Census Bureau does not define populations as, "Limited English Proficient", but it does report data by Census Tract as to how well people in the region speak English. CRTPA staff utilizes Population Data Tables, "Language Spoken At Home By Ability To Speak English for the Population 5 Years and Over" to establish the estimated LEP population in the CRTPA Region. Evaluation of the Census data helps CRTPA staff anticipate what type and where the LEP populations may exist so that public involvement activities can be planned for a successful encounter if it happens.

What is a Limited English Proficiency Plan and why must the CRTPA have one?

Public participation is one of the most important components of a continuous, cooperative, and comprehensive, and as such, the CRTPA wants to make every effort to hear as many voices as it can. The CRTPA_believes that the best transportation decisions consider the needs of the entire community and recognizes that the inability to speak English proficiently can create a barrier to participation in or access to the organization's programs, services and activities. The Limited English Proficiency Plan (LEPP) is a document that outlines the measures that the CRTPA will take to bridge the gap and provide individuals with limited proficiency in English meaningful access to the transportation planning process.

Under the LEP Plan, LEP persons are provided an equal opportunity to services, information, or to benefit from those services and/or information that are provided in English or to English-speaking populations. The LEP Plan directs the CRTPA to provide services and information that is consistent with the fundamental mission of the organization but does not intend for the provisions therein to be inordinately burdening to the organization.

III. Building the Limited English Proficiency Plan

<u>Factors Used to Frame the Plan</u>

In order to prepare this plan, the CRTPA used the four-factor LEP analysis which considers the following factors:

- Factor 1: The number or proportion of LEP persons in the Capital Region Planning Area who may be served by the CRTPA.
- Factor 2: The frequency with which LEP individuals come in contact with the CRTPA's programs, services, or activities.
- Factor 3: The nature and importance of services provided by the CRTPA to the LEP population.
- Factor 4: The resources and interpretation services available and the overall cost to the CRTPA.

Factor Evaluation Updates

CRTPA staff reviews Census data with every long range transportation plan update, and more frequently if major public involvement projects are on the horizon prior to the next long range transportation plan update and new Census data is readily available. Additionally, the CRTPA local governments and advisory committees may alert staff of changes in the population demographics by personal observation. The CRTPA strives to have the most responsive public involvement plan for the CRTPA community. Therefore, the factors building the LEPP will be reviewed on an as-needed basis, and no less frequently than every long range transportation plan update and update to the Census data.

III. CRTPA Area Analysis For LEP

The following pages include an analysis of the CRTPA area pursuant to the four factors identified earlier for building a LEPP. The CRTPA does not intend that the four factor analysis should prevent meaningful access to participation or its documents. Anyone in need of assistance or accommodation in reviewing organization documents may contact the CRTPA Title VI Officer at 850-891-8627.

FACTOR 1: The number/ proportion of LEP persons eligible to be served/ likely to be encountered by CRTPA programs, services, or activities.

<u>Analysis of Type of Contact</u>: The CRTPA conducts regular Board meetings and advisory committee meetings throughout the year. Additionally, there will be public hearings and outreach programs conducted. Although the CRTPA Board meetings and advisory committee meetings are open to the public, the primary sources of contact with citizens is through the webpage and through community outreach and education events. Therefore, it stands to reason that *the most likely encounter avenue with LEP individuals would be through education and outreach events in the community, and on the CRTPA webpage.*

<u>Analysis of Number of LEP Persons likely to be Encountered</u>: Data from <u>Table DP02</u>: Language Spoken At Home by "Ability to Speak English Less than Very Well for the Populations 5 Years and Over" from the U.S. Census Bureau 2018 American Community Survey 5-Year Estimates, was gathered for each CRTPA county.

The results of the Census analysis revealed the following for the CRTPA Region:

Area	Percentage of Population that is LEP	Predominant LEP Language, & its Percentage of the Total Population for the County or Region
Leon County	2.4%	Spanish: 4.2% of Leon County populations, and approximately 38% of the LEP Population.
	2.4 %	Indo-European: 2.6% of Leon County and approximately 23 % of the LEP Population
	2.4 %	Asian and Pacific Islander: 2.3% of Leon County Population and approximately 31% of the LEP Population
Gadsden County	4.4.9%	Spanish: 9.1% of Gadsden County Population, and approximately 85% of the LEP Population.
Jefferson County	1.4	Spanish: 5.1% of Jefferson County Population, and over 81% of the LEP Population.
Wakulla County	.8%	Spanish: 3.3% of Wakulla County Populations, and over 76% of the LEP Population.
CRTPA Region	2.56	Spanish , 4.71% of CRTPA Population, and approximately 51% of the LEP Population

The predominant LEP language in the region is Spanish. This LEP population group makes up only 1.3 % of the total population of the CRTPA area.

Results from Factor 1 Analysis: Based on this information, it would seem reasonable to assume that, after English, the language the CRTPA is most likely to encounter is Spanish, and that it is more likely to be encountered in Gadsden County. The most likely encounter avenue with LEP individuals would be through education and outreach events in Gadsden County, and on the CRTPA webpage.

FACTOR 2: The frequency with which LEP individuals come in contact with these programs, services, or activities.

<u>Analysis of Frequency:</u> The population analysis conducted for Factor 1 revealed that each county within the CRTPA has a different mix of LEP populations, but the most likely language to encounter is Spanish. The size of this population is relatively small, however, and to date, no request for language assistance services has been made by LEP persons.

Results from Factor2 Analysis: Based on this information, it is likely very infrequently that CRTPA staff will come in contact with LEP populations. CRTPA webpage.

FACTOR 3: The nature and importance of the program, service, or activity to people's lives.

<u>Analysis of Importance</u>: The CRTPA uses federal funds to plan for future transportation improvements and projects, including public involvement, education, and outreach endeavors. Although the work of the CRTPA is important to the community, it does not provide critical, emergency, or life-sustaining services to the community.

The CRTPA does program and provide services that affect the entire population of the CRTPA at some point, including the underserved and underrepresented populations. Title VI and Environmental Justice require that the impacts and benefits to these populations be considered in all actions of investment.

Results from Factor 3 Analysis: The primary projects/documents that the CRTPA undertakes that would be of the most importance for the Title VI populations to understand and have access to their content are:

- The Unified Planning Work Program
- The Transportation Improvement Program
- The Long Range Transportation Plan
- The Transportation Disadvantaged Program
- Ongoing Corridor Studies and Master Plans

Therefore, the CRTPA will place emphasis on language assistance for educational materials and public input related to the five (5) major projects/documents above.

FACTOR 4: The resources available and the overall cost to the CRTPA

<u>Analysis of Resources and Costs:</u> Given the size of the LEP population in the CRTPA area and current financial constraints, full-language translations of complete transportation documents is not considered cost-effective. The CRTPA does have local government partners that have foreign language skills that they have offered to the CRTPA. Additionally, translation services, if

needed, could be secured from the General Consultant on contract with the CRTPA. General safety materials in Spanish are available from the Florida Department of Transportation.

Results of Factor 4 Analysis: Due to the small percentage of LEP population that is expected to be encountered and the high cost of translating document into a foreign language, the CRTPA will continue to provide Google Translate on the webpage for the LEP population to convert their own documents into a language they understand. Additionally, the CRTPA plans to continue the practice of having "on-call" translators available to convey information verbally as practical. For educational outreach endeavors, the CRTPA will continue to order outreach tools and brochures from the Florida Department of Transportation in Spanish for use in our community outreach endeavors such as coloring books, posters, etc. for roadway safety lessons.

IV. Methods To Communicate With LEP Individuals

Face-to-Face Language Barrier

The CRTPA staff will utilize language identification sheets to break the initial barrier of language isolation from the transportation planning process. These language identification sheets have the phrase, "Mark this box if you read or speak {name of language} translated into 38 different languages. The Language Identification Cards were downloaded for free at and were developed by the US Census Bureau. A copy of the Language Identification Cards are included in the Appendix.

The Language Identification Sheets will be available at public meetings, regular CRTPA and CRTPA advisory committee meetings, and at the CRTPA office. A list of CRTPA staff and associated individuals who speak and or write a language other than English and who are willing and able to act as interpreters has been identified for the CRTPA and can be called upon to assist at any encounter with a LEP individual. If a verbal translator is not available at the meeting, then the LEP individual will be directed to list their name and contact information so that we may get back with them via e-mail or phone call with a translator.

Oral Interpretation

The CRTPA will utilize bilingual staff to provide LEP services in Spanish, the most prevalent language in the CRTPA area. Further, CRTPA will reach out to its government partners and general consultant staff in an attempt to secure proficient oral interpretation. The organization maintains a list of its LEP service partners and regularly updates the list to add new resources

and languages. If CRTPA is unable to provide meaningful access using these sources, it will utilize professional translation services.

Written Translation

The CRTPA follows US Department of Justice and US Department of Transportation guidelines in providing translation of its documents into languages other than English. Using data collected from the Census, environmental screening tools, past public involvement efforts, and its advisory committees, the CRTPA will assess each of its documents in light of the four (4) factors listed previously and repeated below:

- 1. The number or proportion of LEP persons in the organization's service area.
- 2. The frequency with which the organization encounters LEP individuals.
- 3. The nature and importance of the program, service or activity in question.
- 4. The resources available to the organization.

To ensure appropriate and competent translation, CRTPA will utilize professional translation services, persons personally known to the CRTPA who are fluent in the requested language, or general consultant services.

As mentioned previously, the CRTPA has installed a Google Translate program http://translate.google.com in the website allowing users to view HTML contents in other languages. It is understood that this is not a perfect system, but it should provide enough information for a potential LEP individual or group to make contact with the CRTPA should they have questions or comments.

Notification of Assistance to LEP Persons

It is important to notify LEP persons of services that are available free of charge in a language the LEP persons would understand. The CRTPA will include the following language in English and in Spanish (where appropriate) on meeting notification and other informational materials.

"Public Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans With Disabilities Act, or persons who require translation services (free of charge) should contact the CRTPA four days in advance of the meeting at 850-891-8627 and for the hearing impaired, telephone #711 or 800-955-8771 (TDY).

"Se solicita la participación pública sin distinción de raza, color, nacionalidad, edad, sexo, religión, discapacidad o estado familiar. Las personas que requieran adaptaciones especiales en virtud de la Ley de Estadounidenses con Discapacidades, o las personas que requieran servicios de traducción (sin cargo) deben comunicarse con la CRTPA cuatro días antes de la reunión al 850-891-8627 y para las personas con discapacidad auditiva, teléfono # 711 o 800-955-8771 (TDY)."

Contact Information

The CRTPA is open to new opportunities and ways of reaching LEP populations, including using foreign language publications in the area, and foreign language ads in English speaking or print media if practical. Anyone wishing to volunteer language services or suggest methods of LEP outreach please contact the CRTPA at 850-891-8627.

Anyone who seeks language services should contact the CRTPA's Public Involvement/Title VI Coordinator:

Suzanne Lex

Phone: 850-891-8627

Email: <u>Suzanne.Lex@crtpa.org</u>

Appendix

Data fro	TABLE I Data from American Community Survey Five-Year 2013-2018 Table DP02											
County or Region		Population 5 Years and Over										
County	Total Population Sampled	Language other than English "Speak English Less than "Very Well"	Spanish Spoken at Home	Spanish Spoken at Home "Speak English Less than "Very Well"								
Gadsden	43,318	2,218	3,946	1,808								
Jefferson	13,494	186	685	152								
Leon	273,145	6,570	11,344	2,549								
Wakulla	30,324	234	986	179								
Capital Four- County Region	Total Population Sampled	Language other than English "Speak English Less than "Very Well""	Spanish Spoken at Home	Spanish Spoken at Home "Speak English Less than "Very Well								
TOTALS	360,281	9,208	16,961	4,688								
Percentage	100%	2.56%	4.71%	50.91%								

Census Material LANGUAGE IDENTIFICATION FLASHCARD ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية. 1. Arabic Խնդրում ենը նչում կատարեը այս քառակուսում, եթե խոսում կամ կարդում եք Հայերեն: 2. Armenian যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন। 3. Bengali ឈ្ងមបញ្ជាក់ក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។ 4. Cambodian 5. Chamorro Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro. 6. Simplified 如果你能读中文或讲中文, 请选择此框。 Chinese 7. Traditional 如果你能讀中文或講中文,請選擇此框。 Chinese Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik. 8.Croatian Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky. 9. Czech 10. Dutch Kruis dit vakje aan als u Nederlands kunt lezen of spreken. 11. English Mark this box if you read or speak English.

اگر خواندن و نوشتن فارسي بلد هستيد، اين مربع را علامت بزنيد.

12. Farsi

Cocher ici si vous lisez ou parlez le français.	13. French
Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.	14. German
Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.	15. Greek
Make kazye sa a si ou li oswa ou pale kreyòl ayisyen.	16. Haitian Creole
अगर आप हिन्दी बोलते या पढ़ सकते हों तो इस बक्स पर चिह्न लगाएँ।	17. Hindi
Kos lub voj no yog koj paub twm thiab hais lus Hmoob.	18. Hmong
Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet.	19. Hungarian
Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano.	20. Ilocano
Marchi questa casella se legge o parla italiano.	21. Italian
日本語を読んだり、話せる場合はここに印を付けてください。	22. Japanese
한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.	23. Korean
ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ.	24. Laotian
Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim.	25. Polish

Assinale este quadrado se você lê ou fala português.	26. Portuguese
Însemnați această căsuță dacă citiți sau vorbiți românește.	27. Romanian
Пометьте этот квадратик, если вы читаете или говорите по-русски.	28. Russian
Обележите овај квадратић уколико читате или говорите српски језик.	29. Serbian
Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.	30. Slovak
Marque esta casilla si lee o habla español.	31. Spanish
Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	32. Tagalog
ให้กาเครื่องหมายลงในช่องถ้าท่านอ่านหรือพูคภาษาไทย.	33. Thai
Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.	34. Tongan
Відмітьте цю клітинку, якщо ви читаєте або говорите українською мовою.	35. Ukranian
اگرآپاردوپڑھتے یا بولتے ہیں تواس خانے میں نشان لگائیں۔	36. Urdu
Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.	37. Vietnamese
באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש.	38. Yiddish



CRTPA FISCAL YEAR (FY) 2022 – FY 2026 INTELLIGENT TRANSPORTATION SYSTEM DRAFT PRIORITY PROJECT LIST

Type of Item: Presentation/Discussion/Action

STATEMENT OF ISSUE

Staff is seeking approval of the CRTPA FY 2022 – FY 2026 Intelligent Transportation System Project Priority List, provided as *Attachment 1*.

RECOMMENDED ACTION

Option 1: Recommend the CRTPA Governing Board adopt the FY 2022 – FY 2026 Intelligent Transportation System Project Priority List.

BACKGROUND

The CRTPA annually adopts priority project lists that identify the ranked order of projects for which the agency is seeking transportation funding. Once adopted, the lists are provided to the Florida Department of Transportation as that agency develops the Annual Work Program.

As background, the CRTPA develops a Transportation System Management (TSM) Project Priority List (PPL). Historically, the TSM projects identified are low cost improvements to the existing transportation system that can be constructed in less than two years. The TSM projects could be operational enhancements, such as an intersection improvement, or design treatments that enhance the safety and mobility for pedestrians or cyclists. These projects are identified annually by the Florida Department of Transportation as well as the CRTPA. Ultimately TSM involves an approach to determine the best way to optimize the mobility and reliability of the existing system with limited resources.

INTELLIGENT TRANSPORTATION SYSTEMS (ITS)

One TSM strategy is to leverage technology through the deployment of an Intelligent Transportation System. Intelligent Transportation Systems are information and communication technologies that improve the safety, security, and efficiency of roadway transportation systems.

PAGE 2

ITS PROJECT PRIORITIES

Guiding the development of the CRTPA's ITS Project Priorities List is the recently completed *Intelligent Transportation System Master Plan*. The ITS Master Plan is a comprehensive roadmap for planning, implementation, operation, and maintenance of Intelligent Transportation Systems and ITS communications assets.

The development of the ITS Master Plan included evaluating existing conditions; conducting a needs assessment; developing deployment recommendations; and an implementation plan. Projects listed on the ITS PPL were identified using prioritization criteria and project evaluation which resulted in the ranking of the near term and mid-term projects.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2022 – FY 2026 ITS PPL, the list will be provided to the FDOT for consideration in the development of the FY 2022 – FY 2026 Tentative Work Program, scheduled to be presented to the CRTPA Board in the fall of 2020.

After the release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2022 – FY 2026 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

ATTACHMENT

Attachment 1: Draft FY 2022 - FY 2026 ITS Project Priority List

Capital Region Transportation Planning Agency Draft Intelligent Transportation System Project Priority List Fiscal Year 2022 - Fiscal Year 2026

Priority Rank	Project Name/Limits	FDOT WPID#			Programn	ned Funding			Phase**	County	Funding Sought
1	CCTV Camera Upgrades and Phase I		Phase	2022	2023	2024	2025	2026	CST	Loon	\$1,190,000
	Various Locations				-	1	-	-	GI	Leon	\$1,190,000
0.5											
2	Adaptive Traffic Signal Control		Phase	2022	2023	2024	2025	2026	CST	Leon	\$ 1,430,000
	US 90 Various Locations				-	ı	ı	-	C31	Econ	\$ 1,430,000
3	I-10 Trailblazers		Phase	2022	2023	2024	2025	2026	CST	Leon	\$ 3,267,000
	Major Arterials - Various Locations				-	-	-	-	C31	Leon	\$ 3,207,000
4	Cabinet Upgrades		Phase	2022	2023	2024	2025	2026	CST	Leon	\$ 5,330,000
	Various Locations				-	1	1	-	C31	Leon	3,330,000
5	Transit Signal Priority		Phase	2022	2023	2024	2025	2026	CST	Leon	\$ 400,000
	Various Locations on StarMetro Transit Routes			ı	-	ı	-	-	CST	Leon	\$ 400,000

** ABBREVIATIONS:

PD&E - Project Development and Environment Study

PE - Preliminary Engineering

CST - Construction

ROW - Right-of-Way





CONNECTIONS 2045 REGIONAL MOBILITY PLAN – DRAFT COST FEASIBLE PLAN

STATEMENT OF ISSUE

The Project Team will be presenting the Connections 2045 Regional Mobility Plan (RMP) Draft Cost Feasible Plan for approval by the Board.

CRTPA COMMITTEE ACTIONS

On September 1, 2020, the Technical Advisory Committee (TAC) and Citizen's Multimodal Advisory Committee (CMAC) recommended approval of the Connections 2045 RMP Draft Cost Feasible Plan.

RECOMMENDED ACTION

Option 1 – Approve the Draft Connections 2045 RMP Draft Cost Feasible Plan

BACKGROUND

Previous CRTPA Board Meetings

January 2020

The following are the items that were discussed at the January 21, 2020 CRTPA Board Meeting:

Connections 2045 RMP Goals – Discussed at February 4, 2020 Committee meetings with no changes. **Public Engagement** – CRTPA staff establishing meetings with individual municipalities for input and seeking additional events to gather MetroQuest survey's before February 29, 2020. **Milestone's** – Project Team presented schedule to Board regarding approval of the Cost Feasible Plan in June 2020.

February 2020

The following are the items that were discussed at the February 18, 2020 CRTPA Board Meeting:

Needs Plan – The Project Team presented the purposes and process for developing the Needs Plan. Evaluation Criteria – The Evaluation Criteria was presented to Board members.

Prioritization Criteria - The Prioritization Criteria was presented to Board members.

Jurisdictional Outreach – Project Team members outlined the jurisdictional meetings that were going to be held in February to discuss project that might be included in the RMP.

Public Engagement (Update) – The Project Team updated Board members on the status of the Public Engagement process.

May 2020

The Project Team updated CRTPA Board members on the developments that have occurred since the February 2020 meeting.

August 2020

The following are the items that were discussed at the August 17, 2020 CRTPA Board Meeting:

Needs Plan – The Needs Plan was detailed and presented to the Board

Existing Plus Committed Network – The list of projects currently under construction or committed for construction in the next five-years was presented to the Board. This list also included the Blueprint Intergovernmental Agency (BPIA) projects.

Prioritization Criteria – The criteria have been discussed at several meetings, and the final set of criteria was presented at this meeting

Prioritized Projects – Utilizing the Prioritization Criteria, the scoring of each project was presented in **Projected Revenues (as provided by FDOT in 2019)** – The revenues that are utilized in the RMP process are provided by the FDOT and other organizations such as the BPIA. The revenues estimated to be available to the CRTPA for funding projects were presented to the Board.

Estimated Project Costs – Project costs were developed utilizing estimates by the FDOT District 3 dependent upon the type of improvement and phase. The projects costs were discussed and presented to the Board.

DRAFT COST FEASIBLE PLAN

The Draft Cost Feasible Plan (CFP), **Attachment 1**, was developed in several phases. Each of these phases is described below.

Time Period Tiers

The Project Team approached this effort by breaking the year 2045 project horizon into five-year increments. The first five-year increment is accounted for by the Transportation Improvement Program (TIP). The "Tiers" include Tier 1 - 2021 through 2025 (TIP), Tier 2 - 2026 through 2030 (five years), Tier 3 - 2031 through 2035 (five years), and Tier 4 - 2036 through 2045 (ten years).

Revenues

The revenues for the Connections 2045 RMP were presented in August and as a reminder, are shown as **Table 1** and **Table 2**.

Table 1

State and Federal Funds from the 2045 Revenue Forecast (Millions of Dollars)

CRTPA Region Estimates

Consitu Drograms*			26-Year Total			
Capacity Programs*	2020	2021 - 2025	2026 -2030	2031- 2035	2036 - 2045	2020 - 2045
Other Roads Construction and ROW	12.99	104.37	130.94	142.80	298.71	689.81
Transit	6.94	38.59	48.66	53.28	111.01	258.48
Total – Main Programs	19.93	142.95	179.59	196.09	409.72	948.29

Table 2

Transportation Planning Management (TMA) Funds Estimate
Federal Funds from the 2045 Revenue Forecast (Millions of Dollars)

Capital Region Metropolitan Area (Defined as Gadsden, Jefferson, Leon, and Wakulla		Time Periods (Fiscal Years)						
Counties)	2020	2021-25	2026-30	2031-35	2036-45	2020-2045		
TMA / SU Funds	3.89	19.43	19.43	19.43	38.85	101.01		

Inflation factors

All of the project costs are in Present Day Cost or "PDC". As the projects begin to be matched against revenues the project cost will increase due to inflation, depending on what "Tier" the project can be theoretically funded.

All Long Range Transportation Plans in Florida are required to show Cost Feasible Plan costs in Year of Expenditure (YOE). Therefore, the PDC of all projects must be inflated to the respective "Tier" in the Cost Feasible Plan. However, since the exact year of expenditure is not known all 5 (five) of the inflation factors associated with a particular "Tier" are averaged and applied to each project in that "Tier". The inflation factors used for the Connections 2045 Cost Feasible Plan are shown in **Attachment 2**.

Unfunded Needs

In addition to the projects that are included in the Draft Cost Feasible Plan, there are others that could not be funded due to revenue limitations. These projects are shown as **Attachment 3**.

NEXT STEPS

Following approval of the Connections 2045 RMP Draft Cost Feasible Plan, the Project Team will be initiating Public Engagement, that will be virtual meeting based with the possibility of incorporating in-person meetings as allowed based on COVID-19 best practices. The Public Engagement is scheduled to begin in October. Following Public Engagement, the Connections 2045 RMP Final Cost Feasible Plan will be presented for adoption at the November 23, 2020 Board meeting.

ATTACHMENTS

Attachment 1: Connections 2045 RMP Draft Cost Feasible Plan

Attachment 2: Connections 2045 RMP Draft Cost Feasible Plan – Inflation Factors

Attachment 3: Connections 2045 RMP Draft Cost Feasible Plan - Unfunded Needs



CRTPA Regional Mobility Plan 2045

2026-2030 2031-3035 2036-2045 DRAFT as of 8/26/2020 **Funded** Funded Total YOE Project Name PPL Strategy OA SIS BP Project YOE Cost OA SIS BP Project YOE Cost OA SIS BP Project YOE Cost То County rom Cost **Phases Phases Phases** \$ 12,963,000 ITS Near Term General MPO CST \$ 12,963,000 \$ \$ General MPO \$ ITS Mid Term CST \$ 16,601,000 \$ \$ 16,601,000 ITS Long Term General MPO \$ \$ CST \$ 45,927,000 \$ 45,927,000 General MPO \$ 4,321,000 \$ \$ 4,321,000 Intersection Improvements Near Term CST Intersection Improvements Mid Term General MPO \$ 5,534,000 \$ CST \$ 5,534,000 \$ \$ General MPO \$ \$ 15,309,000 \$ 15,309,000 Intersection Improvements Long Term CST Capital Circle SE \$ 36,828,000 \$ \$ 36,828,000 Paul Russell Road (SR 263) 1 2 to 4 Lanes CST \$ Woodville Highway Leon Crawfordville Road East Ivan Wakulla Arran Road 3 2 to 4 Lanes Wakulla **ROW** \$ 20,281,000 CST \$ 39,475,000 \$ 59,756,000 \$ 61,701,000 \$ 89,846,000 Crawfordville Road \$ 28,145,000 Wakulla Arran Road Lost Creek Bridge 3 2 to 4 Lanes Wakulla \$ ROW CST X Crawfordville Road North of Alaska Way 4 2 to 4 Lanes Wakulla \$ ROW \$ 11,935,000 ROW/CST | \$ 148,010,000 | \$ 159,945,000 Lost Creek Bridge X Orange Avenue 5 Access Management/Multimodal \$ 286,000 \$ 2,239,000 \$ 2,525,000 Capital Circle SW South Lake Bradford Road **CST** Leon Design Orange Avenue South Lake Bradford Road **FSU Nursery Entrance** 5 2 to 4 Lanes X Design/ROW \$ 5,640,000 X CST \$ 6,955,000 \$ \$ 12,595,000 Leon 21.3 Orange Avenue FSU Nursery Entrance Lake Bradford Road 5 2 to 4 Lanes Leon Design/ROW \$ 6,915,000 X CST \$ 7,836,000 \$ \$ 14,751,000 21.4* Orange Avenue Lake Bradford Road Monroe Street 5 2 to 4 Lanes CST \$ 12,120,000 \$ \$ 30,072,000 Leon X ROW \$ 17,952,000 X X 6 Multimodal/Operational Thomasville Road Seventh Ave Monroe Street x Design/CST \$ 4,514,000 \$ \$ \$ 4,514,000 Leon Tennessee Street/Mahan Dr/US 90 7 Major Intersection Reconfiguration Capital Circle NE Leon \$ 22.1 Pensacola Street Capital Circle NW 8 2 to 4 Lanes PDE/Design \$ 3,787,000 \$ 15,883,000 \$ \$ 19,670,000 Appleyard Drive Leon CST Crawfordville Road Wakulla CL LL Wallace Road 9 2 to 4 Lanes ROW \$ 12,929,000 **CST** \$ 30,745,000 \$ 43,674,000 Leon Crawfordville Road LL Wallace Road Wakulla Springs Road 9 2 to 4 Lanes Leon CST \$ 21,527,000 \$ \$ \$ 21,527,000 \$ 57,444,000 \$ 100,278,000 Tharpe Street Capital Circle Ocala Road x | PDE/Design | \$ 10,357,000 \$ 32,477,000 11 2 to 4 Lanes Leon ROW X CST Bradford/Betton Rds 12 Multimodal Operational \$ 6,546,000 11.2* Thomasville Road Seventh Ave Leon x | Design/CST | \$ 6,546,000 Interstate 10 0 4 to 6 Lanes \$ 4,092,000 \$ 45,285,000 \$ 53,189,000 (Midway) US 90 Interchange Gadsden/Leon CL Gadsden X PDE \$ 3,812,000 X **CST** Design X Interstate 10 West of Capital Circle NW 0 4 to 6 Lanes PDE \$ 2,079,000 \$ 2,984,000 X ROW/CST \$ 74,821,000 \$ 79,884,000 Gadsden/Leon CL Leon X X Design Stadium Drive / SR 366 Lake Bradford Road 10 Roundabout Leon

^{*} Assumed CRTPA/Blueprint Partnership- Still Under Development

[&]quot; Project contained on Prioirty Project List, funding unavailble to complete

Connections 2045 Regional Mobility Plan Inflation Factors

Fiscal Year Inflation Factor		PDC Multiplier	
2020	2.5%	1.028	
2021	2.6%	1.026	
2022	2.7%	1.190	
2023	2.8%	1.190	
2024	2.9%	1.190	
2025	3.0%	1.190	
2026	3.1%	1.320	
2027	3.2%	1.320	
2028	3.3%	1.320	
2029	3.3%	1.320	
2030	3.3%	1.320	
2031	3.3%	1.550	
2032	3.3%	1.550	
2033	3.3%	1.550	
2034	3.3%	1.550	
2035	3.3%	1.550	
2036	3.3%	2.050	
2037	3.3%	2.050	
2038	3.3%	2.050	
2039	3.3%	2.050	
2040	3.3%	2.050	
2041	3.3%	2.050	
2042	3.3%	2.050	
2043	3.3%	2.050	
2044	3.3%	2.050	
2045	3.3%	2.050	
2046	3.3%	2.050	

Source: Table 8, Table 9 of the FDOT Revenue Forecasting Guidebook



CRTPA Regional Mobility Plan 2045 Unfunded Needs DRAFT as of 8/26/2020

ID	Project Name	From	То	Strategy	County
1	Adams Street	Orange Avenue	Bronough/Duval	2 to 4 Lanes	Leon
2	Blountstown Highway	Geddie Road	Capital Circle NW	2 to 4 Lanes	Leon
3	Capital Circle NW	Interstate 10	Monroe Street (North)	2 to 4 Lanes	Leon
10	Interstate 10	Capital Circle NE (SR 261)	Gamble Road (SR 59)	4 to 6 Lanes	Jefferson/Leon
13	Woodville Highway	Capital Circle SE	Natural Bridge Road	4 to 6 Lanes	Leon
28	Capital Circle NE	Centerville Road/Welaunee Boulevard		Major Intersection Reconfiguration	Leon
48	Welaunee Boulevard	I-10 Interchange		Major Interchange Reconfiguration	Leon
52	Interstate 10 Thomasville EB Exit	Thomasville Road		Major Interchange Reconfiguration	Leon
53	Interstate 10 Thomasville WB Entrance	Thomasville Road		Major Interchange Reconfiguration	Leon
54	West Tennessee Street / US 90	Ocala Road to Magnolia		Signal improvements & Signing and Pavement Markings	Leon



COMMITTEE AGENDA 6 A

2020 FUTURE COMMITTEES MEETING CALENDAR

2020 Meeting	TAC Time	CMAC Time
Dates		
October 6	9 AM – 11 AM	11:30 AM -1:30 PM
November 3	9 AM – 11 AM	11:30 AM -1:30 PM
December 1	9 AM – 11 AM	11:30 AM -1:30 PM