



TECHNICAL ADVISORY COMMITTEE (TAC)

MEETING OF TUESDAY, SEPTEMBER 5, 2023
(9 AM – 11:30 AM)

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

AGENDA

Citizens wishing to provide input at the TAC meeting may:

- (1) Provide comments **in person** at the meeting. Speakers are requested to limit their comments to three (3) minutes; or
- (2) Submit **written comments** prior to the meeting at <http://crtpa.org/contact-us/> by providing comments in the “Email Us” portion of the page before 5:00 p.m. on Monday, September 4 to allow time for comments to be provided to committee members in advance of the meeting. Comments submitted after this time (up to the time of the meeting) will be accepted and included in the official record of the meeting.

1. **AGENDA MODIFICATIONS**

2. **PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA**

This portion of the agenda is provided to allow for public input on general CRTPA issues that are not included on the meeting’s agenda. Those interested in addressing the Committee are requested to limit their comments to three (3) minutes.

3. **CONSENT AGENDA**

- A. **Minutes of the June 6, 2023, TAC Meeting**
- B. **Unified Planning Work Program (UPWP) Amendment**
- C. **Fiscal Year (FY) 2023 – FY 2027 & FY 2024 – FY 2028 Transportation Improvement Program (TIP) Amendment**
- D. **Regional Trails Project Priority List Amendment**

4. **CONSENT ITEMS PULLED FOR DISCUSSION**

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.

5. **PRESENTATION/DISCUSSION/ACTION**

A. SR 267/Bloxham Cutoff Road Shared Use Trail Feasibility Study

A feasibility study examining a connection between the St. Marks Trail and Wakulla Springs State Park has been developed.

RECOMMENDED ACTION: Recommend the CRTPA adopt the SR 267/Bloxham Cutoff Road Shared Use Trail Feasibility Study.

B. CRTPA Transportation Alternatives Program Subcommittee

This item seeks three TAC (3) members to volunteer to serve on the CRTPA TA Subcommittee. The subcommittee will meet to develop criteria associated with the review of TA applications as well as review and recommend a ranking of received applications to the CRTPA Board.

RECOMMENDED ACTION: Approve three (3) members of the TAC to serve on the CRTPA's TA Subcommittee.

6. **INFORMATION**

A. Future Meeting Dates

7. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**

8. **ADJOURNMENT**



September 5, 2023

COMMITTEE AGENDA ITEM 3C

FISCAL YEAR (FY) 2023 - FY 2027 AND FY 2024 - FY 2028 TRANSPORTATION IMPROVEMENT PROGRAMS AMENDMENTS

TYPE OF ITEM: CONSENT

STATEMENT OF ISSUE

This item seeks ratification of a roll-forward amendment to the FY 2023– FY 2027 and to the FY 2024– FY 2028 Transportation Improvement Programs (TIPs) to add the project as follows:

- CR 268/Adams St. from CR 274 Martin Luther King Jr Blvd. to Clark St. (Project No. 436992-1): (Gadsden County) Provide \$627,615 in funding in FY 23/24 for the construction of a five-foot wide sidewalk on the west side of the road.

EXECUTIVE COMMITTEE

Resolution 2023-08-4F (*Attachment 1*), amending the FY 2023– FY 2027 and the FY 2024– FY 2028 TIPs, was adopted by the Executive Committee at the August 22, 2023 meeting.

HISTORY AND ANALYSIS

Adopted annually, the CRTPA's TIP reflects those projects in the region that have received state and federal funding in the FDOT Work Program. After adoption, changes to a project can require an amendment to the CRTPA's TIP. In this case, a previous FY 2021 project was delayed. In order for the project to advance, the TIP is amended to include the project and the funds roll-forward.

For the purpose of authorizing federal funds, the Federal Highway Administration (FHWA) recognizes the CRTPA's FY 2023 – FY 2027 TIP through September 30th of the year, consistent with the federal fiscal year (*Attachment 2*). The CRTPA's FY 2024 – FY 2028 TIP, effective July 1 of this year, is also amended to ensure consistency between the two documents (*Attachment 3*). The TIP Amendments are time sensitive as FDOT is seeking immediate authorization from FHWA for this project. The next scheduled Board meeting in September would not provide sufficient time to process the amendment and the authorization.

The amendments was transmitted to the FDOT for processing and further approval. Both the FY 2023– FY 2027 and the FY 2024– FY 2028 TIPs were updated to reflect the addition of the project. At the September meetings the agenda item will be provided to the Board for ratification.

This was the CRTPA Transportation Alternative Project Priority No. two in the FY 15 Application Cycle. The project will be constructed through a LAP Agreement with Gadsden County.

RECOMMENDED ACTION

Option 1: Ratify the amendment to the FY 2023 – FY 2027 and the FY 2024 – FY 2028 approved by the CRTPA Executive Committee to add the project as follows:
(Recommended)

- CR 268/Adams St. from CR 274 Martin Luther King Jr Blvd. to Clark St. (Project No. 436992-1): (Gadsden County) Provide funding in FY 23/24 for the construction of a five-foot wide sidewalk on the west side of the road.

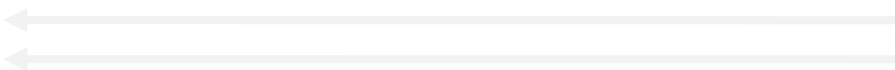
Option 2: Committee discretion.

ATTACHMENTS

Attachment 1: Resolution No. 2023-08-4F

Attachment 2: FY 2023 – FY 2027 Transportation Improvement Program Project Page

Attachment 3: FY 2024 – FY 2028 Transportation Improvement Program Project Page



C RTPA RESOLUTION 2023-08-4F

**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (C RTPA) EXECUTIVE COMMITTEE ENDORSING
THE AMENDMENTS TO THE FY 2023 – FY 2027 and FY 2024 – 2028 TRANSPORTATION IMPROVEMENT PROGRAMS**

Whereas, the Capital Region Transportation Planning Agency (C RTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

Whereas, the Transportation Improvement Program (TIP) shall be endorsed annually by the C RTPA and submitted to the Governor of the State of Florida, to the Federal Transit Administration, and to the Federal Highway Administration, through the State of Florida;

Whereas, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program and;

Whereas, The Executive Committee is authorized to approve time-sensitive documents pursuant to Section IV. C RTPA Bylaws, Subsection D.4.c., Duties of the Executive Committee;

Whereas, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the C RTPA's TIP, and authorization of the federal funding for Project No. 436992-1 is time sensitive.


NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (C RTPA) THAT:

The C RTPA amends the FY 2023 – FY 2027 and the FY 2024 – FY 2028 Transportation Improvement Programs to reflect:

- The FY 2023 – FY 2027 TIP is amended to include Project No. 436992-1 and \$627,615 in funding for the construction of a five-foot sidewalk. (CR 268/Adams St. from CR 274 Martin Luther King Jr Blvd. to Clark St.) Gadsden County.
- The FY 2024 – FY 2028 TIP is amended to include Project No. 436992-1 and \$627,615 in funding for the construction of a five-foot sidewalk. (CR 268/Adams St. from CR 274 Martin Luther King Jr Blvd. to Clark St.) Gadsden County.

Passed and duly adopted by the Capital Region Transportation Planning Agency Executive Committee on this 22nd day of August 2023.

Capital Region Transportation Planning Agency

By:  _____

Rick Minor, Chair

Attest



Greg Slay, Executive Director

**CR 268 ADAMS ST FROM CR 274 MARTIN LUTHER KING JR BLVD TO CLARK ST
4369921 Non-SIS**



Project Description:

Notes: 5 Foot Sidewalk on the west side.

Lead Agency: MANAGED BY GADSDEN COUNTY BOCC

From: CR 274 MARTIN LUTHER KING JR BLVD

To: CLARK ST

County: GADSDEN

Length: .576

Phase Group: CONSTRUCTION

Phase	Fund Code	PRIOR YEAR	2023	2024	2025	2026	2027	Total
CST	TALU			89,631				89,631
CST	CM			396,947				396,947
CST	TALU			140,537				140,537
CST	TALU			500				500
				627,615				627,615

Prior Year Cost: 0

Future Year Cost: 0

Total Project Cost: 627,615

LRTP: 2045 RMP Table 5-9 - Page 5-11

This project was amended into the FY 2023 - FY 2027 TIP at the CRTPA Executive Committee on August 22, 2023.

Transportation Alternative Priority No. 2 on the adopted 2015 Priority List.

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September 5, 2023

COMMITTEE AGENDA ITEM 5 B

CRTPA TRANSPORTATION ALTERNATIVES SUBCOMMITTEE

TYPE OF ITEM: Presentation/Discussion/Action

STATEMENT OF ISSUE

This item seeks the appointment of three (3) members of the Technical Advisory Committee (TAC) to serve on the CRTPA's Transportation Alternatives (TA) Subcommittee associated with the upcoming solicitation of TA applications for the Fiscal Year (FY) 2026 – FY 2030 funding cycle.

RECOMMENDED ACTION

Option 1: Approve three (3) members of the Technical Advisory Committee to serve on the CRTPA's TA Subcommittee.

BACKGROUND

The CRTPA TAP was established in 2013 subsequent to the creation of the Transportation Alternatives Program associated with the July 6, 2012 signing of P.L. 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21) by President Obama. For those Metropolitan Planning Organizations with a population greater than 200,000 (which includes the CRTPA), the agency must manage the competitive grant process, necessitating the creation of the CRTPA TAP.

Through the CRTPA TA Program, the agency coordinates the solicitation and ranking of TA projects within the four-county capital region prior to provision to the FDOT for funding consideration. The process, described in more detail below, includes the solicitation of *new* applications biennially (every two (2) years), consistent with Board direction. The most recent solicitation of new applications occurred in late 2021 and, as a result, the CRTPA is scheduled to formally initiate the solicitation of new applications this year in December 2023.

Guiding the CRTPA TA Program is the CRTPA TA Subcommittee. The subcommittee, consisting of members from both of the CRTPA committees, reviews and recommends a ranking of the TA applications to the CRTPA Board. Ultimately, the projects are placed in recommended priority order on the agency's TA Project Priority List for CRTPA Board consideration and adoption.

LATEST INFORMATION

Given the scheduled initiation of TA application solicitation in late 2023, it is now time to reconstitute the CRTPA TA Subcommittee. As in years past, the subcommittee will review and recommend the scoring criteria to be used in the application review process, evaluate received applications using adopted criteria, and, ultimately, recommend a ranking of projects to the CRTPA Board.

With the 2021 passage of the [Bipartisan Infrastructure Law \(BIL\)](#) changes to the TA Program were made to the TA Program. Such changes include increased funding as the [BIL](#) nearly doubled funding for the Transportation Alternatives (TA) Set-Aside (from \$850 million annually for fiscal years 2018 through 2020 to an average annual amount of \$1.44 billion from 2022 through 2026).

Within the CRTPA region this increase amounts to an approximate annual average of \$660,000 of TA funds over the next five years pursuant to funding estimates provided by FDOT District 3.

Additional changes to the TA Program associated with the BIL include new language and guidance related to equity. Specifically, states are required to define “high need” communities and prioritize such communities in project selection. Furthermore, states are now authorized to use up to 5% of their TA funds for “administrative and technical assistance,” making it easier for underserved and underrepresented communities to access the program.

Funds associated with the TA Program can be used for a variety of projects including pedestrian and bicycle facilities, recreational trails, Safe Routes to School projects, road safety assessments, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity.

CRTPA TAP Process

The CRTPA TA Program is guided by the CRTPA TA Subcommittee. The subcommittee, comprised of 6 members (3 from the CRTPA’s Citizen’s Multimodal Advisory Committee (CMAC) and 3 from the Technical Advisory Committee (TAC)), review and recommend a ranking of the TA applications to the CRTPA Board. Ultimately, the projects are placed in recommended priority order on the agency’s TA Project Priority List for CRTPA consideration and adoption prior to being provided to the FDOT.

The review and ranking of eligible applications by the subcommittee is based upon the adopted CRTPA’s TAP Evaluation Criteria (most recently approved at the January 21, 2020 CRTPA meeting), as provided on the following page:

ADOPTED CRITERIA

CRTPA TRANSPORTATION ALTERNATIVES EVALUATION CRITERIA*		MAXIMUM POINTS
1	SAFETY (Describe how the project will improve public safety for all transportation users)	20
2	CONNECTIVITY (Describe how the project facilitates or improves multimodal linkages)	20
3	ACCESSIBILITY (Describe how the project contributes to enhanced mobility options for transp. disadvantaged)	20
4	PUBLIC BENEFIT (Describe how the project improves the public travel experience and travel options)	20
5	PROJECT CONSTRUCTABILITY (Describe the project's constructibility related to environmental considerations, etc.)	10
6	REGIONAL PLAN (Describe how the project relates to the adopted plans of the region)	5
7	COMMUNITY SUPPORT	5
Maximum Total Points		100

Due to changes to the TA Program associated with the recent BIL, a reexamination of the CRTPA's adopted review criteria to ensure criteria consistency with these new changes will be required.

NEXT STEPS

The following provides the general timeline associated with the CRTPA's 2023/2024 TA Solicitation Cycle:

- October 2023 TA Subcommittee meets to review & recommend changes to review criteria (anticipated 2 meetings)
- November 2023 Recommended TA Criteria provided to CRTPA Board & Committees for approval
- December 2023 CRTPA initiates call for new TA applications for FY 2026 – FY 2030
- December 2023 TA Informational Public Meeting
- Feb/Mar 2023* TA applications DUE
- Feb/Mar 2023 TA applicant interviews with TA Subcommittee
- March 2023 TA Subcommittee application ranking meeting
- April 2023 CRTPA adopts FY 2026 – FY 2030 TA Priority Project List

*NOTE: Awaiting FDOT TA schedule



September 5, 2023

COMMITTEE AGENDA ITEM 6A

FUTURE MEETING DATES

TYPE OF ITEM: Information

2023 Committee Dates	TAC Time	CMAC Time	Location
October 3	9 AM – 11 AM	11:30 AM-1:30 PM	Commission Chambers
November 7	9 AM – 11 AM	11:30 AM-1:30 PM	Commission Chambers
December 5	9 AM – 11 AM	11:30 AM-1:30 PM	Commission Chambers